



"Empowerment through quality technical education"
Dr D Y Patil Educational Enterprises Charitable Trust's

AJEENKYA
DY PATIL SCHOOL OF ENGINEERING
(Formerly known as DY Patil School of Engineering)

AICTE ID - 1-3847411
AISHE Code: C-46648
DTE Code: EN6732
SPPU PUN Code: CEGP015720

(Approved by AICTE, Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)
(Accredited by NAAC, NABL & ISO 9001:2015 & 21001:2018 Certified Institute)

Ref.No.: ADYPKC/SOE/CDC/

Date: 19th May 2025

College Development Committee (CDC):

CIRCULAR

A meeting of the College Development Committee (CDC) of the college will be held on 26th May 2025 at 11:00 am to discuss the following items on the agenda.

AGENDA

1. Discussion about NAAC Cycle 2 appeal progress.
2. Approval of Annual Budget 2025-26
3. Discussion about NBA Pre-qualifier & SAR (Self-Assessment Report).
4. Discussion about the PhD center in Mechanical Engineering.
5. Discussion on planning for the first year and odd semester for higher classes.
6. Discussion on recruitment of new staff.
7. Discussion about Autonomy of Institute.
8. Any other matter with the permission of the chair.

The members are requested to attend the meeting.



Dr. F.B. Sayyad
Principal



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Minutes of Meeting

Meeting	College Development Committee Meeting
Date	26/05/2025
Location	Conference Room (018)
In Attention	College Development Committee Members
Discussion	
	<p>1. Discussion about NAAC Cycle 2 appeal progress.</p> <ul style="list-style-type: none">The committee reviewed the progress of the NAAC Cycle 2 appeal process.Key concerns raised during the previous assessment were discussed, and updates on corrective measures were presented.
	<p>2. Approval of Annual Budget 2025-26.</p> <ul style="list-style-type: none">The proposed budget for the academic year 2025-26 was presented.Discussions included allocations for infrastructure, laboratories, research grants, and faculty development programs.Minor revisions were suggested, and the budget was unanimously approved after deliberations.
	<p>3. Discussion about NBA Pre-qualifier & SAR (Self-Assessment Report).</p> <ul style="list-style-type: none">Updates were shared on the preparation for NBA prequalification.Principal sir presented the Self-Assessment Report (SAR) highlighting achievements and areas for improvement.Concerns regarding deadlines and documentation were raised, necessitating a timeline for completion.
	<p>4. Discussion about the PhD Centre in Mechanical Engineering</p> <ul style="list-style-type: none">Principal sir informs about the sanction of a PhD research center in the Mechanical Engineering department.Objectives, funding requirements, and potential collaborations with industries were discussed





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	<p>5. Discussion on Planning of First year and odd semester for higher classes.</p> <ul style="list-style-type: none">• The academic calendar for the first year and odd semesters of higher classes was discussed.• Focus areas included course structuring, lab schedules, and faculty workload distribution.• Proposed changes to the syllabus for industry relevance were reviewed.
	<p>6. Discussion on recruitment of new staff.</p> <ul style="list-style-type: none">• Current vacancies and departmental staffing needs were assessed.• The recruitment schedule, including advertisement and interview timelines, was outlined.• Committees were formed for screening and interviewing candidates.
	<p>7. Discussion about Autonomy of Institute.</p> <ul style="list-style-type: none">• The implications of autonomy status were discussed, including academic flexibility and financial management.• A roadmap for applying with the regulatory body was proposed.• Concerns about compliance and transition challenges were addressed.





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Resolutions	<p>1. Discussion about NAAC Cycle 2 appeal progress.</p> <p>The committee resolved to expedite the NAAC Cycle 2 appeal process by ensuring all departments submit updated compliance reports. A dedicated task force will oversee documentation and liaise with the NAAC coordinator.</p>
	<p>2. Approval of Annual Budget 2025-26.</p> <p>The proposed annual budget for 2025-26 was approved unanimously, with minor revisions. The finance committee is authorized to finalize allocations, prioritizing infrastructure upgrades, research grants, and faculty development.</p>
	<p>3. Discussion about NBA Pre-qualifier & SAR (Self-Assessment Report).</p> <p>All departments must adhere to the timeline for completing the SAR. The IQAC will conduct a mock audit to ensure compliance with NBA criteria before submission.</p>
	<p>4. Discussion about the PhD Centre in Mechanical Engineering.</p> <p>The establishment of the Mechanical Research Center is approved in principle. The Mechanical Engineering Department must submit a feasibility report, including cost estimates and industry partnerships.</p>
	<p>5. Discussion on Planning of First year and odd semester for higher classes.</p> <p>The academic calendar and revised syllabus for the first year and odd semesters are approved. Departments must align course content with industry standards and submit final schedules.</p>
	<p>6. Discussion on recruitment of new staff.</p> <p>Immediate recruitment for vacant positions is authorized. HR will issue advertisements, and screening committees will ensure interviews are completed within time. Priority will be given to candidates with research experience.</p>





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7. Discussion about Autonomy of the Institute.

A subcommittee will be formed to draft a detailed autonomy proposal, addressing academic, financial, and administrative implications. The proposal will be reviewed in the next meeting

The meeting ended with vote of thanks by Dr Sushant Patil, Secretary of the Management.



Dr. F.B. Sayyad

Principal



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Committee members present for the meeting:

Sr. No.	Member Name	Designation	Sign
1	Dr. Kamaljeet Kaur Sidhu	Nominee Chairman of the Management	
2	Dr. Sushant Patil	Secretary of the Management	
3	Dr. Farook Sayyad	Principal	
4	Mr. Deshmukh Gorakhnath	Non-Teaching	
5	Dr. Sarange Shreepad	Teachers	
6	Ms. Bhagyashree Dhakulkar	Women Teachers	
7	Mr. Mukunad Mahajan	Local Members	
8	Mr. Shaneel Kariya	Local Members	
9	Mr. Avinash Patil	Local Members	
10	Dr. Sapali S N	Local Members	
11	Prof. Riyaz Kazi	Co-ordinator (IQAC)	
12	Mr. Rakesh Kumar Singh	President of College Students Council	
13	Ms. Manasi Gite	Secretary of College Students Council	
14	Prof. Sanjay Karodpati	Head of Department	
15	Dr. Pankaj Agarkar	Teachers	
16	Prof. Prashant Karajgi	Teachers	





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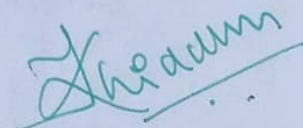
Action Taken Report

Date: 23/06/2025

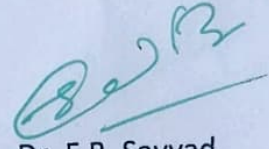
College Development Committee meeting on 26th May 2025.

Sr.No.	Resolutions	Status
1	Approval of Annual Budget 2025-26	Approved
2	Recruitment of new staff	Done
3	Autonomy of the Institute	Approved
4	NBA Pre-qualifier & SAR (Self-Assessment Report).	Done

Remark: 100% Resolution Implementation initiated.


Dr. Kamaljeet Kaur
Executive Vice President




Dr. F.B. Sayyad
Principal