



Empowerment through quality technical education  
Dr. D. Y. Patil Educational Enterprises Charitable Trust

**AJEENKYA**

**DY PATIL SCHOOL OF ENGINEERING**

(Formerly known as DY Patil School of Engineering)

(Approved by AICTE, Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)  
(Accredited by NAAC, NABL & ISO 9001:2015 & 21001:2018 Certified Institute)

AICTE ID: 1-3847411

AESHE Code: C-46648

DTE Code: EN6732

SPPU PUN Code: CEGP015720

Ref.No.: ADYPKC/SOE/CDC/

Date: 16<sup>th</sup> Decembe 2024

**College Development Committee (CDC):**

**CIRCULAR**

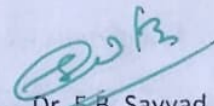
A meeting of the College Development Committee (CDC) of the college will be held on 27<sup>th</sup> December 2024 at 11:00 am to discuss the following items on the agenda.

**AGENDA**

1. Discussion about NAAC cycle-2 result and compliance.
2. Discussion about SPPU results.
3. Discussion on Biometric Attendance for FE (First Year) Students.
4. Discussion about the PhD Centre in Mechanical Engineering.
5. Discussion on NBA preparation.
6. Any other matter with the permission of the chair.

The members are requested to attend the meeting.



  
Dr. F.B. Sayyad  
Principal



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### Minutes of Meeting

Meeting	College Development Committee Meeting
Date	27/12/2024
Location	Conference Room (018)
In Attention	College Development Committee Members
Discussion	
	<b>1. Discussion about NAAC cycle-2 result and compliance.</b> Principal sir explains the queries raised by NAAC and task undertaken to meet compliance.
	<b>2. Discussion about SPPU Results.</b> Principal sir informed all members about students' results and achievements in semester II of the academic year 2023-24. Overall pass percentages for undergraduate and postgraduate programs were presented.
	<b>3. Discussion about biometric attendance for FE (First Year) students.</b> FE HOD discussed the implementation of a biometric attendance system for First Year (FE) students to ensure better attendance monitoring and discipline. Concerns were raised about the cost of installation and maintenance of the biometric system. The need for a backup system (e.g., manual attendance) in case of technical failures was also discussed.
	<b>4. Discussion about the PhD Centre in Mechanical Engineering</b> Principal sir informs about the proposal to establish a PhD research center in the Mechanical Engineering department. The benefits of having a dedicated research center, including increased research output, collaboration with industries, and enhanced reputation, were highlighted.
	<b>5. Discussion on NBA Preparation</b> Principal Sir informed all the committee members about progress of preparations for the National Board of Accreditation (NBA).







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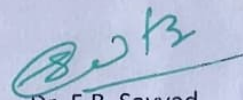
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Resolutions	<p><b>1. Discussion about NAAC cycle-2 Progress.</b></p> <p>All members supported and agreed on NAAC cycle compliance.</p>
	<p><b>2. Discussion about SPPU Results.</b></p> <p>The results of the students and their performance were widely appreciated by all the committee members.</p>
	<p><b>3. Discussion on biometric attendance for FE (First Year) Students.</b></p> <p>It has been approved the installation of a biometric attendance system for FE students, form a sub-committee to oversee the implementation process and ensure smooth functioning, train staff and students on use of biometric.</p>
	<p><b>4. Discussion about the PhD Centre in Mechanical Engineering.</b></p> <p>It was resolved to the establishment of a PhD research center in the Mechanical Engineering department.</p>
	<p><b>5. Discussion on NBA preparation.</b></p> <p>It was resolved to support all the activity related to NBA and ensure all departments submit their self-assessment reports (SAR) within the stipulated timeline.</p>

The meeting ended with vote of thanks by Dr Sushant Patil\_Secretary of the Management.



  
Dr. F.B. Sayyad

Principal



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AISHE Code: C-46648

DTE Code: EM6732

SPPU PUN Code: CEGP015720

Committee members present for the meeting:

Sr. No.	Member Name	Designation	Sign
1	Dr. Kamaljeet Kaur Sidhu	Nominee Chairman of the Management	
2	Dr. Sushant Patil	Secretary of the Management	
3	Dr. Farook Sayyad	Principal	
4	Mr. Deshmukh Gorakhnath	Non-Teaching	
5	Dr. Sarange Shreepad	Teachers	
6	Ms. Bhagyashree Dhakulkar	Women Teachers	
7	Mr. Mukunad Mahajan	Local Members	
8	Mr. Shaneel Kariya	Local Members	
9	Mr. Avinash Patil	Local Members	
10	Dr. Sapali S N	Local Members	
11	Prof. Riyaz Kazi	Co-ordinator (IQAC)	
12	Mr. Rakesh Kumar Singh	President of College Students Council	
13	Ms. Manasi Gite	Secretary of College Students Council	
14	Prof. Sanjay Karodpati	Head of Department	
15	Dr. Pankaj Agarkar	Teachers	
16	Prof. Prashant Karajgi	Teachers	







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### Action Taken Report

Date: 08/05/2025

#### College Development Committee meeting on 27<sup>th</sup> December 2024.

Sr.No.	Resolutions	Status
1	Biometric attendance for FE Students procured and installed in Department	Done
2	PhD Centre in Mechanical Engineering	Done

Remark: 100% Resolution Implemented.

Dr. Kamaljeet Kaur  
Executive Vice President



Dr. F.B. Sayyad  
Principal