

Ajeenkya DY Patil School of Engineering, Pune.



A.Y. 2022-23

Minutes of Meeting & Action Taken Report

IQAC Meeting No.4, 22/05/2023



Dr D Y Patil Group of Institutions' Technical Campus
AJEENKYA DY PATIL SCHOOL OF ENGINEERING
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.
INTERNAL QUALITY ASSURANCE CELL(IQAC)

Form No. IQAC/22(a)
Date: 21/04/2023

Meeting Circular

IQAC Members are hereby informed that the academic year 2022-23 IQAC meeting No. 4 is scheduled on Monday, 22/05/2023 in conference room no. 18 at 11:00 AM.

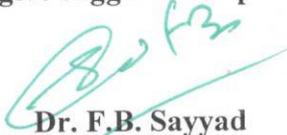
The agenda of the meeting is as follows:

- 1] Approval of Previous IQAC Minutes of Meeting dated, 09/01/2023.
- 2] Review & Analysis on Activities of Institute Academic Calendar
- 3] Review & Analysis on Activities of IQAC Plan of Action
- 4] Review & Analysis on Activities of all departments
- 5] Review & Analysis on activities planned by Deans & NEP 2020 Coordinator
- 6] Review on activities planned by Statutory, Non Statutory Committees
- 7] Review & Analysis on activities of Institute Best Practices
- 8] Review & Analysis on activities of Institutional Distinctiveness
- 9] Compliances on Recommendations given in Academic & Administrative Audit, Environment, Green & Energy Audits
- 10] Review & Analysis on Activities of AQAR 2022-23
- 11] Analysis & Action Taken Report on Students Satisfaction Survey (SSS)
- 12] Analysis & Action Taken Report on Stakeholders Feedback on Academic Performance & Institute Ambience.
- 13] Analysis & Action Taken Report on 360-Degree Feedback
- 14] Achievements & Areas of Improvement
- 15] Suggestions from IQAC on planning of Academic Year 2023-24:STEP-UP 2023-24
- 16] Review on NAAC Cycle-2 activity progress & action plan to submit Self Study Report
- 17] Any other agenda with permission of IQAC Chairman.

All IQAC Members are requested to attend the meeting and give suggestions/opinions.


Mr. Riyaj Kazi
Coordinator(IQAC)




Dr. F.B. Sayyad
Principal

IQAC Meeting Circular Read & Signed by:

Sr. No.	Name	Designation	Signature	
1	Dr. Farook Sayyad, Principal	Chairperson		
2	Dr. Kamaljeet Kaur Siddhu, Director -Technical Campus	Management Representative		
3	Mr. Gorakhnath Deshmukh, Registrar	Senior Administrative Officers		
4	Dr. S. M. Khairnar, HoD & Dean R&D [Engg. Science]			
5	Dr. Sharan Inamdar, HoD [E&TC Dept.]			
6	Dr. Pankaj Agarkar, HoD [Computer Dept.]			
7	Dr. Rahul Bachute, HoD [Automobile Dept.]			
8	Prof. Rohit Garad, HoD [Mechanical Dept.]			
9	Prof. S. M. Karodpati, HoD [Civil Dept.]			
10	Prof. Bhagyashree Dhakulkar, HoD [AIDS Dept.]			
11	Ms. Shweta Sharma, Dean T&P			
12	Prof. Prashant Karajagi, College Exam Officer			
13	Mr. Santosh Ankush. Librarian			
14	Dr. Pallavi Kharat, Faculty [Civil Engg.]		Teacher Representative	
15	Dr. Saniya Ansari, Faculty [E&TC Engg]			
16	Prof. Santosh Jadhav, Faculty [Mechanical Engg.]			
17	Prof. Rohini Gadgil, Faculty [Engg. Science]			
19	Prof. Nilesh Pinjarkar, Faculty [Computer Engg.]			
20	Mr. Harshit Mishra, Engg. Science Dept.	Nominee (Student)		
21	Dr. Niranjana Shegokar	Dean Academics		
22	Dr. Sanjay Koli,	Dean Consultancy		
23	Prof. Riyaj Kazi, Faculty-E&TC department	Coordinator (IQAC)		



10/11



“Empowerment through quality technical education”
AJEENKYA DY PATIL SCHOOL OF ENGINEERING
D Y Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105
Form No. IQAC/22

INTERNAL QUALITY ASSURANCE CELL

Meeting	IQAC Meeting No.4, A.Y. 2022-23
Date & Time	22-05-2023, 11:00 AM
Location	Conference Room
Chairperson	Dr. F.B. Sayyad, Principal
Attendees	IQAC Members

AGENDA

Agenda No.	Description
1	Approval of Previous Minutes of Meeting dated 09-01-2023 & subsequent Action Taken Report
2	Review & Analysis of Activities planned in Institute Academic Calendar
3	Review & Analysis of Activities planned in IQAC Plan of Action
4	Review & Analysis of Activities planned by all academic departments
5	Review & Analysis of activities planned by Deans & NEP 2020 Coordinator
6	Review & analysis of activities planned by Statutory, Non Statutory Committees
7	Review & Analysis on activities of Institute Best Practices
8	Review & Analysis on activities of Institutional Distinctiveness
9	Status of Compliances on Recommendations given in Academic & Administrative Audit, Environment, Green & Energy Audits
10	Review & Analysis on Activities of AQAR 2022-23
11	Analysis & Action Taken Report on Students Satisfaction Survey (SSS)
12	Analysis & Action Taken Report on Stakeholders Feedback on Academic Performance & Institute Ambience.
13	Analysis & Action Taken Report on 360-Degree Feedback
14	Institute Achievements & Areas of Improvement
15	Suggestions from IQAC on planning of Academic Year 2023-24: STEP-UP 2023-24
16	Review on NAAC Cycle-2 activity progress & action plan to submit Self Study Report
17	Any other agenda with permission of IQAC Chairperson.



Internal Quality Assurance Cell

Minutes of IQAC 4th Meeting of A.Y. 2022-23Meeting 4: 22.05.2023

The Chairperson, Dr. F. B. Sayyad welcomed the IQAC Members for the 4th Meeting of academic session 2022-23 followed by presentation by IQAC Coordinator, Mr. Riyaj Kazi.

The following members were present in the meeting:

Sr. No.	Name	Designation
1	Dr. Farook Sayyad, Principal	Chairperson
2	Dr. Kamaljeet Kaur Sidhu, Director, Technical Campus	Management Representative
3	Mr. Gorakhnath Deshmukh, Registrar	Senior Administrative Officers
4	Dr. S. M. Khairnar, HoD & Dean R&D [Engg. Science]	
5	Dr. Sharan Inamdar, HoD [E&TC Dept.]	
6	Dr. Pankaj Agarkar, HoD [Computer Dept.]	
7	Prof. Rohit Garad, HoD [Mechanical Dept.]	
8	Prof. S. M. Karodpati, HoD [Civil Dept.]	
9	Prof. Bhagyashree Dhakulkar, HoD [AI&DS]	
10	Dr. Rahul Bachute, HoD [Automobile]	
11	Prof. Prashant Karajagi, College Exam Officer	
12	Mr. Santosh Ankush. Librarian	
13	Dr. R.C.Katdare, Faculty [Civil Engg.]	Teacher Representative
14	Dr. Saniya Ansari, Faculty [E&TC Engg]	
15	Prof. Santosh Jadhav, Faculty [Mechanical Engg.]	
16	Prof. Nilesh Pinjarkar, Faculty [Computer Engg.]	
17	Prof. Shakti Kaushal, Faculty [AI & DS Engg.]	
18	Mr. Harshit Mishra.	Nominee (Student)
19	Prof. Riyaj Kazi, Senior Faculty, E&TC department	Coordinator (IQAC)



Agenda 1: Review of minutes of 3rd Meeting of A.Y. 2022-23 and subsequent action taken

Resolution 1: The 3rd IQAC meeting was conducted on 9th January, 2023 at 11:00 AM in the conference room. The minutes of the meeting were readout with a formal discussion with all IQAC Members. These minutes of meetings were approved by IQAC Members.

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementations & Outcomes
1]	Presentation of AQAR 2021-22 & IQAC Annual Report to CDC & IQAC by IQAC Coordinator.	Action Taken: IQAC coordinator presented the AQAR 2021-22 and Annual Report of A.Y. 2021-22 before CDC & IQAC for final review and suggestions. Activities for Best Practices I & II were discussed. Key points of Institutional Distinctiveness were discussed keeping individual departments achievements. Based on staff & students' feedback action plan to strengthen academic monitoring was discussed.
2]	Activities of Best Practice-I & Best Practice-II: A discussion & Finalization	Outcome:
3]	Revised Institutional Distinctiveness: A discussion & Finalization.	AQAR 2021-22 & Annual Report: AQAR 2021-22 Submitted to NAAC on 03/02/2023. It is accepted by NAAC without any query. The Key highlights of Annual Reports are NIRF Ranking, Green Institutions of India Ranking, India Today Ranking External Academic & Administrative Audits, External Green, Energy, and Environment Audit.
4]	Strengthening the Academic Monitoring to ensure effective deployment of quality initiatives for better employability - A discussion & Finalization	<p>Activities of Best Practice-I & Best Practice-II: Best Practices activity forms circulated among teaching staff and sessions conducted to understand it from an execution point of view. All staff members finalized domain-based best practices and initiated activities to satisfy the objectives of revising the best practices.</p> <p>Institutional Distinctiveness: Write-up & Documentation guidelines/suggestions were invited from HoDs & senior faculties in terms of initiative, impact, and outcome. The same has been finalized through discussions.</p> <p>Strengthening the Academic Monitoring: Dean academics conducted meetings and visited departments to ensure better engagement of teaching-learning process.</p>

Above action taken report is noted by all IQAC Members.



Proposed By: Dr. S. M. Khairnar
Seconded By: Dr. Niranjana Shegokar

Agenda 2: Review & Analysis of Activities Planned in Institute Academic Calendar

Resolution: Seventy-Nine activities were planned in the Institute Academic Calendar. Sixty-Seven activities were conducted. The attainment percentage is 84.81 %. It has been resolved that the Academic and administrative heads will complete the remaining activities and maintain the record of the same for AQAR 2022-23.

Proposed By: Dr. F.B. Sayyad
Seconded By: Dr. Kamaljeet Kaur

Agenda 3. Review & Analysis of Activities Planned in IQAC Plan of Action

Resolution: Thirty-Eight activities were planned in IQAC plan of action including activities of academic departments, Budgets, Quality Initiatives, Revision in perspective & strategic plan, NEP Preparedness, NAAC Cycle-2 preparations, strengthening research, innovation & incubation activities, Workshops & FDPs, Patents, Publications, Consultancy, MoUs, Conferences, Training & Placements, Skilled developments Programs, participation in Institutional Rakings, Various feedbacks and audits etc. Thirty Six activities were completed. The attainment percentage is 94.73%. It is resolved that Perspective and strategic plan will be implemented from A.Y. 2023-24.

Proposed By: Dr. F.B. Sayyad
Seconded By: Dr. Sharan Inamdar

Agenda 4: Review & Analysis of activities planned by all academic departments

Resolution: Forty-five activities were planned for academic departments. Average thirty-nine activities were conducted and attainment percentage is 86.67%. It is resolved that all departments will complete the pending & applicable activities at the earliest.

Proposed By: Dr. F.B. Sayyad
Seconded By: Dr. Sharan Inamdar.

Agenda 5: Review & Analysis of activities planned by all Deans & NEP 2020 Coordinator

Resolution: Twenty-Eight activities were planned by Deans & NEP 2020 Coordinator. Nineteen activities were conducted and the percentage of attainment is 67.85%. It has been resolved that the activities of the Dean Academics & NEP 2020 coordinator need to speed up immediately.

Proposed By: Dr. Niranjana Shegokar
Seconded By: Dr. Santosh Jadhav



Agenda 6: Review & analysis of activities planned by Statutory, Non Statutory Committees

Resolution: Thirty-seven activities were planned for statutory and non-statutory committees in A.Y. 2022-23. Statutory committee activities were 100% completed. However, activities of non-statutory committees were attempted less in number. The overall attainment percentage is 62.16%. It is resolved that non-statutory committee activities are to be completed at the earliest.

Proposed By: Dr. Sanjay Koli
Seconded By: Prof. Rohit Garad

Agenda 7: Review & Analysis on activities of Institute Best Practices

Resolution:

Academic Departments has planned total of 829 activities for best Practice-I and Best Practice-II. It is resolved that the subject teachers to conduct maximum activities to ensure adherence to the planned activities.

Proposed By: Prof. Bhagyashree Dhakulkar
Seconded By: Lt. Col. Sanjay Karodpati

Agenda 8: Review on activities of Institutional Distinctiveness

Resolution:

Information on Institutional distinctiveness and data collection is in progress. This covers TCL, Go-Kart, Innovation Ecosystem, Center of excellence, and Action for restoring the environment. It is resolved that department-wise data collection to be completed & suggestion and finalization of the title of the distinctiveness till 15/06/2023. It is resolved that academic departments will speed up the activities and suggest a suitable title to the distinctiveness.

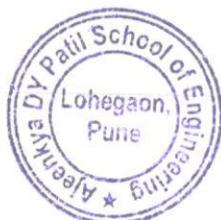
Proposed By: Dr. Niranjana Shegokar
Seconded By: Dr. Santosh Jadhav

Agenda 9: Status of Compliances on Recommendations given in Academic & Administrative Audit, Environment, Green & Energy Audits

Resolution:

The status of non-compliances of various audits has been discussed and it is resolved that Dr. Niranjana Shegokar will initiate actions on academic & administrative audit and will get it completed till 26/06/2023 and Lt. Col. Sanjay Karodpati will get environment, green and energy audit non-compliances done till 30/06/2023.

Proposed By: Dr. Niranjana Shegokar
Seconded By: Dr. Sanjay Karodpati



Agenda 10: Review & Analysis on Activities of AQAR 2022-23

Resolution:

The Academic Year 2022-23 activities on quality assurance were reviewed considering the NAAC revised benchmarks. It is observed that total out 171 activities planned in AQAR; 156 activities were conducted and the percentage of attainment is 91.22%. It is resolved that all pending activities to be completed before 15/06/2023.

Proposed By: Dr. Niranjan Shegokar

Seconded By: Dr. Santosh Jadhav

Agenda 11: Analysis & Action Taken Report on Students Satisfaction Survey (SSS)

Resolution:

IQAC conducted a Students Satisfaction Survey, total of 1664 i.e. more than 85% students participated in the survey. The analysis of the survey is completed. The mean satisfaction level of the students for the institute academic is 3.06 on a scale of 0 to 4. It is resolved that IQAC will prepare an action taken report and discuss in the meeting to initiate the necessary action for the improvements.

Proposed By: Dr. Pankaj Agarkar

Seconded By: Dr. Niranjan Shegokar

Agenda 12: Analysis & Action Taken Report on Stakeholders' Feedback on Academic Performance & Institute Ambience.

Resolution:

Analysis of the feedback on academic performance is completed by respective departments. It is resolved that Dean Academics will prepare an action taken report for necessary actions. IQAC has conducted a survey on institute ambience. A total of 826 stakeholders participated in the survey. The analysis of the survey is completed. It is resolved that the IQAC will prepare an action-taken report for necessary steps toward improvement.

Proposed By: Dr. Niranjan Shegokar

Seconded By: Dr. Sharan Inamdar

Agenda 13: Analysis & Action Taken Report on 360-Degree Feedback

Resolution:



IQAC has conducted a 360-Degree feedback of employees. Thirteen such feedbacks were taken for performance assessment of the employees. It is resolved that IQAC will analyze the responses and the action-taken report will be prepared & presented to IQAC Members. Higher authorities will initiate corrective actions for improvements in academic & administrative processes.

Proposed By: Dr. Niranjana Shegokar
Seconded By: Dr. Santosh Jadhav

Agenda 14: Institute Achievements & Areas of Improvement

Resolution:

During the academic year 2022-23, the institute has several achievements to its credit viz, India Today Ranking (128th Position), Green Institutions of India (A++ Platinum Band), GOLD Certificate from Swaraj Energy Foundation, India Book of records in Cyclothon for the Longest line of moving bicycle, India book of records for the maximum quantity of pulao prepared to spread the message of peace and goodwill. Areas of improvement were also discussed. It is resolved that institute will initiate action on the areas of improvements during A.Y. 2023-24.

Proposed By: Dr. F.B. Sayyad
Seconded By: Dr. Kamaljeet Kaur

Agenda 15: Suggestions from IQAC on planning of Academic Year 2023-24: STEP-UP 2023-24

Resolution:

IQAC Coordinator discussed the planning of the upcoming academic year considering 4N's Compliance: NEP 2020, NAAC, NIRF & NBA. Action plans of the same in Governing Body (GB), College Development Committee (CDC), IQAC, Administrative departments, NEP 2020 Coordinator, Deans, Heads of departments, Cells & Committees, and portfolios of all departments are to be prepared. It is resolved that all Heads of departments and Deans will present their plan of action in IQAC Meeting No. 1 of A.Y. 2023-24.

Proposed By: Dr. Kamaljeet Kaur
Seconded By: Dr. F.B. Sayyad

Agenda 16: Review on NAAC Cycle-2 activity progress & action plan to submit Self Study Report

Resolution:

NAAC Coordinator presented the criteria-wise progress of NAAC Cycle-2 along with the proposed deadlines for submission of SSR. It is resolved that the entire NAAC Team to concentrate of data collection and documentation as per SoP and extend the working hours to meet the deadlines given by management. It is resolved that NAAC team will focus on all

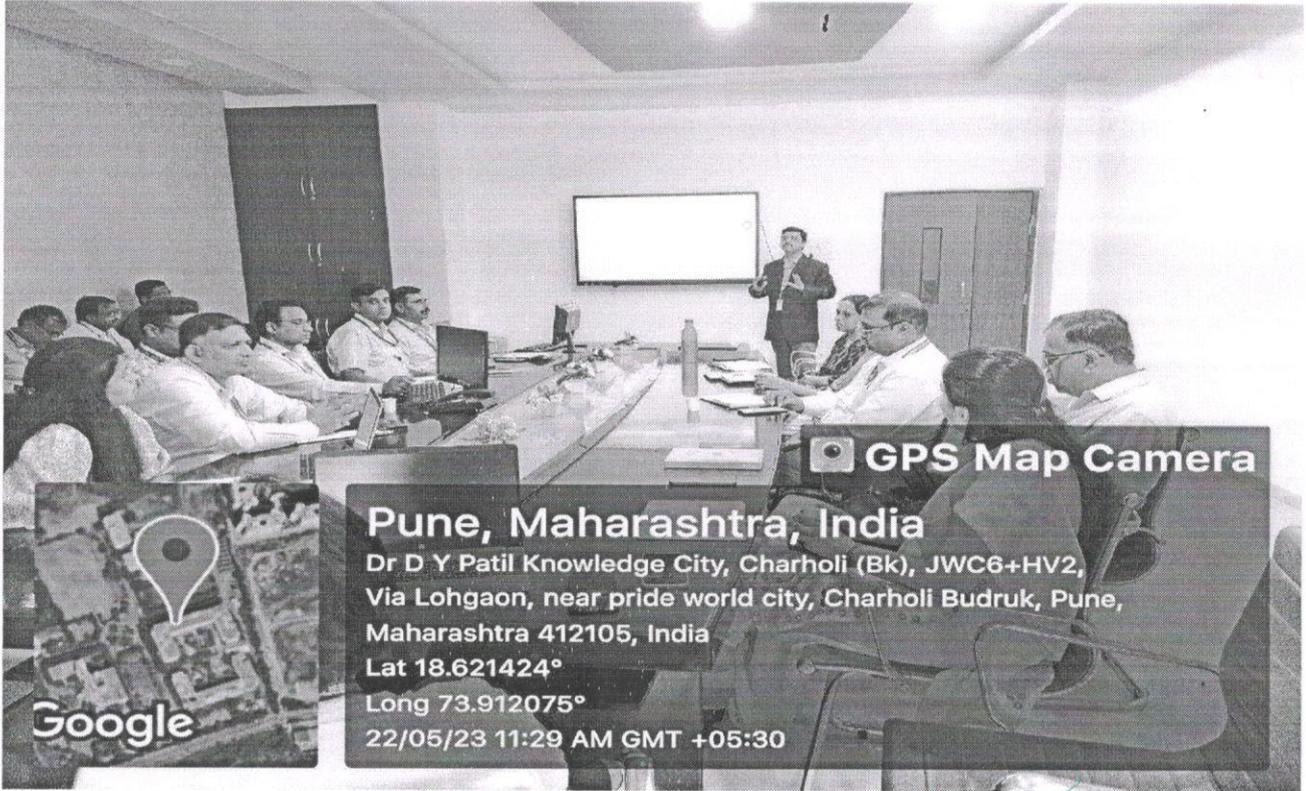


assigned tasks for preparing a final draft of SSR and will present the same to authorities on Monday, 26/06/2023.

Proposed By: Dr. Kamaljeet Kaur

Seconded By: Dr. Rahul Bachute

Mr. Riyaj Kazi, IQAC Coordinator proposed the vote of thanks to all IQAC Members.



Mr. Riyaj Kazi
Coordinator(IQAC)

Dr. F.B. Sayyad
Principal

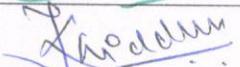
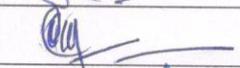
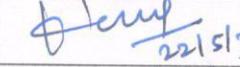
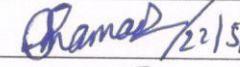
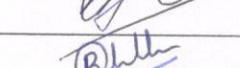
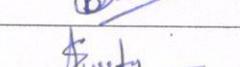
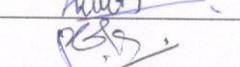
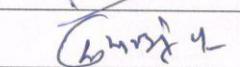
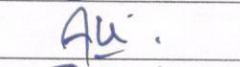
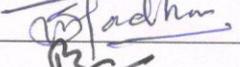
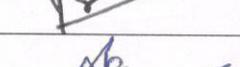
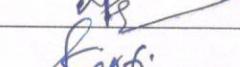
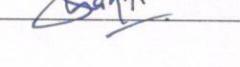
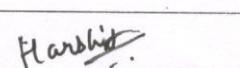
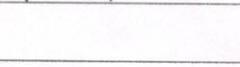


CC:

1. All IQAC Members
2. Office.

Date: 22/05/2023

The following IQAC Members were present for the IQAC Meeting.

Sr. No	Name	Designation	Signature
1	Dr. Farook Sayyad, Principal	Chairperson	
2	Dr. Kamaljeet Kaur Siddhu, Director Technical Campus	Management Representative	
3	Mr. Gorakhnath Deshmukh, Registrar	Senior Administrative Officers	
4	Dr. S. M. Khairnar, HoD & Dean R&D [Engg. Science]		
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9	Prof. Bhagyashree Dhakulkar, HoD [AIDS Dept.]		
10	Ms. Shweta Sharma, Dean III and T&P		
11	Prof. Prashant Karajagi, College Exam Officer		
12	Mr. Santosh Ankush. Librarian		
13	Dr. R.C.Katdare, Faculty [Civil Engg.]		Teacher Representative
14	Dr. Saniya Ansari, Faculty [E&TC Engg]		
15	Prof. Santosh Jadhav, Faculty [Mechanical Engg.]		
16	Prof. Rohini Gadgil, Faculty [Engg. Science]		
17	Prof. Nilesh Pinjarkar, Faculty [Computer Engg.]		
18	Prof. Shakti Kausal, Faculty [AI & DS Engg.]		
19	Mr. Ganesh Khandve, Lohegaon	Nominee (Local Society)	
20	Mr. Harshit Mishra, Engg. Science Dept.	Nominee (Student)	
21	Prof. Yogesh Shinde, E&TC department	Nominee (Alumni)	
22	Mr. Sahil Billiardmaker, Whirlpool, Pune.	Nominee (Industrialist)	
23	Mr. Nirajan Kale, Veritas, Pune	Nominee (Employer)	
24	Mr. Dineshkumar Mishra, Pune	Nominee (Parent)	
25	Prof. Riyaj Kazi, Senior Faculty, E&TC department	Coordinator (IQAC)	

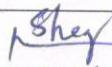
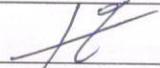
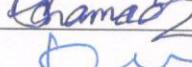
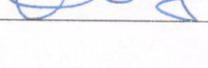
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Principal
Dr. Farook Sayyad

Date: 22/05/2023

The following Staff Members were present for the IQAC Meeting.

Sr. No	Name	Designation	Signature
01	Dr. Niranjan L. Shegokar	Asso Prof Dean(Acad)	
02	Prof. Vishwajeet A. Kadlag	Asst. prof.	
03	Dr. Sarang Shreepad	Assoc. prof.	
04	Dr. Pallavi Kharat	Asst. Prof	
05	Dr. Pankaj Agarwal	Asso prof	
06	Dr. Sharan Inamdar	Asst Prof	
07	Dr S M Khairnar	Professor	

Email: iqac_dypsoe@dypic.in, Phone: 020-35037922, Location: Conference Room


Principal
Dr. Farook Sayyad





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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.
INTERNAL QUALITY ASSURANCE CELL(IQAC)

Form No. IQAC/47

ACTION TAKEN REPORT

(IQAC meeting No. 4 held on 22/05/2023)

1] Review & Analysis of Activities Planned in Institute Academic Calendar:

Action Taken: IQAC initiated a review & analyzed the activities planned in the institute academic calendar of A.Y. 2022-23 considering activities for various heads such as Principal, CDC, IQAC, Registrar, Deans, Heads of academic departments, Examination officer, ISO Coordinator, Cultural Coordinator, Website Coordinator, various cells & committees in- charges etc.

Outcome:

Total Seventy-nine activities were planned in the Institute Academic Calendar. Seventy-two activities were conducted. The attainment percentage is 90.59 %. *Institute adherence to the academic calendar is excellent.*

2] Review & Analysis of Activities Planned in IQAC Plan of Action:

Action Taken: IQAC initiated a review & analyzed the activities planned in the IQAC Plan of Action. A total of 38 activities were planned in IQAC Plan of action in consultation with the Principal, HoDs, Registrar, Dean's, Section in-charges, Criteria Chairpersons, Cells and Committee in-charges as a step towards quality enhancement.

Outcome: Thirty Seven activities were conducted as per plan. The attainment percentage is 97.36 %. *Institute adherence to the IQAC Plan of Action is excellent.*

3] Review & Analysis of activities planned by all academic departments:

Action Taken: IQAC initiated a review & analyzed the activities planned in the department academic calendar. A total of 45 activities were planned for academic departments in the



department academic calendar considering various parameters. Heads of departments got these activities executed through various department portfolios.

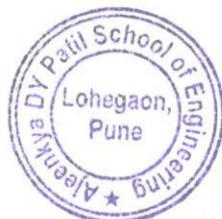
Outcomes: Forty one activities were conducted by each department. The attainment percentage is 92.28 %. The academic department's adherence to the academic calendar is excellent.

4] Review & Analysis of activities planned by all Deans & NEP 2020 Coordinator:

Action Taken: IQAC initiated a review & analyzed the activities planned by Deans & NEP 2020 Coordinator.

Outcomes:

- **Dean Academics:** Updated course files of all faculties. Daily Monitoring Reports & Monthly Academic Progress Reports. Faculty Feedback & Analysis, CO-PO Mapping & Result analysis. Action taken reports on faculty feedback & result analysis.
- **Dean R&D:** Conducted 4 meetings for promoting and strengthening research. Delivered 4 talks on fetching research grants from funding agencies. Total 11 activities conducted for promoting R&D. Received SIRO recognition from DST, Govt. of India. Ten research papers published in Journals. Six hundred Twenty research papers published in conferences. Five Books published with ISBN numbers. Three R&D Policies Revised.
- **Dean T&P:** Eighty percent eligible students placed in the academic year 2022-23.
- **Dean Consultancy:** Awareness meetings with each department to promote consultancy. One MoU on EV Charging station & 2 activities conducted. Prepared a Consultancy Policy.
- **Dean Innovation Ecosystem:** Twenty six activities were conducted to promote the innovation ecosystem across all departments. Seven patents filed in A.Y. 2022-23.
- **Dean Faculty Development:** All department faculties were informed to register to NPTEL Course. Total of 84 faculties registered and 31 faculties received NPTEL certificates. Organized three international conferences and 321 faculties presented and published papers. A total of 17 faculties registers for Toastmaster Club for overall personality development. Total of seven staff members were given a recognition as a best performance award.



- **NEP 2020 Coordinator:** Through NEP Coordinator initiates, Institute has created students digilocker accounts for Academic Bank of Credits (ABC) for all enrolled students as per the guidelines of the University. Institute has conducted 5 Days FDP on “Innovative Teaching Learning Practices for preparation of NEP-2020”. Institute has conducted Quiz on National Education Policy. Faculty attended online webinar organized by the University for Implementation of National Education Policy. Institute thus adhered to NEP awareness guidelines from University.

5] Review & analysis of activities planned by Statutory, Non-Statutory Committees:

Action Taken: IQAC initiated a review & analyzed the activities planned the by Statutory, Non-Statutory Committees:

Outcomes: Statutory committees have conducted all planned meetings with action taken reports. For non-statutory committees, all committees have conducted meetings along with action taken reports. Institute has adhered to the action plans of various committees and ensured the effective governance of the institute.

6] Review & Analysis of activities of Institute Best Practices:

Action Taken: Academic Departments has planned total of 829 activities for best Practice-I and Best Practice-II.

Outcome: Out of the planned activities departments conducted 618 activities. The attainment percentage is 75.54 %. The student’s survey on best practices were conducted. Survey resulted into 91.2% of positive responses. Institute thus, adhered to the planned best practices to ensure competency-based education & thus bridging the gap between education and employment.

7] Review on activities of Institutional Distinctiveness:

Action Taken: IQAC initiated actions on activities and documentation on institute distinctiveness.

Outcome: Department wise key area identified and relevant activities were conducted. A detailed draft on the same is prepared. Institute has installed the climate change clock to create awareness among all stakeholders regarding climate crises.



8] Status of Compliances on Recommendations given in Academic & Administrative Audit, Gender Audit, Environment, Green & Energy Audits:

Action Taken: The external auditors have given 11 recommendations during academic & administrative audits. The concerned staff has initiated actions on its compliance. Total 10 recommendations were given on Gender Audit. Management & concerned assigned staff has initiated actions on its compliance. Total 28 recommendations were given on Environment, Energy & Green Audit and the concerned staff has initiated actions on its compliance.

Outcome: A Total of 9 out of 11 recommendations given for academic & administrative audits were fulfilled. Total of 9 out of 10 recommendations given for Gender were fulfilled. Total of 18 out of 28 recommendations given for Environment, Green & Energy Audits were fulfilled. Institute adherence to various compliances is excellent.

9] Review & Analysis of Activities of AQAR 2022-23:

Action Taken: IQAC coordinator initiated action on AQAR activity calendar planning in consultation with Criteria Chairpersons. The same has been revised due to new NAAC benchmarks. A total of 171 activities on quality initiatives were planned.

Outcome: Total of 159 activities were conducted. The attainment percentage is 92.98%. IQAC adherence to planned activities is excellent.

10] Analysis & Action Taken Report on Students Satisfaction Survey (SSS):

Action Taken: IQAC has initiated a Students Satisfaction Survey. A total of 21 questionnaires on academic performance were included in the survey.

Outcome: A total of 1664 students (More than 85%) participated in the survey. The mean satisfaction level of the students for the institute is 3.06 which is satisfactory. Action taken report is presented to IQAC Members for necessary action toward improvement.

11] Analysis & Action Taken Report on Stakeholders' Feedback on Academic Performance & Institute Ambience.

Action Taken: IQAC has initiated a Survey on Institute Ambience. A total of 17 questionnaires on institute ambience were included in the survey.

Outcome: A total of 827 stakeholders participated in the survey. Total of 87.23% stakeholders responded positively on the existing institute ambience. The survey shows, the institute ambience is excellent.



12] Analysis & Action Taken Report on 360-Degree Feedback:

Action Taken: IQAC has initiated a 360 degree feedback on employees by the employees for management review and employee appraisal purpose.

Outcome: Total of thirteen feedbacks were taken. The average rating of overall institute feedback on all employees is 4.09 in the scale of (0 to 5) and it is satisfactory.

13] Institute Achievements & Areas of Improvement.

IQAC has appreciated the overall efforts by employees on various achievements such as India Today Rankings, Green Institute of India Ranking, GOLD certificate from Swaraj Energy Foundation & SIRO recognition from DST.

IQAC also highlighted on areas of improvement such as: Discipline, Academics, Infrastructure & Lab Maintenance etc. It is decided to focus & prioritize on these areas.

14] Suggestions from IQAC on the planning of Academic Year 2023-24: STEP-UP 2023-24

Action Taken: IQAC proposed to have an action plan from all portfolios mentioned in the institutional structure (Organogram) and plan the activities for 4N's Compliance [NEP, NAAC, NIRF, NBA]

Outcome: All Deans and Heads of academic departments initiated action to prepare their action plans for 4N's Compliance applicable from A.Y. 2023-24.

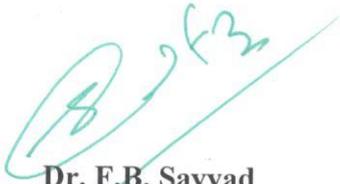
15] Review on NAAC Cycle-2 activity progress & action plan to submit Self Study Report

Action Taken: NAAC Coordinator initiated action and presented the NAAC Cycle-2 Progress. Mock Test on SSR is also given. Based on it the areas for improvements were identified.

Outcome: NAAC work is geared up. Faculties extended their working hours and supported to the speedy completion of SSR. It has been decided to submit IIQA in the month of July 2023 and SSR in the month August 2023.


Mr. Riyaj Kazi
IQAC Coordinator




Dr. F.B. Sayyad
Principal