



"Empowerment through quality technical education"  
Dr. D.Y. Patil Educational Enterprises Charitable Trust's

**AJEENKYA**

**DY PATIL SCHOOL OF ENGINEERING**

(Formerly known as DY Patil School of Engineering)

(Approved by AICTE, Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)

(Accredited by NAAC, NABL & ISO 9001:2015 & 21001:2018 Certified Institute)

AICTE ID - 153947411

AISHE Code: C-46648

DTE Code: EN6732

SPPU/PUN Code: CEGP015720

**Date: 27.09.2022**

## **SC/ST- OBC Grievance Redressal Committee**

### **Meeting Notice**

Meeting No: Ist

Semester: I

A meeting of SC/ST- OBC Grievance Redressal Committee will be held on 30<sup>th</sup> September 2022 at location Room No. 18 conference room at 11 am.

#### **Agenda:**

- (1) Issues about SC/ST/OBC students.
- (2) Issues about SC/ST/OBC staff members.
- (3) Any suggestions.

All the Committee Members are requested to attend the Meeting.



Dr. F. B. Sayyad  
Principal



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## SC/ST- OBC Grievance Redressal Committee

### Minutes of Meeting held on 30<sup>th</sup> September 2022

**Meeting Date:** 30/09/2022

**Meeting Location:** Conference Room No 18

A meeting of SC/ST- OBC Grievance Redressal Committee will be held on 17<sup>th</sup> March 2023 at Conference room no. 18.

Following points were discussed in the meeting:

- (1) Staff members raised a grievance of SC/ST/OBC students regarding fees and scholarship. The committee forwarded the grievance to Principal.
- (2) Staff Members and committee members discussed about to create google form link for taking of SC/ST/OBC students and staff members complaints. Also planned on the above point to mount a complaint box for SC/ST/OBC students and staff members at main corridor.
- (3) The committee also discussed on any other issues and modification in the format of actions on raised grievance. The committee suggested the principal about process implementation.

**Following members were present for the meeting:**

Sr No	Name of Committee Member	Designation	Signature
1	Dr. F. B. Sayyad	Chairperson	
2	Prof. Amol B Gaikwad	Member - Coordinator	
3	Prof. Sandeep Kamble	Member	
4	Prof. Ashwini Pandagale	Member	
5	Mr. Raj Ghadge	Member	

Dr. F. B. Sayyad  
Principal





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## **SC/ST- OBC Grievance Redressal Committee**

### **Action Taken Report on Meeting held on 30<sup>th</sup> September 2022**

- (1) Action Taken to resolve Item-1 (Scholarships Pending from GOI and error in online scholarship form):**

Students are permitted to take admission in next year without clearance in fees.

Some students are suffered to get scholarship since wrong account number and not linked bank account with Aadhaar numbers, are resolved by proper guidelines and instructions.


- (2) Action Taken to resolve Items-2 (Complaint box and online form link for complaints register):**

New complaint box mounted at the main corridor for receiving complaints from SC/ST/OBC students and staff members. Also launched online application form on college website for register complaints online from SC/ST/OBC students and staff members.

- (3) Action Taken to resolve Items 4 (Effective grievance solving process):**

Finalize effective grievance solving process by some changes.



  
**Dr. F. B. Sayyad**  
Principal