



"Empowerment through quality technical education"
Dr D Y Patil Educational Enterprises Charitable Trust's

AJEENKYA

DY PATIL SCHOOL OF ENGINEERING

(Formerly known as DY Patil School of Engineering)

AICTE ID - 1-3847411

AISHE Code: C-46648

DTE Code: EN6732

SPPU PUN Code: CEGP015720

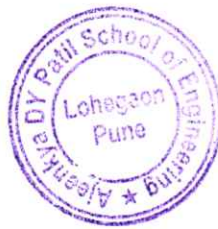
(Approved by AICTE, Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)

(Accredited by NAAC, NABL & ISO 9001:2015 & 21001:2018 Certified Institute)

Criteria 2

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Sr.No.	Parameters	Academic Year
1	Grievances	A.Y 2023-2024
2	Policy for Mechanism to deal with internal exam grievances	



Principal

Ajeenkya DY Patil School of
Engineering, Lohagaon, Pune



"Empowerment through quality technical education"
Dr D Y Patil Educational Enterprises Charitable Trust's

Ajeenkya D Y Patil Group of Institution's Technical Campus
Dr D Y PATIL SCHOOL OF ENGINEERING

(Approved by AICTE, New Delhi Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)
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“Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient”

Dr. D. Y. Patil School of Engineering has a mechanism to deal with grievances related with internal examination.

In case the questions asked in unit tests are out of syllabus, the marks for such questions shall be given by the subject teacher.

Before assessment of answer sheets, the solution and marking scheme shall be submitted by subject teacher to the department examination coordinator.

If any student claims that he/she has been victimized while during the assessment, HoD will direct the same faculty to re-assess or may appoint another faculty.

In case if the student is marked absent in the result sheet of Unit Tests in spite of being present in the exam, the subject teacher need to verify the attendance sheet.

In case if student has faced network issue during uploading a pdf file (answer sheet) to Microsoft Teams/LMS during unit tests, the subject teacher shall give extra time for uploading the file.

In case if there is MS Teams/LMS server down issue, the department examination coordinator has to reschedule that exam.

Prof. P. G. Karajagi
Internal Examination Coordinator



Dr. E.B. Sayyad
Principal

Principal
Dr. D. Y. Patil School of Engineering
Lohegaon, P.

Date: 23/04/2024

To
Prof. Pooja Nawathe

Subject: UT-II marks & accordingly
intermarks

Respected mam,

I, Stanford Stephen Pinto of TE-E
Roll No. E-508 from mechanical department
This application is regarding less marks in
UT-II & internal marks. I need to know the
reason of getting less marks. Please do the
needful

Thanking you.



Yours obedient

Spinto

Stanford Stephen Pinto



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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.
Department of Mechanical Engineering

Form No. IQAC/24 (a)

Date: 25/04/2024

Internal Exam Grievance Report

The student from TE Mechanical engineering department raise the issue regarding his internal marks and he wants to know about his internal marks details. On the basis of his application subject teacher, class teacher and HOD has conducted the meeting with student to resolve the issue with all the internal marks record. After examining the whole records meeting ended with the satisfied solution as he had less attendance throughout the Practical.

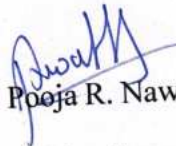
Student Details are as follows:


Name of student: Stanford Stephen Pinto


Class: TE

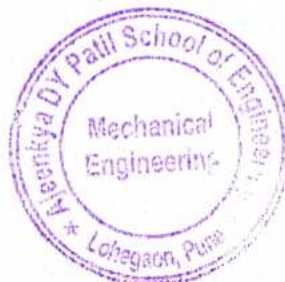
Division and Roll No.: E-508

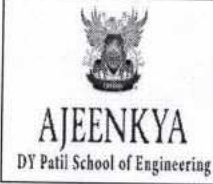
Name of Student:


Prof. Pooja R. Nawathe
Subject Teacher


Prof. Amit Shidne
Class Teacher


Prof R.N. Garad
HOD






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Department of Mechanical Engineering


Form No. IQAC/24 (a)


Date: 25/04/2024

ATR on Internal Exam Grievance Report

The student from TE Mechanical Engineering Department raise the issue regarding his internal marks and he wants to know about his internal marks details. On the basis of his application subject teacher, class teacher and HOD has conducted the meeting with student to resolve the issue with all the internal marks record and at the end issues get resolved.


Prof Pooja Nawathe
Subject Teacher


Prof. Amit Shinde
Class Teacher


Prof R.N. Garad
HOD



To,

Prof. Jagruti Nimbalkar.

Subject Teacher

Respected Madam,

Subject :- Regarding Internal Marks

I am Anusadha Shiraji Surve of BE-H. Roll No. 814 from mechanical department. This application is regarding less marks in LP-II termwork and want to know reason for the same. Kindly consider my request and do needful.

Thank You!
Anusadha Surve
BE-H.





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Department of Mechanical Engineering

Form No. IQAC/24 (a)

Date: 05/09/2023

Internal Exam Grievance Report

The student from BE Mechanical engineering department raise the issue regarding her internal marks and she wants to know about her internal marks details. On the basis of her application subject teacher, class teacher and HOD has conducted the meeting with student to resolve the issue with all the internal marks record. After examining the whole records meeting ended with the satisfied solution as she had absent in Unit test and had less attendance throughout

Student Details are as follows:

Name of student: Anuradha Surve

Class: BE

Division and Roll No.: H- 814

Name of Student : Anuradha Surve

Prof Jagruti Nimgulkar

Subject Teacher

Prof. U. N. Kolekar

Class Teacher

Prof R.N. Garad

HOD





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Department of Mechanical Engineering

Form No. IQAC/24 (a)

Date: 05/09/2023

ATR on Internal Exam Grievance Report

The student from BE Mechanical Engineering Department raise the issue regarding her internal marks and she wants to know about her internal marks details. On the basis of her application subject teacher, class teacher and HOD has conducted the meeting with student to resolve the issue with all the internal marks record and at the end issues get resolved.

Prof Jagruti Nimgulkar

Subject Teacher

Prof. U. N. Kolekar

Class Teacher

Prof R.N. Garad

HOD



To Exam Coordinator,

Subject :- Application on absence during UT-1

Date :-

Respected Sir/Mam,

I am Sanil shinde student of final year (E&TC).
Writing this application to consider me for
UT-1, as I was absent due to placement
internship going on.

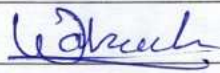
Please accept & consider me & I am
sincerely apologetic for my absence.

yours faithfully,

sanil shinde



Abhishek Walzade.





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Dr. Ajeenkya DY Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune -412 105

Department of E&TC Engineering

Date: 12/03/2024

ATR on Internal Exam Grievance Report

The students from BE E&TS has raised an issue regarding unit test 1 re test as most of the students are doing internship and training from campus selection. On basis of their application Exam coordinator, BE class teacher and HoD has conducted the meeting and we have decided to arrange re-test for such students.

Prof. Ashwini Bagde

Exam Cordinator

Prof. Anuradha Salvi

BE Class Teacher

Dr. Samiya Ansari

HoD





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Dr. Ajeenkya DY Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune -412 105
Department of E&TC Engineering

Date: 14/03/2024

Internal Exam Grievance Report

The students from BE E&TS has raised an issue regarding unit test 1 re test as most of the students are doing internship and training from campus selection. On basis of their application Exam coordinator, BE class teacher and HoD has conducted the meeting and we have decided to arrange re-test for such students. The Re-test notice is circulated on 14/03/2024 and re-test time table is also circulated for such students.

Subject	Date	Time	Venue
FOC	15/03/2024	11:00 am to 12:00 pm	LAB 231
Mobile Computing	15/03/2024	12:30 pm to 1:30 pm	LAB 231
Digital Marketing	15/03/2024	2:00 pm to 3:00 pm	LAB 231

Prof. Ashwini Bagde

Exam Cordinator

Dr. Saniya Ansari

HoD



To,

Exam Co-ordinator,

Subject: Regarding less marks in cs for internal assessment

Respected mam,

I am Dev Mahatme, SE Div: A
Roll No-21. I would like to know the reason for
less marks in cs subject mam.

Kindly help


Yours faithfully,

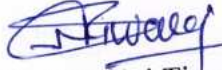
Dev Mahatme.




ATR on Internal Exam Grievance Report

Student from SE Div. A of E&TC department has raised the issue regarding her internal marks and he has claimed that he has got less internal marks in the subject of CS (Control System). On the basis of his application subject teacher, class teacher and HoD has conducted the meeting with student to resolve the issue of internal marks.


Prof. Nalini Tiwari
Subject Teacher


Prof. Nalini Tiwari
Class Teacher


Dr. Saniya Ansari
HoD



Date: 23/04/2024

Internal Exam Grievance Report

Student from SE Div. A of E&TC department has raised the issue regarding her internal marks and he has claimed that he has got less internal marks in the subject of CS (Control System). On the basis of his application subject teacher, class teacher and HoD has conducted the meeting with student to resolve the issue of internal marks.

It is being observed that the students Mr. Dev Mahatme Roll No. 21 has very less attendance throughout the semester. Even his submission for subject is also not on time. So based on his attendance, time to time submission and overall performance he has received the less marks in internal assessment.

Name of Student: Dev Mahatme

Div and Roll No : SE Div. A Roll No. 21

Sign:



Prof. Nalini Tiwari

Class Teacher



Dr. Saniya Ansari

HoD