

### "Empowerment through quality technical education" Dr D Y Patil Educational Enterprises Charitable Trust's

# Ajeenkya D Y Patil Group of Institution's Technical Campus

# Dr D Y PATIL SCHOOL OF ENGINEERING

(Approved by AICTE, New Delhi Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University) DTE Code: EN6732 SPPU PUN Code: CEGP015720

(Accredited by NAAC)

# A.Y. 2020-21

The institution has transparent, time bound and efficient mechanism to deal with internal examination related grievances

(Criteria 2.5.2)

Attached samples of documents which shows

- a) Examination Grievance Cell
- b) MOM of Examination Grievance Cell
- c) Actual grievances received and action taken reports

Dr. F. B. Sayyad

Principal

Enclosed: Records of activity done.





## Dr. D. Y. Patil School of Engineering

#### Internal Examination Cell

Sr No./Name/Designation	Category	Nature		
1. Prashant Karajagi:- Internal Exam Coordinator	Teacher	Nominated by the Principal		
2. Dr. Saniya Ansari:- Dept. Int. Exam Coordinator	Teacher	Nominated by the HOD E&TC		
3. Prof. Vishal Borate:- Dept. Int. Exam Coordinator	Teacher	Nominated by the HOD COMP		
4. Prof. Swapnil Bijwe:- Dept. Int. Exam Coordinator	Teacher	Nominated by the HOD Civil		
4. Prof Deepak Shelke:- Dept. Int. Exam Coordinator	Teacher	Nominated by the HOD MECH		
4. Prof. Vinod Tirpude:- Dept. Int. Exam Coordinator	Teacher	Nominated by the HOD FE		

Tenure/Term: 1 Year

#### Objective:

Smooth conduction of internal examinations (Unit Tests) and resolving the issues of students related to examinations.

#### **Function:**

- 1. To prepare the schedule of internal examinations (Unit Tests) and convey to departments.
- 2. To prepare the Time Table of internal examinations (Unit Tests) and Senior and Junior supervision duty chart through department internal exam coordinators.
- 3. To prepare the classrooms for internal examinations and maintain the sufficient stock of answer books and other exam related stationary for examination.
- 4. To help Senior Supervisors in setting up the exam control room as per the guidelines provides by SPPU (man power/stationary etc).

Meetings: 6 meetings per year (1 meeting each for one Unit Test)

Prof. Prashant Karajagi CEO

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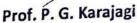


# Dr. D. Y. Patil School of Engineering

# Dr. D. Y. Patil School of Engineering & Technology Dr. Ajeenkya DY Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105

### Minutes of Meeting

Meeting	Internal Exam Grievance Cell Meeting with all Department Coordinators		
Date	28/9/2020 Time 12:30 PM		
Location	CEO Room-27		
Chairperson	Prashant Karajagi- Internal Exam Grievance Cell Coordinator		
In Attention	Department Exam Coordinators		
Discussion	1. Discussion about grievance related to uploading of answer sheet on MS Teams during Unit Test-1 examination Students raised the issue related to uploading of answer sheet to the subject teacher/department internal exam coordinator/HOD. The cell has informed to either increase the time for uploading the answer sheet or ask the students to send that file to respective subject teacher on whatsapp or Email ID.		
	2. Discussion about grievance related to non-reporting of students for Unit Test-1 examination Students conveyed the absenteeism for Unit Test-1 examination to subject teacher/department internal exam coordinator/HOD through whatsapp/mail. In case of valid reason, department need to arrange the same test for such students.		
	3. Discussion about grievance related to marks obtained by students In case students complain about the marks obtained, then subject teacher shall verify the same.		
Resolutions	1. Discussion about grievance related to uploading of answer sheet on MS Teams during Unit Test-1 examination  It has been resolved that extra time shall be provided for uploading the answer sheet in case of MS Teams server down or students need to send or whatsapp or Email ID of respective subject teacher.		
	<ol> <li>2. Discussion about grievance related to non-reporting of students for Unit Test-1 examination         It has been resolved that same test needs to be arranged for absenstudents.     </li> <li>3. Discussion about grievance related to marks obtained by students.         It has been resolved that the subject teacher should verify the answer sheel in case of discrepancy raised by student about the marks obtained.     </li> </ol>		



# Internal Exam Grievance Cell Coordinator

Representative present for meeting:

- 1. Dr. Saniya Ansari Department Exam Coordinator, E&TC
- 2. Prof. Vishal Borate Department Exam Coordinator, Comp
- 3. Prof. Swapnil Bijwe Department Exam Coordinator, Civil
- 4. Prof. D. D. Shelke Department Exam Coordinator, Mech



## Dr. D. Y. Patil School of Engineering

#### Internal Examination Cell

Sr No./Name/Designation	Category	Nature
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4. Prof. Swapnil Bijwe:- Dept. Int. Exam Coordinator	Teacher	Nominated by the HOD Civil
4. Prof Deepak Shelke:- Dept. Int. Exam Coordinator	Teacher	Nominated by the HOD MECH
4. Prof. Vinod Tirpude:- Dept. Int. Exam Coordinator	Teacher	Nominated by the HOD FE

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Prof. Prashant Karajagi CEO

Lohegaon Co

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# Dr. D. Y. Patil School of Engineering Dr. D. Y. Patil School of Engineering & Technology Dr. Ajeenkya DY Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105

# **Minutes of Meeting**

Meeting	Internal Exam Grievance Cell Meeting with all Department Coordinators
Date	28/9/2020 Time 12:30 PM
Location	CEO Room-27
Chairperson	Prashant Karajagi- Internal Exam Grievance Cell Coordinator
In Attention	Department Exam Coordinators
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	same test for such students.  3. Discussion about grievance related to marks obtained by students In case students complain about the marks obtained, then subject teacher shall verify the same.
Resolutions	1. Discussion about grievance related to uploading of answer sheet on MS Teams during Unit Test-1 examination  It has been resolved that extra time shall be provided for uploading the answer sheet in case of MS Teams server down or students need to send on whatsapp or Email ID of respective subject teacher.
	<ol> <li>2. Discussion about grievance related to non-reporting of students for Unit Test-1 examination         It has been resolved that same test needs to be arranged for absent students.     </li> <li>3. Discussion about grievance related to marks obtained by students         It has been resolved that the subject teacher should verify the answer sheet in case of discrepancy raised by student about the marks obtained.     </li> </ol>



Prof. P. G. Karajagi

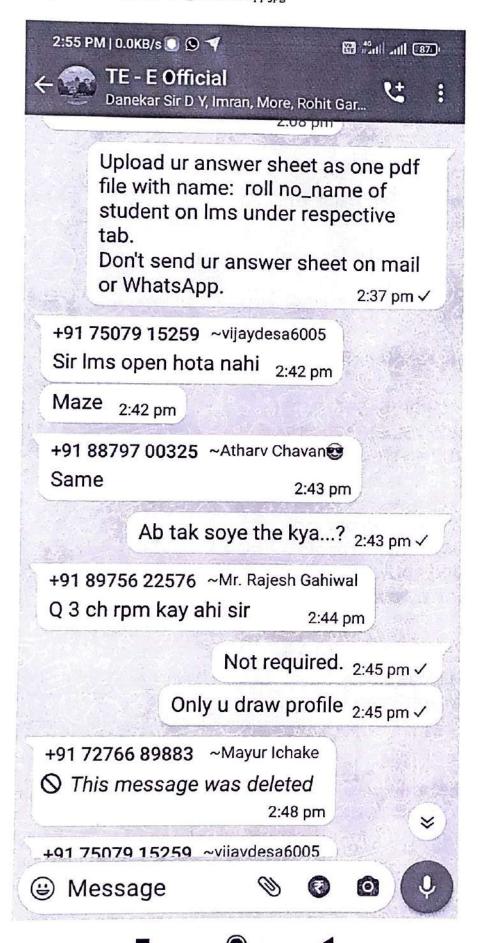
#### Internal Exam Grievance Cell Coordinator

Representative present for meeting:

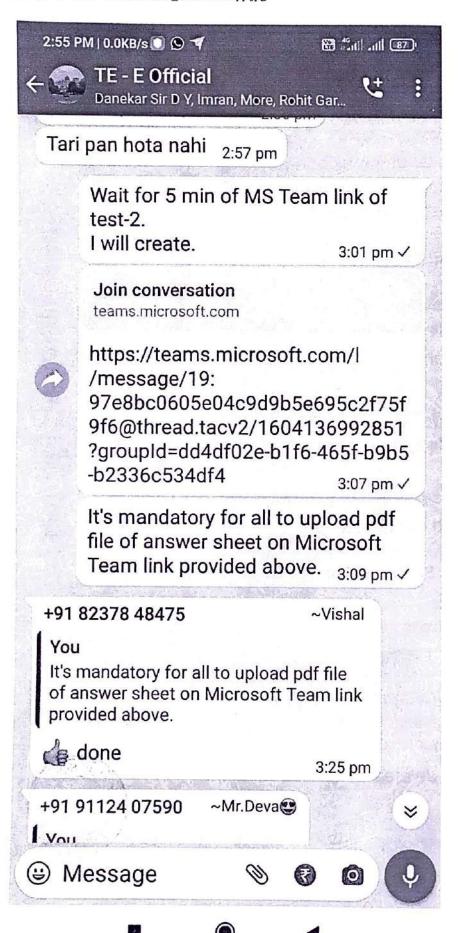
- 1. Dr. Saniya Ansari Department Exam Coordinator, E&TC
- 2. Prof. Vishal Borate Department Exam Coordinator, Comp
- 3. Prof. Swapnil Bijwe Department Exam Coordinator, Civil
- 4. Prof. D. D. Shelke Department Exam Coordinator, Mech



TOM-2, UT-1\_Sem-1\_20-21 PGK.

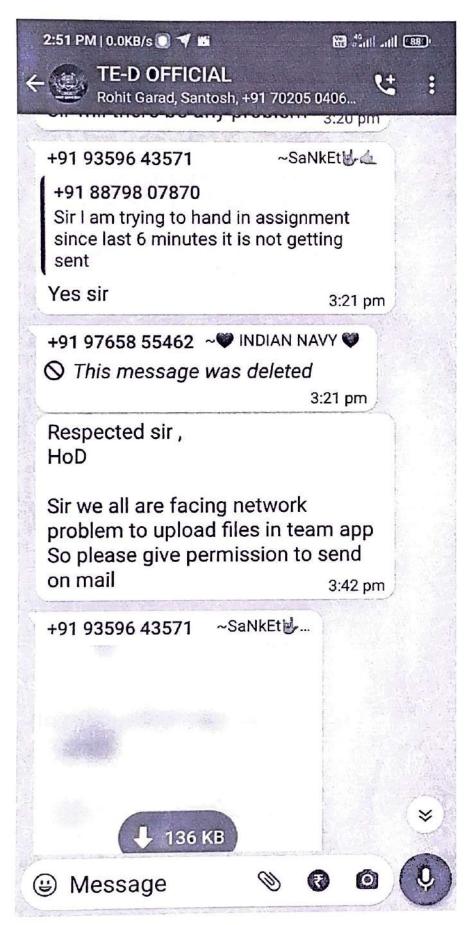


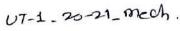




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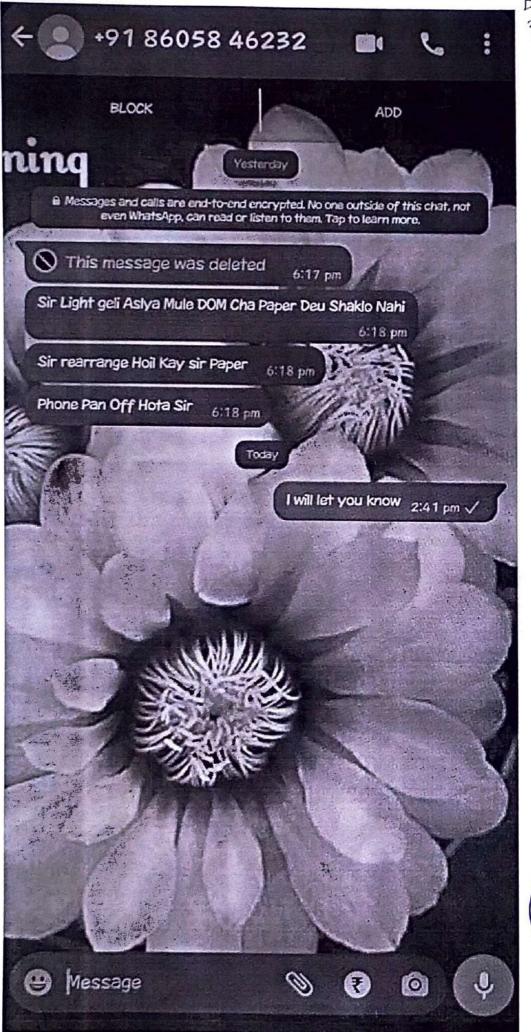




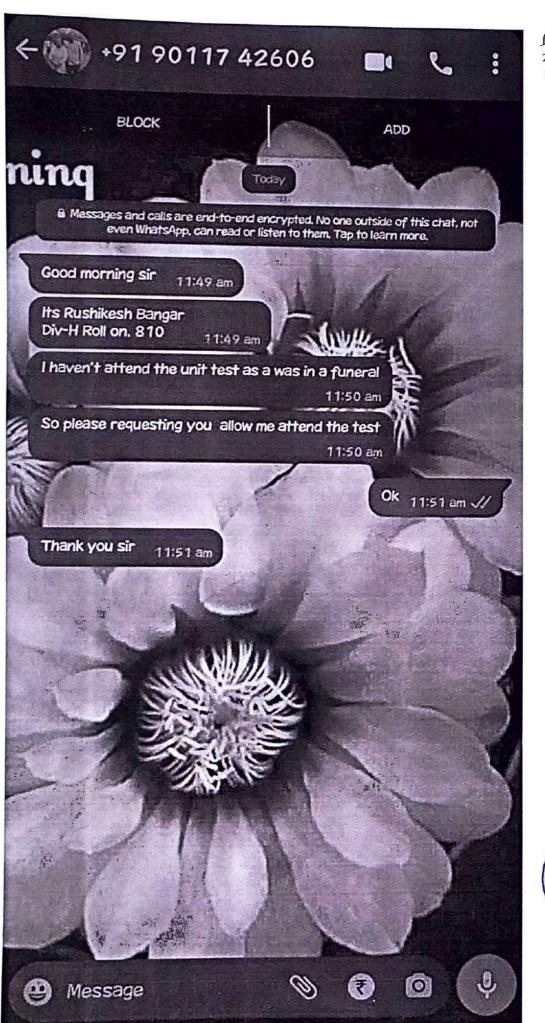




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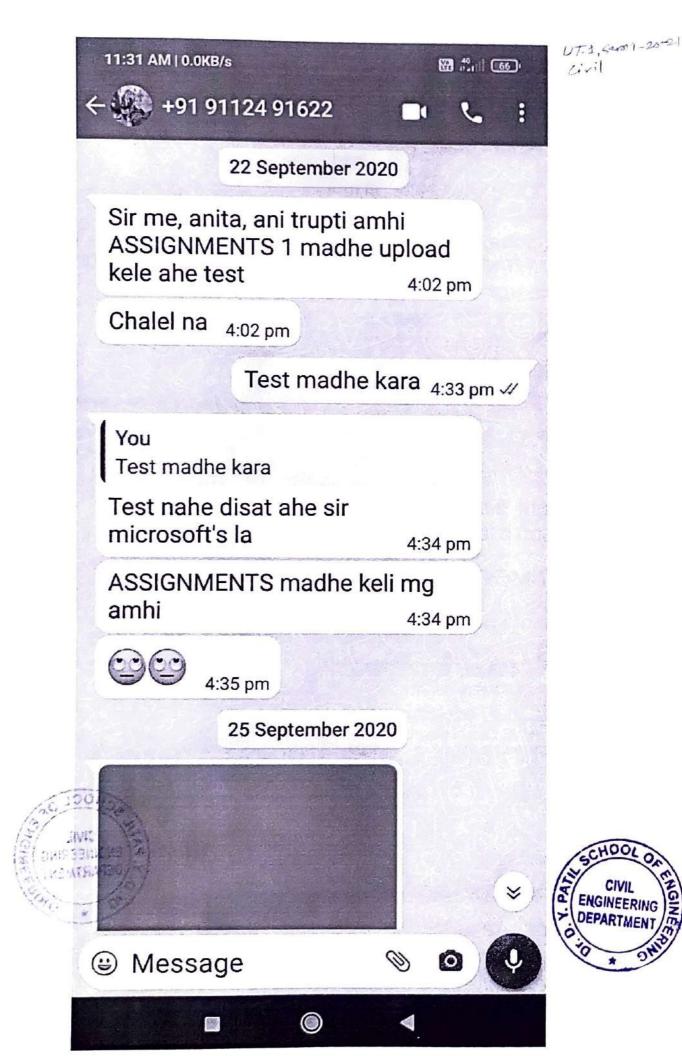
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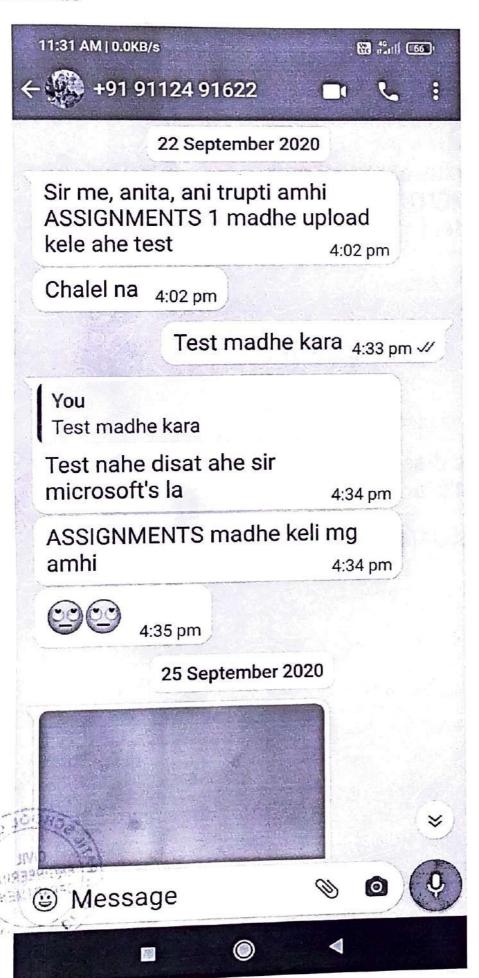
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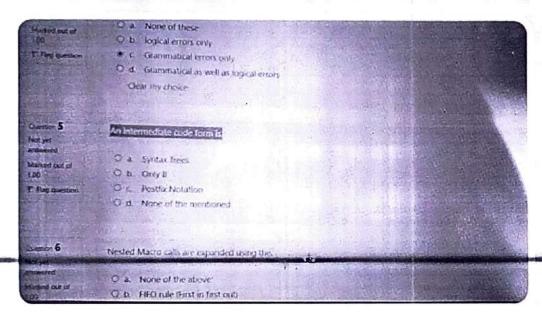








2021-22 2<del>020-21</del> Sem-I UTI-TE



Sir wrong options

3:24 pm

Question and options are correct. You choose your answers.

3:28 pm 

3:7

Sir what do you mean by only B 3:29 pm

When it is the B option 3:29 pm

Options are shuffle 3:30 pm //



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Meeting	Internal Exam Grievance Cell Meeting with all Department Coordinators	
Date	02/11/2020 Time 12:30 PM	
Location	CEO Room-27	
Chairperson	Prashant Karajagi- Internal Exam Grievance Cell Coordinator	
In Attention	Department Exam Coordinators	
Discussion	1. Discussion about grievance related to uploading of answer sheet or MS Teams during Unit Test-2 examination  Students raised the issue related to uploading of answer sheet to the subject teacher/department internal exam coordinator/HOD. The cell has informed to either increase the time for uploading the answer sheet or ask the students to send that file to respective subject teacher on whatsapp or Email ID.  2. Discussion about grievance related to non-reporting of students for Unit Test-2 examination  Students conveyed the absenteeism for Unit Test-2 examination to subject teacher/department internal exam coordinator/HOD through	
	whatsapp/mail. In case of valid reason, department need to arrange the same test for such students.  3. Discussion about grievance related to marks obtained by students In case students complain about the marks obtained, then subject teacher shall verify the same.	
Resolutions	1. Discussion about grievance related to uploading of answer sheet on MS Teams during Unit Test-2 examination  It has been resolved that extra time shall be provided for uploading the answer sheet in case of MS Teams server down or students need to send on whatsapp or Email ID of respective subject teacher.  2. Discussion about grievance related to non-reporting of students for	
	Unit Test-2 examination It has been resolved that same test needs to be arranged for absent students.  3. Discussion about grievance related to marks obtained by students It has been resolved that the subject teacher should verify the answer sheet in case of discrepancy raised by student about the marks obtained.	



Prof. P. G. Karajagi

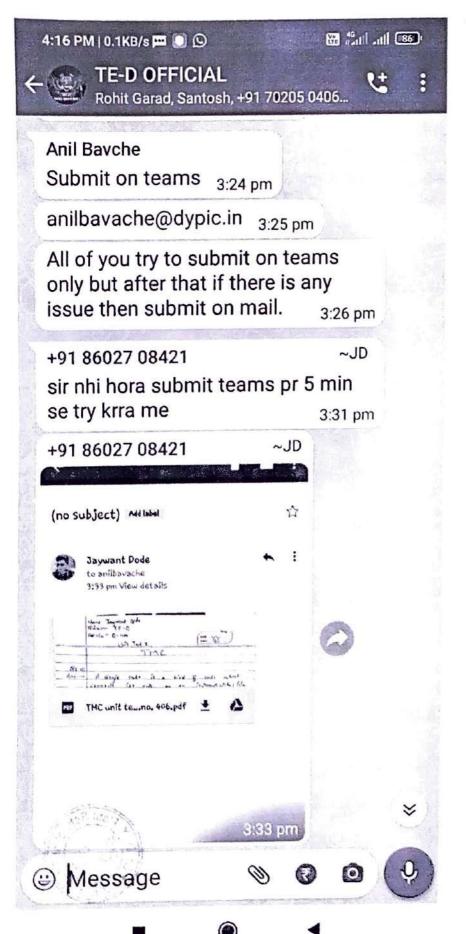
Internal Exam Grievance Cell Coordinator

Representative present for meeting:

- 1. Dr. Saniya Ansari Department Exam Coordinator, E&TC
- 2. Prof. Vishal Borate Department Exam Coordinator, Comp
- 3. Prof. Swapnil Bijwe Department Exam Coordinator, Civil
- 4. Prof. D. D. Shelke Department Exam Coordinator, Mech



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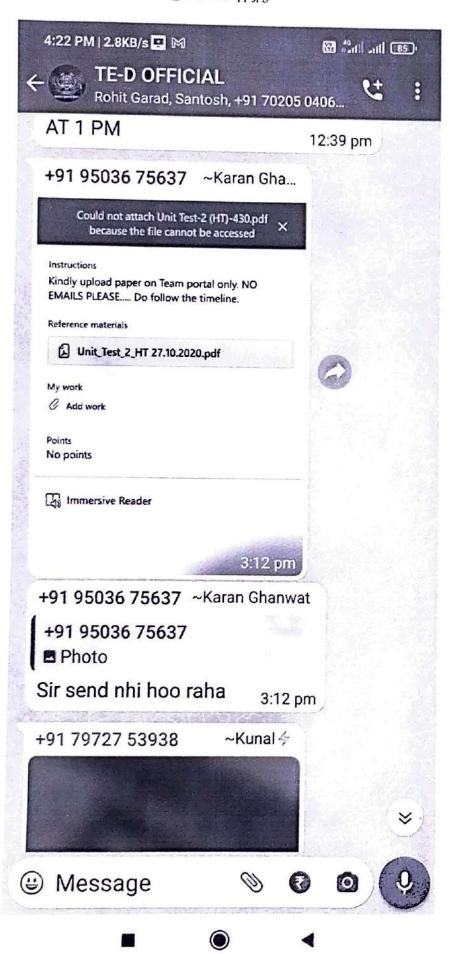






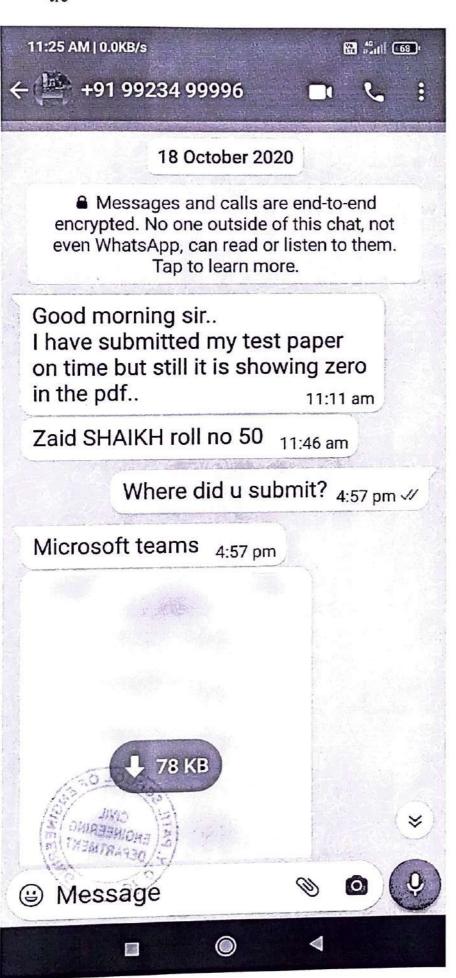
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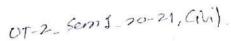




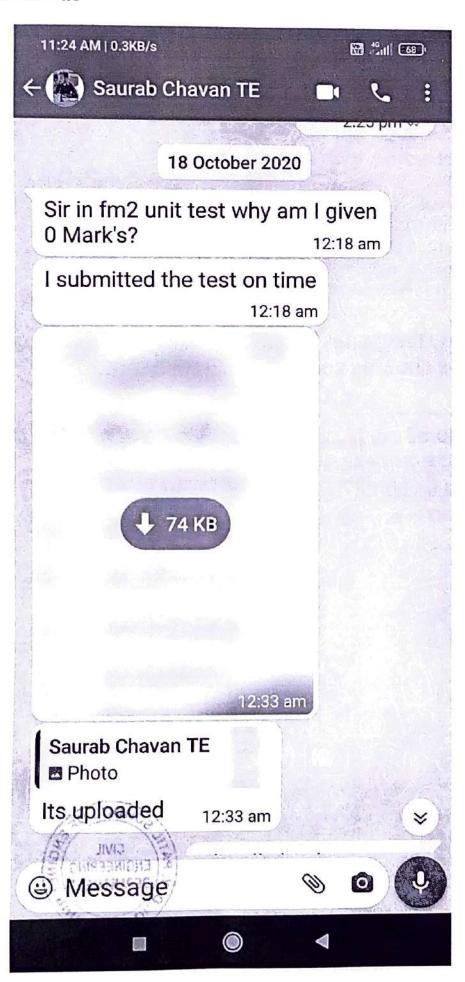
UT-2-HT-2021\_Sem1-YSG:



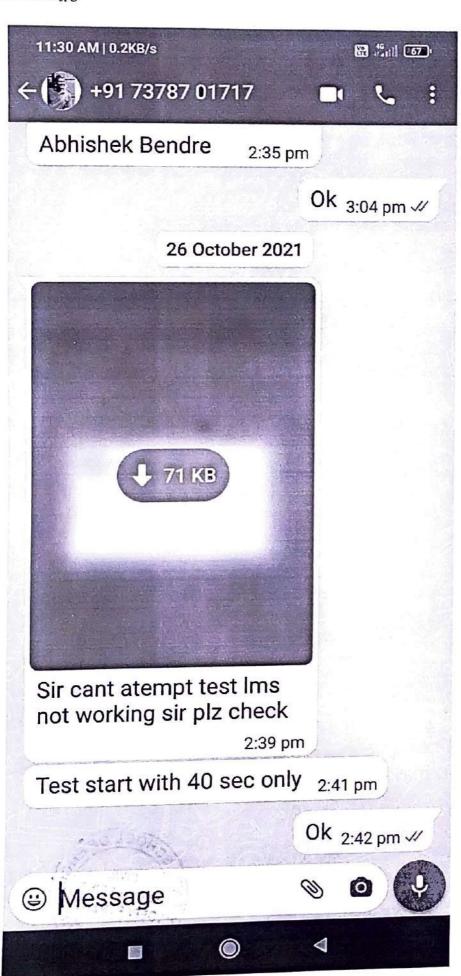






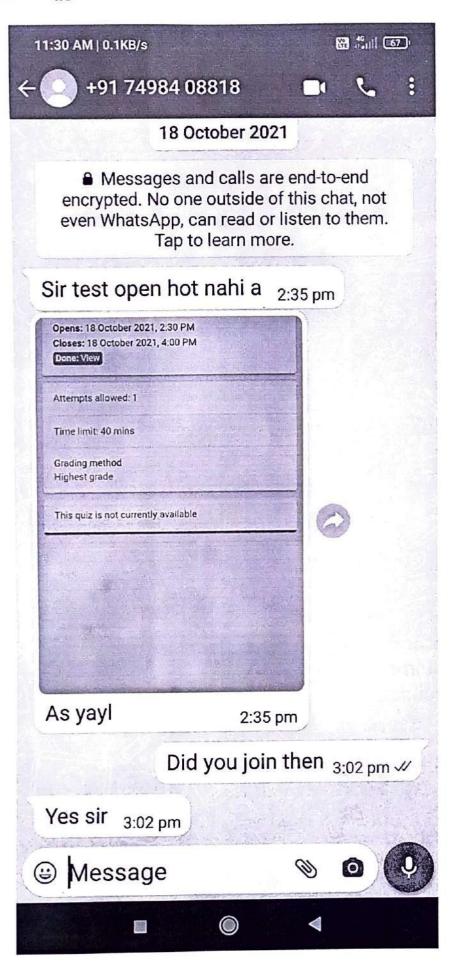






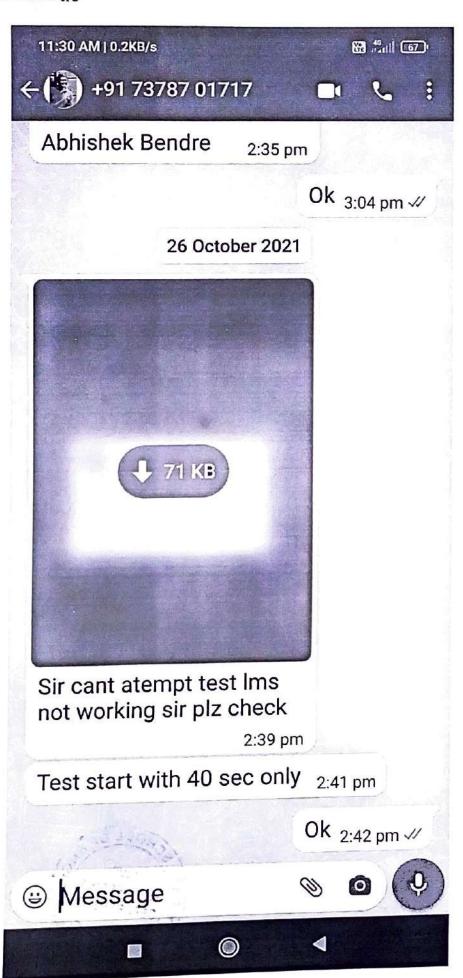
197-2-5001 Sem1-2021-22 Civil

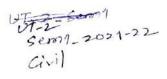




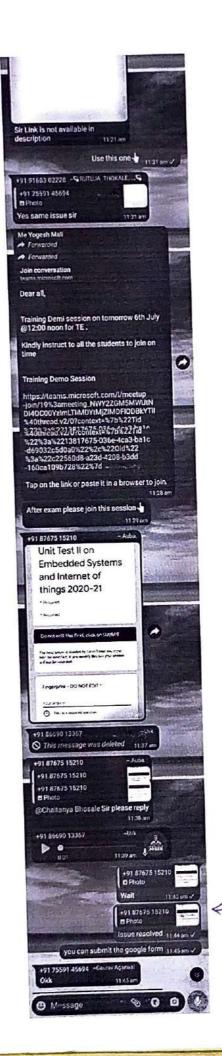


12/30/2021, 12:00 PM

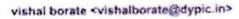














(no subject)

2 messages

SHREYA CHAUDHARI <shreya.chaudhri99@gmail.com> To: vishalborate@dypic.in

Thu, Oct 29, 2020 at 3:33 PM

Shreya Chaudhari TE B ISEE unit test 2 answer sheet

B9\_ShreyaChaudhari\_UT2\_ISEE.pdf 14246K

vishal borate < vishalborate@dypic.in> To: SHREYA CHAUDHARI < shreya.chaudhri99@gmail.com> Sun, Nov 8, 2020 at 3.12 PM

Q.1/Q.2=>4

Q.3/Q.4=>4

Q.5/Q.6=>3

Q.7/Q.8=>3

Q.9/Q.10=>4

Q.11/Q.12=>2

TOTAL=20

(Quoted text hidden)

Regards.

Mr. Vishal Kisan Borate.

Assistant Professor,

Computer Engineering Department,

Dr. D. Y. Patil School of Engineering.

Charoli (Bk.), Lohegaon.

Pune, Maharashtra-412105.

Mobile No-+91 9130014578.





vishal borate <vishalborate@dypic.in>

### ISEE unit test 2 page resubmit

2 messages

gaurav agrawal <agrawalg725@gmail.com> To vishalborate@dypic.in

Fri, Oct 30, 2020 at 6:05 PM

I m Gaurav agrawal from TE-B (69). I have submitted the isee test but later found out that some page number and answer were not cropped properly in the pdf.

So it is my humble request to pis allow me to send the PDF file again as it will affect my ourniculum ... I m attaching the final isee pdf here

TE B 69 GAURAVAGRAWAL ISEE-Z (1) pdf

2976K

vishal borate <vishalborate@dypic.in> To: gauray agrawal - agrawalg725@gmail.com> Mon. Nov 9, 2020 at 2,28 PM

Q.1/Q.2=>2 Q.3/Q.4=>2 Q.5/Q.6=>4 Q.8/Q.7=>3

Q.9/Q.10=>3

Q.11/Q.12=>1

total-15

(Charten text helders)

Regards.

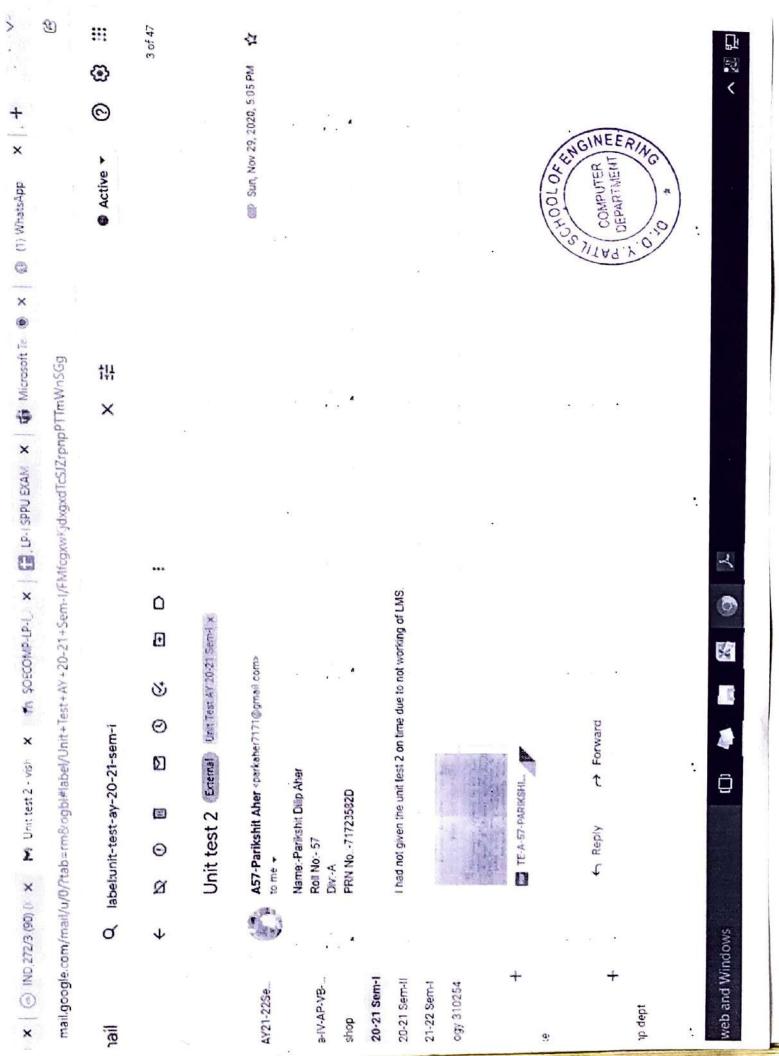
Mr. Vishal Kisan Borate.

Assistant Professor, Computer Engineering Department, Dr. D. Y. Patil School of Engineering. Charoli (Bk.), Lohegson,

Pune, Maharashtra-412105.

Mobile No +91 9130014578.





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# Dr. D. Y. Patil School of Engineering Dr. D. Y. Patil School of Engineering & Technology Dr. Ajeenkya DY Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105

# **Minutes of Meeting**

Meeting	Internal Exam Grievance Cell Meeting with all Department Coordinators	
Date	29/11/2020 Time 01:30 PM	
Location	CEO Room-27	
Chairperson	Prashant Karajagi- Internal Exam Grievance Cell Coordinator	
In Attention	Department Exam Coordinators	
Discussion	1. Discussion about grievance related to uploading of answer sheet on MS Teams during Unit Test-3 examination  Students raised the issue related to uploading of answer sheet to the subject teacher/department internal exam coordinator/HOD. The cell has informed to either increase the time for uploading the answer sheet or ask the students to send that file to respective subject teacher on whatsapp or Email ID.	
	2. Discussion about grievance related to non-reporting of students for Unit Test-3 examination  Students conveyed the absenteeism for Unit Test-3 examination to subject teacher/department internal exam coordinator/HOD through whatsapp/mail. In case of valid reason, department need to arrange the same test for such students.	
	3. Discussion about grievance related to marks obtained by students In case students complain about the marks obtained, then subject teacher shall verify the same.	
Resolutions	1. Discussion about grievance related to uploading of answer sheet on MS Teams during Unit Test-3 examination It has been resolved that extra time shall be provided for uploading the answer sheet in case of MS Teams server down or students need to send on whatsapp or Email ID of respective subject teacher.	
	<ol> <li>2. Discussion about grievance related to non-reporting of students for Unit Test-3 examination</li> <li>It has been resolved that same test needs to be arranged for absent students.</li> <li>3. Discussion about grievance related to marks obtained by students</li> <li>It has been resolved that the subject teacher should verify the answer sheet in case of discrepancy raised by student about the marks obtained.</li> </ol>	

Prof. P. G. Karajagi

#### Internal Exam Grievance Cell Coordinator

Representative present for meeting:

- 1. Dr. Saniya Ansari Department Exam Coordinator, E&TC
- 2. Prof. Vishal Borate Department Exam Coordinator, Comp
- 3. Prof. Swapnil Bijwe Department Exam Coordinator, Civil
- 4. Prof. D. D. Shelke Department Exam Coordinator, Mech



UT-3-TE



vishal borate <vishalborate@dypic.in>

## ISEE unit test 3 pdf

2 messages

A68- Kartik Yamgar <kartikyamgar60@gmail.com> To: vishalborate@dypic.in

Thu, Nov 26, 2020 at 1:32 PM

TE-A-68-kartikYamgar-ISEE.pdf 2721K

vishal borate <vishalborate@dypic.in> To: A68- Kartik Yamgar <kartikyamgar60@gmail.com> Fri, Dec 4, 2020 at 1:35 PM

Q.1/Q.2=>3

Q.3/Q.4=>3

Q.5/Q.6=>NA

Q.7/Q.8=>NA

Q.9=>2

Q.10 = > 2

Q.11=>2 Q.12 => 2

Q.13 => 2

TOTAL=>16

On Thu, Nov 26, 2020 at 1:32 PM A68- Kartik Yamgar <kartikyamgar60@gmail.com> wrote:

Regards, Mr. Vishal Kisan Borate. Assistant Professor, Computer Engineering Department, Dr. D. Y. Patil School of Engineering, Charoli (Bk.), Lohegaon, Pune, Maharashtra-412105.

Mobile No-+91 9130014578.





monika dangore <monikadangore@dypic.in>

## (no subject)

3 messages

B33 - Fiza Shaikh <fizashaikh23400@gmail.com> To: monikadangore@dypic.in

Sat, Mar 13, 2021 at 12:33 PM

FIZA SHAIKH (B-33)student of SE B Comp Department

I was present for today's oop test and constantly clicking on submit button but was unable to submit and till that time the test time finished and after that when I tried clicking on next then it displayed no more attempts

Monika Dangore <monikadangore@dypic.in>
To: B33 - Fiza Shaikh <fizashaikh23400@gmail.com>

Sun, Mar 14, 2021 at 3:00 PM

Your test paper is submitted. Dont worry. [Quoted text hidden]

Regards,
Prof. Monika Dangore,
Assistant Professor,
Computer Engineering Department,
Dr. D. Y. Patil School of Engineering,
Lohegaon, Pune

B33 - Fiza Shaikh <fizashaikh23400@gmail.com> To: Monika Dangore <monikadangore@dypic.in>

Sun, Mar 14, 2021 at 9:30 PM

Thankyou ma'am [Quoted text hidden]



2020-21 Sem-I UT-3-SE

#### DELD Unit Test 3 25-11-2020

DSLD Und sest 2 25-11-2020 Objective)

View Receive a prade. Receive a pass grade.

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Available from 25 November 2020, 12:00 PM

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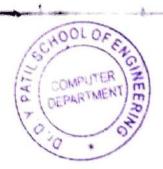
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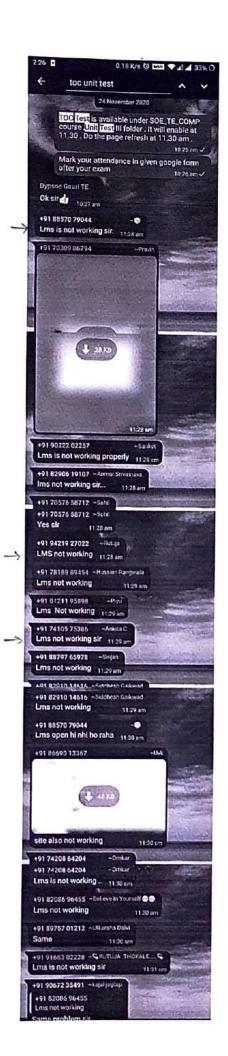
DELD LINK test 3 28-11-2020 (Objective retext)

View Receive a grade

Available from 26 Nevember 2020, 5:00 PM



· TE - 2020-24 SEM-I TOC - UT-3











saniya ansari <saniya.ansari@dypic.ln>

### Re: Regarding Absence on test

1 message

saniya ansari <saniya.ansari@dypic.in> To: Samruddhi Bardapurkar <samruddhib35@gmail.com> Tue, Nov 24, 2020 at 10:06 AM

Ok.

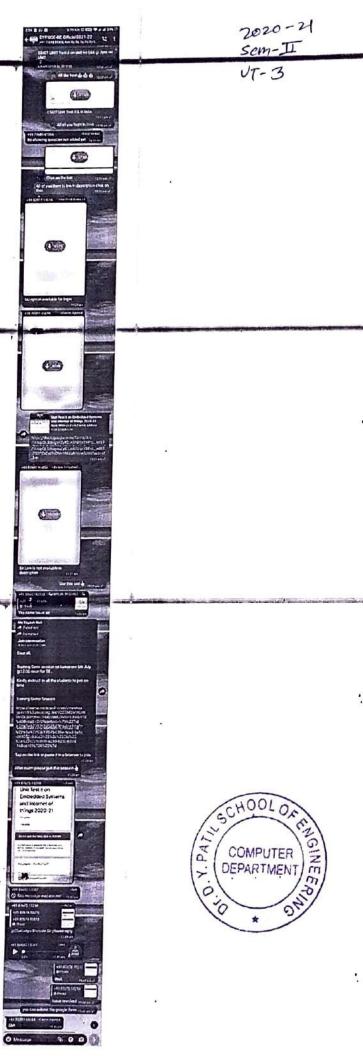
Regards, Dr. Saniya Ansari, Associate Professor, Department of E & TC Engineering, DY Patil School Of Engineering, Pune Contact No.:9730478086

On Tue, Nov 24, 2020 at 10:01 AM Samruddhi Bardapurkar <samruddhib35@gmail.com> wrote:

Hello ma'am Samruddhi Bardapurkar Roll no.10 TE e&tc

Ma'am I will not able to attempt today's class test due to some emergency medical issues. Please allow me. I'll give retest.





26 12121

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Mainz mar pi send ri ma na aepas

App no 67 spates

**59** 

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# Dr. D. Y. Patil School of Engineering

# Dr. D. Y. Patil School of Engineering & Technology

Dr. Ajeenkya DY Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105

### **Minutes of Meeting**

100 Sept.	C. II. Marking with all Department Coordinators		
Meeting	Internal Exam Grievance Cell Meeting with all Department Coordinators		
Date	15/03/2021 Time 11:30 AM		
Location	CEO Room-27		
Chairperson	Prashant Karajagi- Internal Exam Grievance Cell Coordinator		
In Attention	Department Exam Coordinators		
Discussion	1. Discussion about grievance related to server down of LMS during Unit Test examination Students raised the issue related to server down of LMS. The cell has informed to increase the cut off time or schedule the same test for TE & BE with different time slots.		
	2. Discussion about grievance related to correct option for MCQs In case of receipt of complain related to correct option for MCQs from students, subject teacher need to verify the same and make the changes for correct option in LMS.		
	3. Discussion about grievance related to marks obtained by students In case students complain about the marks obtained, then subject teacher shall verify the same.		
Resolutions	1. Discussion about grievance related to server down of LMS during Unit Test examination It has been resolved that to increase the cut off time or schedule the same test for TE & BE with different time slots in case of LMS server down.		
Discussion about grievance related to correct option for It has been resolved that subject teacher need to verify provided MCQs and make the necessary changes in LMS.      Discussion about grievance related to marks obtained by It has been resolved that the subject teacher should verify may by students in case of discrepancy raised by student.			

Prof. P. G. Karajagi

#### Internal Exam Grievance Cell Coordinator

Representative present for meeting:

- 1. Dr. Saniya Ansari Department Exam Coordinator, E&TC
- 2. Prof. Vishal Borate Department Exam Coordinator, Comp
- 3. Prof. Swapnil Bijwe Department Exam Coordinator, Civil
- 4. Prof. D. D. Shelke Department Exam Coordinator, Mech



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Q : Raghavendra Ghorpade MS team sign in kar GS Thota I got this issue mannicuz of this I didn't join today's exam LMS Now Treset my password Can I give exam some other day mam 07/06.2021 Mam what about mobile communication relexant Because i was absent tat tym Q : Raghavendra Ghorpade Mam what about mobile communication relexam-Because I was absent tat tym is Password problem solved? Retest is today at 2.00pm y Passing project of the Rememblance of Lord 2sm login karu kyaa mam

05/09/2021

mappy teacher's day mam thanks for ur guide and help mam ...

Dear mam.



TE-2020-21 SEM-II ESIOT UT-



