



Dr. D. Y. Patil Group of Institutions' Technical Campus  
**AJEENKYA DY PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bld., Via. Lohegaon, Pune - 412 105.

Date: 23.01.2023

**General Grievance Redressal Committee**


**Meeting Notice-04**


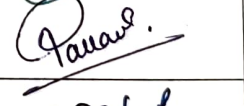
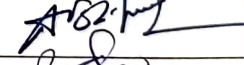


**(A.Y 2022-23 Sem II)**

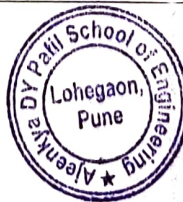
All the GGRC committee members are hereby informed to attend the meeting of General Grievance Redressal Committee on 30<sup>th</sup> Jan 2023 in Principal cabin by 11.00am sharp.

**Agenda:**

- (1) Review of Grievance Cases reported in last meeting.
- (2) Actions Taken to Resolve Grievances.
- (3) New Grievances.(if any)
- (4) Open Discussion.

  
Dr. F.B. Sayyad  
Principal

Sr No	Name of Committee Member	Designation	Signature
1	Dr. F. B. Sayyad	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms. Sadiya Sayyad	Student (College Representative)	





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Date-31/01/2023

## **General Grievance Redressal Committee**

### **Minutes of Meeting 04**

#### **(A.Y 2022-23 Sem II)**

A meeting of General Grievance Redressal Committee was held online on 30<sup>th</sup> Jan 2023.

Following points were discussed in the meeting.

1. Dr.F.B.Sayyad, Chairman of GGRC, declared about the Grievances received in the previous meeting was resolved and so committee can move towards the new Grievances if reported.

Committee members received the following Grievances as the new semester started:-

- i) **Camera requirement given by the non-teaching staff for safety of the equipment's on each floor.** - The Committee discussed the requirement of cameras for the safety of equipment on each floor, as requested by the non-teaching staff. The importance of ensuring the security of valuable equipment was acknowledged. It was decided to assess the feasibility of implementing CCTV cameras in the identified areas. A committee member was assigned to gather cost estimates, identify suitable vendors, and prepare a proposal for further consideration.
- **Girl's students requested for Seminar on Introduction of WGC cell available for them.**- The Committee addressed the request from girl students for a seminar on the introduction of the Women's Grievance Cell (WGC). The significance of creating awareness about the WGC and its role in addressing gender-related issues was recognized. It was agreed to organize a seminar to educate and inform the students about the WGC's purpose, procedures, and available resources. A committee member was assigned to coordinate with the concerned authorities and schedule the seminar accordingly.
- **Students requested for Annual social Gathering and sports events conduction.** - The Committee discussed the students' request for conducting annual social gatherings and sports events. The benefits of such events in fostering a sense of community, promoting



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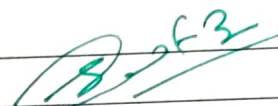

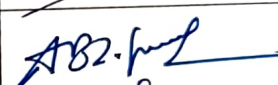


extracurricular activities, and enhancing student engagement were acknowledged. It was decided to support and encourage the organization of annual social gatherings and sports events.

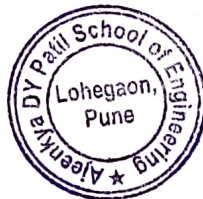
- A committee member was assigned to form a student committee responsible for planning and executing the events, while ensuring compliance with institutional policies and guidelines.
- **Open Discussion:** Committee members were given an opportunity to provide input on the discussed agenda items. Suggestions, concerns, and ideas related to other grievances were also addressed and noted for further action.
- **Next Steps:** The Chairperson summarized the decisions made during the meeting. Committee members were assigned specific tasks and responsibilities related to the discussed agenda items. Deadlines were set for the completion of assigned tasks and the progress will be reviewed in the next meeting.
- **Adjournment:** - The Chairperson expressed gratitude to all participants for their active involvement and valuable contributions. The meeting was adjourned at 11.50am. These minutes are subject to review and approval at the next GGRC meeting. Dr.F.B.Sayyad, Chairman of GGRC appealed to all about zero Grievances in upcoming days.



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Following members were present for the meeting:

Sr No	Name of Committee Member	Designation	Signature
1	Dr. F. B. Sayyad	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B. Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	<del>Ms. Sanjukta Waghmare</del>	Student (College Representative)	



  
Dr. F. B. Sayyad

Principal





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Date-08/02/2023

## **General Grievance Redressal Committee**

### **Action Taken Report**

#### **Meeting 4 held on 30/01/2023**

**1. Camera requirement given by the non-teaching staff for the safety of equipment on each floor:**

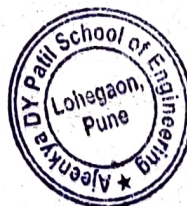
- IT department asked to prepare a proposal for installing cameras on each floor, including cost estimates, technical specifications, and implementation timelines.
- Reviewed the proposal with the committee for further discussion and decision-making.

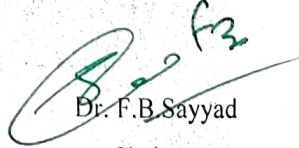
**2. Girls students requested for a seminar on the introduction of the Women's Grievance Cell (WGC) available for them:**

- WGC committee member informed to organize a seminar to introduce the Women's Grievance Cell (WGC) specifically aimed at female students.
- Informed to Cover the purpose of the WGC and the process for registering grievances related to gender-based issues.
- Also informed to include a Q&A session to address students' queries and concerns.

**3. Students requested for the conduction of an annual social gathering and sports events:**

- Cultural committee informed to plan and organize an annual social gathering that includes cultural activities, performances, and recreational events and Coordinate the scheduling and organization of various sports events to encourage student participation. Also informed to finalize and communicate the dates, venues to all the students.



  
Dr. F.B. Sayyad  
Chairperson