

Date: 05.07.2024

General Grievance Redressal Committee

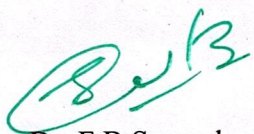
Meeting Notice-01

(A.Y 2024-25 Sem I)

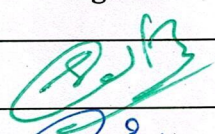

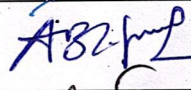
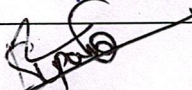

All the GGRC committee members are hereby informed to attend the meeting of General Grievance Redressal Committee on 8th July 2024 in Principal cabin by 11.00am sharp.

Agenda:

- Recap of GGRC's achievements and challenges from the previous academic year.
- Preparation and planning for the upcoming academic year.
- Assignment of responsibilities and roles within GGRC.
- Any other business.


Dr. F.B. Sayyad
Principal

Following members are expected for the Meeting-

Sr No	Name of Committee Member	Designation	Signature
1	Dr. F. B. Sayyad	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms. Sadiya Sayyad	Student (College Representative)	



Date-08/07/2024

General Grievance Redressal Committee

Minutes of Meeting 01

(A.Y 2024-25 Sem I)

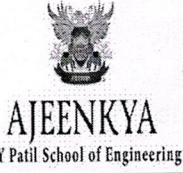
The meeting commenced with Principal Sir welcoming GGRC members and emphasizing the importance of the committee in maintaining a conducive academic environment.

1. Recap of Achievements and Challenges: Principal Sir reviewed GGRC's achievements and challenges from the previous academic year, highlighting areas for improvement.
2. Preparation for Upcoming Academic Year: Strategies discussed included conducting training sessions, reviewing and updating the grievance redressal policy, and enhancing communication channels.
3. Assignment of Responsibilities: Roles and responsibilities within GGRC were clarified, ensuring efficient functioning.
4. Other Issues: Regular meetings and a feedback mechanism were established to monitor progress and address emerging issues.

Conclusion:

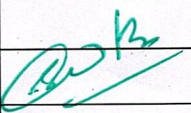
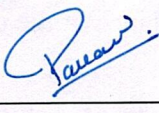
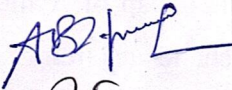


Principal Sir thanked GGRC members for their participation and dedication, emphasizing the importance of GGRC in fostering a supportive academic environment.



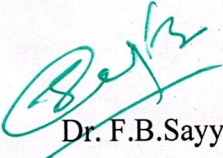


Dr. D. Y. Patil Group of Institutions' Technical Campus
AJEENKYA DY PATIL SCHOOL OF ENGINEERING
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Following members were present for the meeting:

Sr No	Name of Committee Member	Designation	Signature
1	Dr. F. B. Sayyad	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms.Sanyukta Waghmare	Student (College Representative)	




Dr. F.B.Sayyad
Principal

Date-24/07/2024

General Grievance Redressal Committee

Action Taken Report (A.Y 2024-25)

Meeting 1 held on 08/07/2024

1. Recap of Achievements and Challenges

- Action Taken: Principal Sir reviewed GGRC's achievements and challenges from the previous academic year and identified areas for improvement.

- Status: Complete

- Next Steps: Implementation of improvements in the upcoming academic year

2. Preparation for Upcoming Academic Year

- Action Taken:

- Conducted training sessions for GGRC members on grievance handling and conflict resolution

- Reviewed and updated the grievance redressal policy to align with current regulations and best practices

- Enhanced communication channels for faster resolution of grievances

- Status: Complete

3. Assignment of Responsibilities

- Action Taken: Clarified roles and responsibilities within GGRC, ensuring efficient functioning

- Status: Complete

4. Other Issues

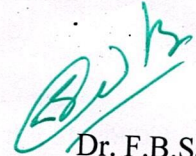
- Action Taken:



- Scheduled regular meetings to monitor progress and address emerging issues
- Established a feedback mechanism to solicit input from students and faculty regarding GGRC's performance
- Status: Complete

Conclusion:

All action items have been completed, and next steps are outlined above. The GGRC is now better equipped to handle grievances and ensure a conducive academic environment in the upcoming academic year.



Dr. F.B. Sayyad
Chairperson

Date-28/09/2023

