



Empowerment through quality technical education  
Dr. D. Y. Patil Educational Enterprises Charitable Trust's

**AJEENKYA**

**DY PATIL SCHOOL OF ENGINEERING**

(Formerly known as DY Patil School of Engineering)

(Approved by AICTE, Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)

(Accredited by NAAC, NABL & ISO 9001:2015 & 21001:2018 Certified Institute)

AICTE ID - 1-3047411

AISHE Code: C-46648

DTE Code: EN6732

SPPU PUN Code: CEGP015720

Ref.No.: ADYPKC/SOE/CDC/

Date: 30<sup>th</sup> May 2024

**College Development Committee (CDC):**

**CIRCULAR**

The first meeting of CDC for the Academic year 2024-25 is scheduled to discuss the points mentioned in the agenda below. The meeting will be chaired by the coordinator/Convenor.

**Date: 07/06/2024**

**Time: 10:30 AM**

**Venue: Conference Room (018)**

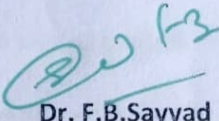
All the members and HOD's are requested to prepare the necessary information pertaining to their department and present during the meeting.

A meeting of the College Development Committee (CDC) of the college will be held on 7<sup>th</sup> May 2024 at 10:30 am to discuss the following items of agenda.

**AGENDA**

1. Discussion about NAAC cycle-2 Progress.
2. Review of academic activities conducted during AY 2023-24.
3. Planning for First Year and odd Semester of Higher Classes.
4. Discussion about Admissions preparation for academic year 2024-25
5. Discussion about Updating social media with Achievements.
6. Approval of Annual Budget for 2024-25.
7. Discussion about starting new certificate programs.
8. Discussion about the Research center in Civil Engineering.
9. Any other matter with the permission of the chair.

The members are requested to attend the meeting.

  
**Dr. F.B. Sayyad**  
Principal





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### Minutes of Meeting

<b>Meeting</b>	College Development Committee Meeting
<b>Date</b>	07/06/2024
<b>Location</b>	Conference Room (018)
<b>In Attention</b>	College Development Committee Members
<b>Discussion</b>	<p><b>1. Discussion about NAAC cycle-2 Progress.</b></p> <p>The IQAC in Charge informed that NAAC preparation is excellent. This was followed by PPT presentation on progress of NAAC preparation by each criteria in charge.</p>
	<p><b>2. Review of academic activities conducted during AY 2023-24.</b></p> <p>Principal sir informed to all members about results and achievements of faculty, students. The activities review team highlighted the various student and staff development activities carried out during the academic year 2023-24. This included journal paper publications, faculty-initiated patents and copyrights, workshops, webinars, FDPs, and certification courses attended by the faculties.</p>
	<p><b>3. Planning for First Year and odd Semester of Higher Classes.</b></p> <p>Principal sir informed all members about the preparation teaching staff requirement as per NEP 2020 starting from the new Academic year 24-25.</p>
	<p><b>4. Discussion about Admissions preparation for academic year 2024-25.</b></p> <p>Principal Sir informed to all members about preparation, strategies for admission, and efforts taken by the admission committee</p>
	<p><b>5. Discussion about Updating social media with Achievements.</b></p> <p>Dr.Kamaljeet Kaur Sidhu suggested, updating all social media with achievements details and that the link of achievements can be shared on digital media.</p>
	<p><b>6. Approval of Annual Budget for 2024-25.</b></p> <p>The Chairperson presented the proposed annual budget for the fiscal year 2024-25.</p> <p>The budget was thoroughly reviewed and discussed by the members.</p>



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	<p><b>7. Discussion about starting new certificate programs.</b></p> <p>Principal sir informs about permission to start new program</p> <p>Automotive Design in mechanical engineering, Embedded system in E &amp; TC Department.</p>
	<p><b>8. Discussion about the Research center in Civil Engineering.</b></p> <p>Principal sir inform about permission to start a Research center in civil engineering.</p>





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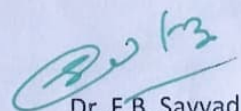
AISHE Code: C-4664B

DTE Code: EN6732

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Resolutions	<p><b>1. Discussion about NAAC cycle-2 Progress.</b></p> <p>All members were satisfied with the progress of NAAC preparedness and unanimously decided to support various NAAC activities.</p>
	<p><b>2. Review of academic activities conducted during AY 2023-24.</b></p> <p>The overall performance was widely appreciated by all the committee members.</p>
	<p><b>3. Planning for First Year and odd Semester of Higher Classes.</b></p> <p>All members appreciated the effort taken by stake holders and it was unanimously decided to support the initiative.</p>
	<p><b>4. Discussion about Admissions preparation for academic year 2024-25.</b></p> <p>It was decided unanimously to carry out the admission procedure for the academic year 2024-25. It was also decided to give admission on a merit basis as per Govt. norms for institute-level admission. The resolution was unanimously approved.</p>
	<p><b>5. Discussion about Updating social media with Achievements.</b></p> <p>It was resolved to go for the updating of social media.</p>
	<p><b>6. Approval of Annual Budget for 2024-25.</b></p> <p>After careful consideration, the budget was approved by unanimous consent.</p>
	<p><b>7. Discussion about starting new certificate programs.</b></p> <p>It was resolved to support certificate programs.</p>
	<p><b>8. Discussion about the Research center in Civil Engineering.</b></p> <p>Members appreciated the achievement and resolve to support the research center.</p>

The meeting ended with vote of thanks by Dr Sushant Patil Secretary of the Management.

  
Dr. F.B. Sayyad  
Principal



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Committee members present for the meeting:

Sr. No.	Member Name	Designation	Sign
1	Dr. Kamaljeet Kaur Sidhu	Nominee Chairman of the Management	
2	Dr. Sushant Patil	Secretary of the Management	
3	Dr. Farook Sayyad	Principal	
4	Mr. Deshmukh Gorakhnath	Non-Teaching	
5	Dr. Sarange Shreepad	Teachers	
6	Ms. Bhagyashree Dhakulkar	Women Teachers	
7	Mr. Mukunad Mahajan	Local Members	Absent
8	Mr. Shaneel Kariya	Local Members	
9	Mr. Avinash Patil	Local Members	Absent
10	Dr. Sapali S N	Local Members	Absent
11	Prof. Riyaz Kazi	Co-ordinator (IQAC)	
12	Mr. Rakesh Kumar Singh	President of College Students Council	
13	Ms. Manasi Gite	Secretary of College Students Council	
14	Prof. Sanjay Karodpati	Head of Department	
15	Dr. Pankaj Agarkar	Teachers	
16	Prof. Prashant Karajgi	Teachers	





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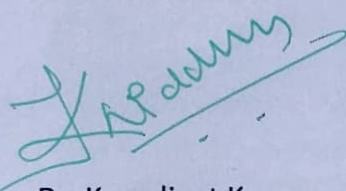
## Action Taken Report

Date: 18/11/2024

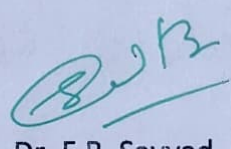
### College Development Committee meeting on 7<sup>th</sup> June 2024.

Sr.No.	Resolutions	Status
1	Annual budget for 2024-25	Approved
2	About starting new certificate programs	Approved and Done
3	Research center in Civil Engineering	Done

Remark: 100% Resolution Implemented.

  
Dr. Kamaljeet Kaur  
Executive Vice President



  
Dr. F.B. Sayyad  
Principal