



"Empowerment through quality technical education"  
Dr. D. Y. Patil Educational Enterprises Charitable Trust's

Ajeenkya D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**

(Approved by AICTE, New Delhi Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)

AISHE Code: C-46648 DTE Code: EN6732 SPPU PUN Code: CEGP015720

(Accredited by NAAC)

## Faculty Appraisal: AY 2020-21

A performance appraisal gives individual faculty and their HOD & Head of institution an opportunity to review performance in Teaching, Research & Administration and also, to look back on what has been achieved during the past year then agree future objectives. The objective of appraisal is to identify the strengths and scope for improvement in and to provide a feedback to employees regarding their performance and related status.

The staff appraisal has been taken for the following departments;

- Department of Computer Engineering
- Department of Electronics & Telecommunication Engineering
- Department of Civil Engineering
- Department of Mechanical Engineering
- Department of Engineering Sciences.

Dr. F. B. Sayyad

Principal  
**Principal**

Dr. D. Y. Patil School of Engineering  
Lohegaon, Pune.

Enclosure: API form of each department





Dr. D. Y. Patil Group of Institutions

**Dr. D. Y. Patil School of Engineering, Lohegaon, Pune**

Dr. D. Y. Patil Knowledge City, Charholi Bk., Via Lohegaon, Pune - 412 105.

## Annual Performance Appraisal Form

(Teaching staff)

(Period of Appraisal: From 01<sup>st</sup> July 2020 to 30<sup>th</sup> June 2021)

### EMPLOYEE DETAILS:

Name of the faculty	Aniket Vilas Nemade
Department	Civil Engineering
Designation	Assistant Professor
Date of Joining the Institute	10.08.2020

### GUIDELINES:

The period of evaluation shall be 1<sup>st</sup> July to 30<sup>th</sup> June of any year.

- All the information should be provided accurately and clearly. Additional information worth a mention may be provided in separate sheets.
- The faculty must refer the Performance Appraisal Scheme document for more details, before filling the appraisal form.
- Appraisal Committee for Faculty: Evaluating Authority (EA) is the HoD and the Reviewing Authority (RA) is The Head of Institution (Principal).
- Appraisal Committee for HoD: Evaluating Authority (EA) is the Head of Institution (Principal).
- The EA shall verify all the information, by supporting proofs before commenting on the performance.

### RECORDS OF ABSENCE (TO BE FILLED BY HOD OFFICE / PRINCIPAL OFFICE)

Sl. No.	Type of Leave	No. of Leaves Availed		Signature of HOD with Date
		Term - I	Term - II	
1	Casual Leave ( CL)	04	05	
2	Medical Leave (ML)	-	-	
3	Duty Leave ( DL)	-	-	
4	Maternity Leave ( MTL ) ( if applicable)	-	-	
5	Leave Without Pay (LWP)	-	-	

**CATEGORY – I : TEACHING, LEARNING & EVALUATION**

(MINIMUM SCORE REQUIRED: 75)

Sr. No.	APIs	API Score Allotted	Self Evaluation	Evaluation by HOD
1.	Lectures, Tutorials, Practicals conducted	50	50	45
2.	Extra Teaching Duties	10	10	10
3.	Curriculum Enrichment	10	00	-
4.	Participatory & Innovative Teaching-Learning Methodologies	20	10	10
5.	Examination Duties	10	10	10
6.	Student Feedback	20	20	18 20
7.	HoD's Feedback	05	05	05
	<b>TOTAL (I)</b>	<b>125</b>	<b>105</b>	<b>100</b>

(Note: Attach supporting documents to validate the claim)

Note: \*Minimum 80 % compliance is mandatory for point 1, below which no scores may be assigned.

**CATEGORY – II : CO-CURRICULAR, EXTENSION & PROFESSIONAL DEVELOPMENT**

(MINIMUM SCORE REQUIRED: 15)

Sr. No.	APIs	API Score Allotted	Self Evaluation	Evaluation by HOD
1.	Student Centric Activity • Inter-College Level Activity/ Event Convener/ Coordinator (10) Member (5) • College Level Activity/ Event Convener/ Coordinator (05) Member (2) • Certificate Course/ Add on Course with min. 50% teaching (10) with no teaching (5) • Guest Lecture for Students (2 per lecture)	20	12	12
2.	Academic and Administrative Committees & Responsibilities • College level : Incharge (10) Member (2) • Department level : Incharge (5) Member (1)	15	03	03



Sr. No.	APIs	API Score Allotted	Self Evaluation	Evaluation by HOD
3.	Professional Development Activities (attending seminars, conferences, workshops, talks, lectures, dissemination, general articles, invited lecture or talk, keynote talk, etc of duration less than 1 week) (3 each)	15	15	15
	<b>TOTAL (II)</b>	<b>50</b>	<b>30</b>	<b>30</b>

(Note : Attach supporting documents to validate the claim)

### CATEGORY – III: RESEARCH & DEVELOPMENT

(Minimum Score Required: AP-6K (05), AP-7K (10), AP-8K (15), Assoc. Prof & Professor(20)  
The various points considered for Research Score are tabulated below,

Sr. No.	Type	Details & Scale	Points	Self-Evaluation	Evaluation by HOD	
01.	Research Projects Completed	More than 10 lakhs	15	Principal Investigator & Co-investigator would get 50% each	00	—
		Less than 10 lakhs	10		00	—
	Research Projects Ongoing	More than 10 lakhs	10		00	—
		Less than 10 lakhs	05		00	—



- The points mentioned are for PI and Co-PI. In case of multiple CoPIs, the points shall be divided equally amongst all Investigators.
  - All such projects that receive funding and grants from apex bodies, government or non-government funding agency, R&D organizations, industry, university, etc. are eligible to be considered.
  - The points for external funded projects shall be based on the actual amount received, and not on the amount sanctioned.
- Outstanding performance in the form of funds received in the excess of Rs. 25 lakhs, will be directly awarded certificate of appreciation on submission of progress report/s / utilization certificate.

02	Publications ;				
	a) Research Papers	Peer Reviewed or UGC Listed Journals	08 per paper	16	16
	b) Translation works in Indian & Foreign Languages by qualified faculties	Chapter or Research Paper	03 per chapter / paper	00	—
		Book	08 per book	00	—

- Publications in journals, with an ISSN No., Peer Reviewed, approved by UGC/AICTE/ Indexed in Scopus / WOS / ISI shall only be considered.
  - The institute's name should appear in the affiliation of the author/s; for consideration of incentive points or API.
  - Two authors: 70% of total value of publication for each author.
  - More than two authors: 70% of total value of publication for the first / principal / leading / corresponding author & 30% of total value of publication for each of the joint authors.
- The score for paper in peer reviewed or UGC Listed Journals shall be augmented as follows; ( Impact factor to be determined as per Thomson Reuters List)
- Paper in referred journal without Impact factor: 05 points
  - Paper with Impact factor less than 1 : 10 points
  - Paper with Impact factor between 1 and 2 : 15 points
  - Paper with Impact factor between 2 and 5 : 20 points
  - Paper with Impact factor between 5 and 10 : 25 points
  - Paper with Impact factor > 10 : 30 points



03	Creation of ICT mediated Teaching Learning pedagogy & content and development of new and innovative courses & curricula	i. Development of Innovative Pedagogy	05	00	—
		ii. Design of new curricula & courses	02 per curricula / course	00	—
		iii. Development of complete MOOC's in 4 quadrants 4 credit course	20	00	—
		iv. MOOC's ( developed in 4 quadrant) per module / lecture	05	00	—
		v. Course coordinator for MOOC's for 4 credit Course	08	00	—
		vi. Content writer / subject matter expert for each module of MOOCs ( at least one quadrant)	02	00	—
04	Courses/ Programs Organized for Faculty (Max: 10 points)	i. International	05	00	—
		ii. National/ State/ University	03	00	—
		<ul style="list-style-type: none"><li>• Refresher Courses, Training Courses, Conferences, Seminars, Workshops, STTPs, FDPs, etc are included.</li><li>• The points for organizing conferences, workshops, STTPs, etc. shall be claimed only by the Convener/ Coordinator of the event.</li><li>• For all such events that are funded by some agency, the points shall be increased to 08 and 05 respectively. The funding in this case has to cover minimum 70% of the total expenses for consideration of additional points.</li><li>• For international minimum 10 participants shall be from abroad.</li><li>• For national minimum 25 % shall be from out of Maharashtra.</li></ul>			



05	Research Guidance	Ph. D.	10 per degree awarded	00	-
			05 per thesis submitted	00	-
		ME / M Tech / MS dissertation	02 per degree awarded	00	-
<ul style="list-style-type: none"><li>• The points for PG shall be awarded only on award of degree by the university.</li><li>• The student should contribute to the institution in the form of lecture, seminar, publication..... etc.</li></ul>					
06	Invited lectures / Resource Person / Paper Presentation in Seminars / Conferences / Full paper in Conference Proceedings.	> International ( Abroad)	07	00	-
		> International ( India)	05	00	-
		> National	03	00	-
		> State / University	02	00	-
		Paper presented (Seminars / Conferences) if part of edited book or proceeding then it will be counted only once / claimed only once.			

07	Consultancy	Private / Government Organization / Industry . etc	03	02	03
08	Awards / Fellowship	• International	07	00	-
		• National	05	00	-
09	Books and Chapters in Books	i. International Publishers	12	00	-
		ii. National Publishers	10	00	-
		iii. Local Publisher	03	00	-
		iv. Chapter in Edited Book	05	00	-
		v. Editor of book by International Publishers	10	00	-
		vi. Editor of book by National Publishers	08	00	-
<ul style="list-style-type: none"> <li>• In case of multiple authors, equal weightage to all the authors.</li> <li>• Publications with an ISBN No. shall only be considered.</li> <li>• The institute's name should appear in the affiliation of the author/s, for consideration of points.</li> <li>• Original contribution is required for writing the books or chapters in books.</li> </ul>					
10.	Patent	i. International	20	00	-
		ii. National	10	00	-
<ul style="list-style-type: none"> <li>• The points shall be equally distributed amongst all; if the number of people registering the patent is more than '1'.</li> <li>• The patent shall irrevocably be registered in the name of institute with the researcher's name prominently featuring as the inventor. The commercial aspects shall be mutually worked out between the institute and the researcher on a case-to-case basis.</li> </ul>					



11	Infovative Product Development	10	00	—	
	The product designed should be commercially viable one, and have had received acceptance from the industry with National / International recognition.				
12	Policy Document (Submitted to an international body / organization like UNO / UNESCO / World Bank / International Monetary Fund etc. or Central / State Government.	International	10	00	—
		National	07	00	—
		State	04	00	—

#### EVALUATION SUMMARY:

APIs	Minimum Required	Self Evaluation	Evaluation by HOD
Category – I : Teaching, Learning & Evaluation	75	105	100
Category – II : Co-Curricular, Extension & Professional Development	15	30	30
Category – III : Research and Development		18	19
Total		153	149



Additional Comments (if any) by The Faculty

Nil

Date: 07.07.2021

Signature of Faculty

Assessment by The Head of Department (EA)

(The assessment should be based predominantly on the criterion mentioned. The opinion of colleagues, subordinates, superiors will be given due weightage. The overall utility/ contribution of the candidate to the department and institute are assessed. In case of interdepartmental assignments, EA should seek remarks from the concerned HoD as the case may be)

Prof Aniket Nemde is intelligent and highly efficient faculty.  
His contributions to the department & college are par  
excellence. He is asset to organization

On a 10 point scale, the performance of Prof Aniket Nemde can be rated at 9/10

Date:

08/07/21


Head of Department



Review of Assessment & Recommendation by The Principal (RA)

Overall Teaching & other activities are  
good. He is overall asset to the  
Civil Department.

Date: 8/7/21

  
Dr. F. B. Sayyad  
Principal



Dr. D. Y. Patil Group of Institutions  
**Dr. D. Y. Patil School of Engineering, Lohegaon, Pune**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.

## Annual Performance Appraisal Form

(Teaching staff)

(Period of Appraisal: From 01<sup>st</sup> July 2020 to 30<sup>th</sup> June 2021)

### EMPLOYEE DETAILS:

Name of the faculty	Dr. Rashmi P. Mahajan
Department	E&Tc
Designation	Assistant Professor
Date of Joining the Institute	18 July 2011

### GUIDELINES:

The period of evaluation shall be 1<sup>st</sup> July to 30<sup>th</sup> June of any year.

- All the information should be provided accurately and clearly. Additional information worth a mention may be provided in separate sheets.
- The faculty must refer the Performance Appraisal Scheme document for more details, before filling the appraisal form.
- Appraisal Committee for Faculty: Evaluating Authority (EA) is the HoD and the Reviewing Authority (RA) is The Head of Institution (Principal).
- Appraisal Committee for HoD: Evaluating Authority (EA) is the Head of Institution (Principal).
- The EA shall verify all the information, by supporting proofs before commenting on the performance.

### RECORDS OF ABSENCE (TO BE FILLED BY HOD OFFICE / PRINCIPAL OFFICE)

Sl. No.	Type of Leave	No. of Leaves Availed		Signature of HOD with Date
		Term - I	Term - II	
1	Casual Leave ( CL)	—	—	
2	Medical Leave ( ML)	—	—	
3	Duty Leave ( DL)	—	—	
4	Maternity Leave ( MTL) ( if applicable)	—	—	
5	Leave Without Pay (LWP)	—	—	



**CATEGORY – I : TEACHING, LEARNING & EVALUATION**  
(MINIMUM SCORE REQUIRED: 75)

Sr. No.	APIs	API Score Allotted	Self Evaluation	Evaluation by HOD
1.	Lectures, Tutorials, Practicals conducted	50	45	45
2.	Extra Teaching Duties	10	05	08
3.	Curriculum Enrichment	10	05	05
4.	Participatory & Innovative Teaching-Learning Methodologies	20	18	18
5.	Examination Duties	10	10	10
6.	Student Feedback	20	18	18
7.	HoD's Feedback	05	05	05
<b>TOTAL (I)</b>		<b>125</b>	<b>106</b>	<b>109</b>

2 Subject heads of each sem.  
Mentor of 1st/2nd  
Value added Cert in PGE  
developed online mode for specific sub.  
Satisfactory

(Note: Attach supporting documents to validate the claim)  
**Note:** \*Minimum 80 % compliance is mandatory for point 1, below which no scores may be assigned.

**CATEGORY – II : CO-CURRICULAR, EXTENSION & PROFESSIONAL DEVELOPMENT**  
(MINIMUM SCORE REQUIRED: 15)

Sr. No.	APIs	API Score Allotted	Self Evaluation	Evaluation by HOD
1.	Student Centric Activity <ul style="list-style-type: none"> <li>• Inter-College Level Activity/ Event Convener/ Coordinator (10) Member (5)</li> <li>• College Level Activity/ Event Convener/ Coordinator (05) Member (2)</li> <li>• Certificate Course/ Add on Course with min. 50% teaching (10) with no teaching (5)</li> <li>• Guest Lecture for Students (2 per lecture)</li> </ul>	20	05	05
2.	Academic and Administrative Committees & Responsibilities <ul style="list-style-type: none"> <li>• College level : Incharge (10) Member (2)</li> <li>• Department level : Incharge (5) Member (1)</li> </ul>	15	10 15	10 05

with  
Pg 40  
JRC





Sr. No.	APIs	API Score Allotted	Self Evaluation	Evaluation by HOD
3.	Professional Development Activities (attending seminars, conferences, workshops, talks, lectures, dissemination, general articles, invited lecture or talk, keynote talk, etc of duration less than 1 week) (3 each)	15	12	12
<b>TOTAL (II)</b>		50	34	34

8. week

(Note : Attach supporting documents to validate the claim)

### CATEGORY – III: RESEARCH & DEVELOPMENT

(Minimum Score Required: AP-6K (05), AP-7K (10), AP-8K (15), Assoc. Prof & Professor(20)

The various points considered for Research Score are tabulated below,

Sr No.	Type	Details & Scale	Points	Self-Evaluation	Evaluation by HOD
01.	Research Projects Completed	More than 10 lakhs	15	Principal Investigator & Co-investigator would get 50% each	00
		Less than 10 lakhs	10		00
	Research Projects Ongoing	More than 10 lakhs	10		00
		Less than 10 lakhs	05		00





- The points mentioned are for PI and Co-PI. In case of multiple CoPis, the points shall be divided equally amongst all Investigators.
  - All such projects that receive funding and grants from apex bodies, government or non-government funding agency, R&D organizations, industry, university, etc. are eligible to be considered.
  - The points for external funded projects shall be based on the actual amount received, and not on the amount sanctioned.
- Outstanding performance in the form of funds received in the excess of Rs. 25 lakhs, will be directly awarded certificate of appreciation on submission of progress report/s / utilization certificate.

02	Publications :				
	a) Research Papers	Peer Reviewed or UGC Listed Journals	08 per paper	—	20
	b) Translation works in Indian & Foreign Languages by qualified faculties	Chapter or Research Paper	03 per chapter / paper	—	00
		Book	08 per book		

- Publications in journals, with an ISSN No., Peer Reviewed, approved by UGC/AICTE/Indexed in Scopus / WOS / ISI shall only be considered.
  - The institute's name should appear in the affiliation of the authors; for consideration of incentive points or APL.
  - Two authors: 70% of total value of publication for each author.
  - More than two authors: 70% of total value of publication for the first / principal / leading / corresponding author & 30% of total value of publication for each of the joint authors.
- The score for paper in peer reviewed or UGC Listed Journals shall be augmented as follows; (Impact factor to be determined as per Thomson Reuters List)
- Paper in referred journal without Impact factor: 05 points
  - Paper with Impact factor less than 1 : 10 points
  - Paper with Impact factor between 1 and 2 : 15 points
  - Paper with Impact factor between 2 and 5 : 20 points
  - Paper with Impact factor between 5 and 10 : 25 points
  - Paper with Impact factor > 10 : 30 points





03	Creation of ICT mediated Teaching Learning pedagogy & content and development of new and innovative courses & curricula	i. Development of Innovative Pedagogy	05	03	03
		ii. Design of new curricula & courses	02 per curricula / course	-	00
		iii. Development of complete MOOC's in 4 quadrants 4 credit course	20	-	00
		iv. MOOC's ( developed in 4 quadrant) per module / lecture	05	-	00
		v. Course coordinator for MOOC's for 4 credit Course	08	-	00
		vi. Content writer / subject matter expert for each module of MOOCs ( at least one quadrant)	02	-	00
04	Courses/ Programs Organized for Faculty (Max: 10 points)	i. International	05	-	00
		ii. National/ State/ University	03	-	00
<ul style="list-style-type: none"><li>• Refresher Courses, Training Courses, Conferences, Seminars, Workshops, STTPs, FDPs, etc are included.</li><li>• The points for organizing conferences, workshops, STTPs, etc. shall be claimed only by the Convener/ Coordinator of the event.</li><li>• For all such events that are funded by some agency, the points shall be increased to 08 and 05 respectively. The funding in this case has to cover minimum 70% of the total expenses for consideration of additional points.</li><li>• For international minimum 10 participants shall be from abroad.</li><li>• For national minimum 25 % shall be from out of Maharashtra.</li></ul>					







05	Research Guidance	Ph. D.	10 per degree awarded	-	00
			05 per thesis submitted	-	00
		ME / M Tech / MS dissertation	02 per degree awarded	04	04
<ul style="list-style-type: none"> <li>The points for PG shall be awarded only on award of degree by the university.</li> <li>The student should contribute to the institution in the form of lecture, seminar, publication..... etc.</li> </ul>					
06	Invited lectures / Resource Person / Paper Presentation in Seminars / Conferences / Full paper in Conference Proceedings.	> International ( Abroad)	07	-	0
		> International ( India)	05		
		> National	03		
		> State / University	02		
<p>Paper presented (Seminars / Conferences) if part of edited book or proceeding then it will be counted only once / claimed only once.</p>					



07.	Consultancy	Private / Government Organization / Industry... etc	03	—	0
08.	Awards / Fellowship	• International	07	—	0
		• National	05	—	0
09.	Books and Chapters in Books	i. International Publishers	12	—	0
		ii. National Publishers	10	—	0
		iii. Local Publisher	03	—	0
		iv. Chapter in Edited Book	05	—	0
		v. Editor of book by International Publishers	10	—	0
		vi. Editor of book by National Publishers	08	—	0
<ul style="list-style-type: none"> <li>• In case of multiple authors, equal weightage to all the authors.</li> <li>• Publications with an ISBN No. shall only be considered.</li> <li>• The institute's name should appear in the affiliation of the author/s; for consideration of points.</li> <li>• Original contribution is required for writing the books or chapters in books.</li> </ul>					
10.	Patent	i. International	20	—	0
		ii. National	10	—	0
<ul style="list-style-type: none"> <li>• The points shall be equally distributed amongst all, if the number of people registering the patent is more than '1'.</li> <li>• The patent shall irrevocably be registered in the name of institute with the researcher's name prominently featuring as the inventor. The commercial aspects shall be mutually worked out between the institute and the researcher on a case-to-case basis.</li> </ul>					





11.	Innovative Product Development	10	-	09
The product designed should be commercially viable one, and have had received acceptance from the industry with National / International recognition.				
12	Policy Document (Submitted to an international body / organization like UNO / UNESCO / World Bank / International Monetary Fund etc. or Central / State Government.	International	10	
		National	07	-
		State	04	0

**EVALUATION SUMMARY:**

APIs	Minimum Required	Self Evaluation	Evaluation by HOD
Category - I : Teaching, Learning & Evaluation	75	106	109
Category - II : Co-Cumcular, Extension & Professional Development	15	34	34
Category - III : Research and Development		07	07
Total		147	150





Additional Comments (if any) by The Faculty

C-II 3<sup>rd</sup> point, marks for 1 week FDP need to be  
considered

Date: 8/7/21

*Atma*  
Signature of Faculty

Assessment by The Head of Department (EA)

(The assessment should be based predominantly on the criterion mentioned. The opinion of colleagues, subordinates, superiors will be given due weightage. The overall utility/ contribution of the candidate to the department and institute are assessed. In case of interdepartmental assignments, EA should seek remarks from the concerned HoD as the case may be)

she is contributing to the institute and to the  
department from the bottom of her heart. She is  
strongly recommended for the post of Associate Professor.

On a 10 point scale, the performance of Dr. Rashmi Mahajan can be rated at 07

Date: 16/ July /21.

*Dr. D.Y. Patil*  
Head of Department  
H.O.D.  
Dept. of E. & T.C. Engineering  
Dr. D.Y. Patil School of Engg., Lohegaon





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Review of Assessment & Recommendation by The Principal (RA)

overall academic & co-curriculum work is good.

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Date:

Principal

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Mr. Riyaz Kazi  
IQAC Coordinator

  
Dr. F. S. Sayyad  
Principal



Dr. D. Y. Patil Group of Institutions  
**Dr. D. Y. Patil School of Engineering, Lohegaon, Pune**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

## Annual Performance Appraisal Form (Teaching staff)

(Period of Appraisal: From 01<sup>st</sup> July 2020 to 30<sup>th</sup> June 2021)

### EMPLOYEE DETAILS:

Name of the faculty	Sunil Damodar Rathod
Department	Computer Engineering
Designation	Assistant Professor
Date of Joining the Institute	21/01/2014

### GUIDELINES:

The period of evaluation shall be 1<sup>st</sup> July to 30<sup>th</sup> June of any year.

- All the information should be provided accurately and clearly. Additional information worth a mention may be provided in separate sheets.
- The faculty must refer the Performance Appraisal Scheme document for more details, before filling the appraisal form.
- Appraisal Committee for Faculty: Evaluating Authority (EA) is the HoD and the Reviewing Authority (RA) is The Head of Institution (Principal).
- Appraisal Committee for HoD: Evaluating Authority (EA) is the Head of Institution (Principal)
- The EA shall verify all the information, by supporting proofs before commenting on the performance.

### RECORDS OF ABSENCE (TO BE FILLED BY HOD OFFICE / PRINCIPAL OFFICE)

Sl. No.	Type of Leave	No. of Leaves Availed		Signature of HOD with Date
		Term - I	Term - II	
1	Casual Leave (CL)	NIL	NIL	
2	Medical Leave (ML)	NIL	NIL	
3	Duty Leave (DL)	NIL	NIL	
4	Maternity Leave (MTL) (if applicable)	NA	NA	
5	Leave Without Pay (LWP)	NIL	NIL	



**CATEGORY – I : TEACHING, LEARNING & EVALUATION**  
(MINIMUM SCORE REQUIRED: 75)

Sr. No.	APIs	API Score Allotted	Self Evaluation	Evaluation by HOD
1.	Lectures, Tutorials, Practicals conducted	50	50	50
2.	Extra Teaching Duties	10	10	10
3.	Curriculum Enrichment	10	10	10
4.	Participatory & Innovative Teaching-Learning Methodologies	20	20	20
5.	Examination Duties	10	10	10
6.	Student Feedback	20	20	19
7.	HoD's Feedback	05	05	05
	<b>TOTAL (I)</b>	<b>125</b>	<b>125</b>	<b>124</b>

(Note: Attach supporting documents to validate the claim)

**Note:** \*Minimum 80 % compliance is mandatory for point 1, below which no scores may be assigned.

**CATEGORY – II : CO-CURRICULAR, EXTENSION & PROFESSIONAL DEVELOPMENT**  
(MINIMUM SCORE REQUIRED: 15)

Sr. No.	APIs	API Score Allotted	Self Evaluation	Evaluation by HOD
1.	<b>Student Centric Activity</b> <ul style="list-style-type: none"> <li>• Inter-College Level Activity/ Event Convener/ Coordinator (10) Member (5)</li> <li>• College Level Activity/ Event Convener/ Coordinator (05) Member (2)</li> <li>• Certificate Course/ Add on Course with min. 50% teaching (10) with no teaching (5)</li> <li>• Guest Lecture for Students (2 per lecture)</li> </ul>	20	20	20
2.	<b>Academic and Administrative Committees &amp; Responsibilities</b> <ul style="list-style-type: none"> <li>• College level : Incharge (10) Member (2)</li> <li>• Department level : Incharge (5) Member (1)</li> </ul>	15	15	15





Sr. No.	APIs	API Score Allotted	Self Evaluation	Evaluation by HOD
3.	Professional Development Activities (attending seminars, conferences, workshops, talks, lectures, dissemination, general articles, invited lecture or talk, keynote talk, etc of duration less than 1 week) (3 each)	15	15	15
<b>TOTAL (II)</b>		50	50	50

(Note : Attach supporting documents to validate the claim)

### CATEGORY – III: RESEARCH & DEVELOPMENT

(Minimum Score Required: AP-6K (05), AP-7K (10), AP-8K (15), Assoc. Prof & Professor(20)

The various points considered for Research Score are tabulated below,

Sr. No.	Type	Details & Scale	Points	Self-Evaluation	Evaluation by HOD
01.	Research Projects Completed	More than 10 lakhs	15	0	0
		Less than 10 lakhs	10	0	0
	Research Projects Ongoing	More than 10 lakhs	10	0	0
		Less than 10 lakhs	05	0	0







- The points mentioned are for PI and Co-PI. In case of multiple CoPIs, the points shall be divided equally amongst all investigators.
  - All such projects that receive funding and grants from apex bodies, government or non-government funding agency, R&D organizations, industry, university, etc. are eligible to be considered.
  - The points for external funded projects shall be based on the actual amount received, and not on the amount sanctioned.
- Outstanding performance in the form of funds received in the excess of Rs. 25 lakhs, will be directly awarded certificate of appreciation on submission of progress report/s / utilization certificate.

02	Publications :				
	a) Research Papers	Peer Reviewed or UGC Listed Journals	08 per paper	88	88
	b) Translation works in Indian & Foreign Languages by qualified faculties	Chapter or Research Paper	03 per chapter / paper	0	0
		Book	08 per book		

- Publications in journals, with an ISSN No., Peer Reviewed, approved by UGC/AICTE/Indexed in Scopus / WOS / ISI shall only be considered.
  - The institute's name should appear in the affiliation of the author/s; for consideration of incentive points or API.
  - Two authors: 70% of total value of publication for each author.
  - More than two authors: 70% of total value of publication for the first / principal / leading / corresponding author & 30% of total value of publication for each of the joint authors.
- The score for paper in peer reviewed or UGC Listed Journals shall be augmented as follows; (Impact factor to be determined as per Thomson Reuters List)
- Paper in referred journal without impact factor: 05 points
  - Paper with Impact factor less than 1 : 10 points
  - Paper with Impact factor between 1 and 2 : 15 points
  - Paper with Impact factor between 2 and 5 : 20 points
  - Paper with Impact factor between 5 and 10 : 25 points
  - Paper with Impact factor > 10 : 30 points









03	Creation of ICT mediated Teaching Learning pedagogy & content and development of new and innovative courses & curricula	i. Development of Innovative Pedagogy	05	05	05
		ii. Design of new curricula & courses	02 per curricula / course	06	06
		iii. Development of complete MOOC's in 4 quadrants 4 credit course	20	20	20
		iv. MOOC's ( developed in 4 quadrant) per module / lecture	05	05	05
		v. Course coordinator for MOOC's for 4 credit Course	08	08	08
		vi. Content writer / subject matter expert for each module of MOOCs ( at least one quadrant)	02	0	0
04	Courses/ Programs Organized for Faculty (Max: 10 points)	i. International	05	0	0
		ii. National/ State/ University	03	0	0
		<ul style="list-style-type: none"><li>• Refresher Courses, Training Courses, Conferences, Seminars, Workshops, STTPs, FDPs, etc are included.</li><li>• The points for organizing conferences, workshops, STTPs, etc. shall be claimed only by the Convener/ Coordinator of the event.</li><li>• For all such events that are funded by some agency, the points shall be increased to 08 and 05 respectively. The funding in this case has to cover minimum 70% of the total expenses for consideration of additional points.</li><li>• For international minimum 10 participants shall be from abroad.</li><li>• For national minimum 25 % shall be from out of Maharashtra.</li></ul>			





05	Research Guidance	Ph. D.	10 per degree awarded	0	0
			05 per thesis submitted	0	
		ME / M Tech / MS dissertation	02 per degree awarded	06	6
<ul style="list-style-type: none"> <li>The points for PG shall be awarded only on award of degree by the university</li> <li>The student should contribute to the institution in the form of lecture, seminar, publication, .... etc.</li> </ul>					
06	Invited lectures / Resource Person / Paper Presentation in Seminars / Conferences / Full paper in Conference Proceedings.	> International ( Abroad)	07	0	0
		> International ( India)	05	0	
		> National	03	0	
		> State / University	02	0	
<p>Paper presented (Seminars / Conferences) if part of edited book or proceeding then it will be counted only once / claimed only once.</p>					



07.	Consultancy	Private / Government Organization / Industry...etc	03	0	
08.	Awards / Fellowship	• International	07	0	
		• National	05	0	
09.	Books and Chapters in Books	i. International Publishers	12	0	
		ii. National Publishers	10	0	
		iii. Local Publisher	03	0	
		iv. Chapter in Edited Book	05	0	
		v. Editor of book by International Publishers	10	0	
		vi. Editor of book by National Publishers	08	0	
<ul style="list-style-type: none"> <li>• In case of multiple authors, equal weightage to all the authors.</li> <li>• Publications with an ISBN No. shall only be considered.</li> <li>• The institute's name should appear in the affiliation of the author/s; for consideration of points.</li> <li>• Original contribution is required for writing the books or chapters in books.</li> </ul>					
10.	Patent	i. International	20	0	
		ii. National	10	0	
<ul style="list-style-type: none"> <li>• The points shall be equally distributed amongst all; if the number of people registering the patent is more than '1'.</li> <li>• The patent shall irrevocably be registered in the name of institute with the researcher's name prominently featuring as the inventor. The commercial aspects shall be mutually worked out between the institute and the researcher on a case-to-case basis.</li> </ul>					





11.	Innovative Product Development	10	0	0
The product designed should be commercially viable one, and have had received acceptance from the industry with National / International recognition.				
12	Policy Document (Submitted to an international body / organization like UNO / UNESCO / World Bank / International Monetary Fund etc. or Central / State Government.	International	10	0
		National	07	0
		State	04	0

**EVALUATION SUMMARY:**

APIs	Minimum Required	Self Evaluation	Evaluation by HOD
Category - I : Teaching, Learning & Evaluation	75	125	125
Category - II : Co-Curricular, Extension & Professional Development	15	50	50
Category - III : Research and Development		138	138
Total		313	313





Additional Comments (if any) by The Faculty

I. Please promote the faculties for higher post.

Date: 08/07/2021

Signature of Faculty

Assessment by The Head of Department (EA)

(The assessment should be based predominantly on the criterion mentioned. The opinion of colleagues, subordinates, superiors will be given due weightage. The overall utility/ contribution of the candidate to the department and institute are assessed. In case of interdepartmental assignments, EA should seek remarks from the concerned HoD as the case may be)

He is Hard working staff and He help students to placement in the company. He is R/D officer He handle R/D activities very well

On a 10 point scale, the performance of Dr. Sunil Rathod can be rated at 9 out of 10

Date: 09/07/21



Head of Department



Review of Assessment & Recommendation by The Principal (RA)

Teaching is good. Contribution in final year  
students project is highly appreciated.

Date: 09/09/2021

Principal

Mr. Riyaz Kazi  
IQAC Coordinator



Dr. Ashok Kasnale  
Principal



Dr. D. Y. Patil Group of Institutions  
**Dr. D. Y. Patil School of Engineering, Lohegaon, Pune**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.

**Annual Performance Appraisal Form**  
(Teaching staff)

(Period of Appraisal: From 01<sup>st</sup> July 2020 to 30<sup>th</sup> June 2021)

**EMPLOYEE DETAILS:**

Name of the faculty	Amol N. Patil
Department	Mechanical Engg.
Designation	Asst. Professor
Date of Joining the Institute	16/06/2014

**GUIDELINES:**

The period of evaluation shall be 1<sup>st</sup> July to 30<sup>th</sup> June of any year.

- All the information should be provided accurately and clearly. Additional information, worth a mention may be provided in separate sheets.
- The faculty must refer the Performance Appraisal Scheme document for more details, before filling the appraisal form.
- Appraisal Committee for Faculty: Evaluating Authority (EA) is the HoD and the Reviewing Authority (RA) is The Head of Institution (Principal).
- Appraisal Committee for HoD: Evaluating Authority (EA) is the Head of Institution (Principal)
- The EA shall verify all the information, by supporting proofs before commenting on the performance.

**RECORDS OF ABSENCE (TO BE FILLED BY HOD OFFICE / PRINCIPAL OFFICE)**

Sl No.	Type of Leave	No. of Leaves Availed		Signature of HOD with Date
		Term - I	Term - II	
1	Casual Leave ( CL)	—	—	
2	Medical Leave ( ML)	—	—	
3	Duty Leave ( DL)	—	—	
4	Maternity Leave ( MTL) ( if applicable)	—	—	
5	Leave Without Pay (LWP)	—	—	





**CATEGORY – I : TEACHING, LEARNING & EVALUATION**

**(MINIMUM SCORE REQUIRED: 75)**

Sr. No.	APIs	API Score Allotted	Self Evaluation	Evaluation by HOD
1.	Lectures, Tutorials, Practicals conducted	50	50	50
2.	Extra Teaching Duties	10	10	10
3.	Curriculum Enrichment	10	10	10
4.	Participatory & Innovative Teaching-Learning Methodologies	20	20	20
5.	Examination Duties	10	10	10
6.	Student Feedback	20	20	18
7.	HoD's Feedback	05	05	05
	<b>TOTAL (I)</b>	<b>125</b>	<b>125</b>	<b>123</b>

(Note: Attach supporting documents to validate the claim)

Note: \*Minimum 80 % compliance is mandatory for point 1, below which no scores may be assigned.

**CATEGORY – II : CO-CURRICULAR, EXTENSION & PROFESSIONAL DEVELOPMENT**

**(MINIMUM SCORE REQUIRED: 15)**

Sr. No.	APIs	API Score Allotted	Self Evaluation	Evaluation by HOD
1.	Student Centric Activity • Inter-College Level Activity/ Event Convener/ Coordinator (10) Member (5) • College Level Activity/ Event Convener/ Coordinator (05) Member (2) • Certificate Course/ Add on Course with min. 50% teaching (10) with no teaching (5) • Guest Lecture for Students (2 per lecture)	20   5  10	15	15
2.	Academic and Administrative Committees & Responsibilities • College level : Incharge (10) Member (2) • Department level : Incharge (5) Member (1)	15	15	16





Sr. No.	APIs	API Score Allotted	Self Evaluation	Evaluation by HOD
3.	Professional Development Activities (attending seminars, conferences, workshops, talks, lectures, dissemination, general articles, invited lecture or talk, keynote talk, etc of duration less than 1 week) (3 each)	15	15	15
	<b>TOTAL (II)</b>	50		45

(Note : Attach supporting documents to validate the claim)

### CATEGORY – III: RESEARCH & DEVELOPMENT

(Minimum Score Required: AP-6K (05), AP-7K (10), AP-8K (15), Assoc. Prof & Professor(20)

The various points considered for Research Score are tabulated below,

Sr. No.	Type	Details & Scale	Points	Self-Evaluation	Evaluation by HOD
01.	Research Projects Completed	More than 10 lakhs	15	-	
		Less than 10 lakhs	10	-	
	Research Projects Ongoing	More than 10 lakhs	10	-	
		Less than 10 lakhs	05	5	5





- The points mentioned are for PI and Co-PI. In case of multiple CoPIs, the points shall be divided equally amongst all investigators.
  - All such projects that receive funding and grants from apex bodies, government or non-government funding agency, R&D organizations, industry, university, etc. are eligible to be considered.
  - The points for external funded projects shall be based on the actual amount received, and not on the amount sanctioned.
- Outstanding performance in the form of funds received in the excess of Rs. 25 lakhs, will be directly awarded certificate of appreciation on submission of progress report/s / utilization certificate.

02	Publications				
	a) Research Papers	Peer Reviewed or UGC Listed Journals	08 per paper	08	08
	b) Translation works in Indian & Foreign Languages by qualified faculties	Chapter or Research Paper	03 per chapter / paper		
		Book	08 per book		

- Publications in journals, with an ISSN No., Peer Reviewed, approved by UGC/AICTE/Indexed in Scopus / WOS / ISI shall only be considered.
  - The institute's name should appear in the affiliation of the author/s; for consideration of incentive points or API.
  - Two authors: 70% of total value of publication for each author.
  - More than two authors: 70% of total value of publication for the first / principal / leading / corresponding author & 30% of total value of publication for each of the joint authors.
- The score for paper in peer reviewed or UGC Listed Journals shall be augmented as follows; (Impact factor to be determined as per Thomson Reuters List)
- Paper in referred journal without Impact factor: 05 points
  - Paper with Impact factor less than 1 : 10 points
  - Paper with Impact factor between 1 and 2 : 15 points
  - Paper with Impact factor between 2 and 5 : 20 points
  - Paper with Impact factor between 5 and 10 : 25 points
  - Paper with Impact factor > 10 : 30 points






05	Research Guidance	Ph. D.	10 per degree awarded		
			05 per thesis submitted		
		ME / M.Tech / MS dissertation	02 per degree awarded	10	10
<ul style="list-style-type: none"> <li>The points for PG shall be awarded only on award of degree by the university.</li> <li>The student should contribute to the institution in the form of lecture, seminar, publication ..... etc.</li> </ul>					
06	Invited lectures / Resource Person / Paper Presentation in Seminars / Conferences / Full paper in Conference Proceedings.	> International ( Abroad)	07	05	05
		> International ( India)	05	02	02
		> National	03	01	01
		> State / University	02	01	01
		<p>Paper presented (Seminars / Conferences) if part of edited book or proceeding then it will be counted only once / claimed only once.</p>			





03	Creation of ICT mediated Teaching Learning pedagogy & content and development of new and innovative courses & curricula	i. Development of Innovative Pedagogy	05		
		ii. Design of new curricula & courses	02 per curricula / course		
		iii. Development of complete MOOC's in 4 quadrants 4 credit course	20	10	10
		iv. MOOC's ( developed in 4 quadrant) per module / lecture	05		
		v. Course coordinator for MOOC's for 4 credit Course	08		
		vi: Content writer / subject matter expert for each module of MOOCs ( at least one quadrant)	02		
04	Courses/ Programs Organized for Faculty (Max: 10 points)	i. International	05		
		ii. National/ State/ University	03		
<ul style="list-style-type: none"> <li>• Refresher Courses, Training Courses, Conferences, Seminars, Workshops, STTPs, FDPs, etc are included.</li> <li>• The points for organizing conferences, workshops, STTPs, etc. shall be claimed only by the Convener/ Coordinator of the event.</li> <li>• For all such events that are funded by some agency, the points shall be increased to 08 and 05 respectively. The funding in this case has to cover minimum 70% of the total expenses for consideration of additional points.</li> <li>• For international minimum 10 participants shall be from abroad.</li> <li>• For national minimum 25 % shall be from out of Maharashtra.</li> </ul>					



07.	Consultancy	Private / Government Organization / Industry...etc	03			
08.	Awards / Fellowship	• International	07			
		• National	05			
09.	Books and Chapters in Books	i. International Publishers	12			
		ii. National Publishers	10			
		iii. Local Publisher	03	03	03	
		iv. Chapter in Edited Book	05			
		v. Editor of book by International Publishers	10			
		vi. Editor of book by National Publishers	08			
<ul style="list-style-type: none"> <li>• In case of multiple authors, equal weightage to all the authors.</li> <li>• Publications with an ISBN No. shall only be considered.</li> <li>• The institute's name should appear in the affiliation of the author/s; for consideration of points.</li> <li>• Original contribution is required for writing the books or chapters in books.</li> </ul>						
10.	Patent / Copyright	i. International	20			
		ii. National	10	10	10	
<ul style="list-style-type: none"> <li>• The points shall be equally distributed amongst all; if the number of people registering the patent is more than '1'.</li> <li>• The patent shall irrevocably be registered in the name of institute with the researcher's name prominently featuring as the inventor. The commercial aspects shall be mutually worked out between the institute and the researcher on a case-to-case basis.</li> </ul>						





11	Innovative Product Development	10			✓
The product designed should be commercially viable one, and have had received acceptance from the industry with National / International recognition.					
12	Policy Document (Submitted to an international body / organization like UNO / UNESCO / World Bank / International Monetary Fund-etc. or Central / State Government.	International	10		✓
		National	07		✓
		State	04		✓

**EVALUATION SUMMARY:**

APIs	Minimum Required	Self Evaluation	Evaluation by HOD
Category - I : Teaching, Learning & Evaluation	75	125	123
Category - II : Co-Curricular, Extension & Professional Development	15	45	45
Category - III : Research and Development		55	55
Total		207	





Additional Comments (if any) by The Faculty

NO

Date: 7/7/2021

[Signature]  
Signature of Faculty

Assessment by The Head of Department (EA)

(The assessment should be based predominantly on the criterion mentioned. The opinion of colleagues, subordinates, superiors will be given due weightage. The overall utility/ contribution of the candidate to the department and institute are assessed. In case of interdepartmental assignments, EA should seek remarks from the concerned HoD as the case may be)

He is working very hard for academic & research work. Overall contribution to the department & at college level is very good.

On a 10 point scale, the performance of Prof. A.N. Patil can be rated at 09

Date 08/07/2021

[Signature]  
Head of Department







Review of Assessment & Recommendation by The Principal (RA)

overall academic & other institute level work  
is good.

Date: 08/11/2021

Principal

Mr. Riyaz Kazi  
IQAC Coordinator

Dr. Ashok Kasnale  
Principal





Dr. D. Y. Patil Group of Institutions

**Dr. D. Y. Patil School of Engineering, Lohegaon, Pune**

Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

## Annual Performance Appraisal Form

(Teaching staff)

(Period of Appraisal: From 01<sup>st</sup> July 2020 to 30<sup>th</sup> June 2021)

### EMPLOYEE DETAILS:

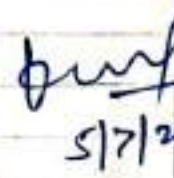
Name of the faculty	Dr. Shobha Vasant Ruparoy
Department	Department of Engineering Science
Designation	Assistant Professor
Date of Joining the Institute	06/08/2012

### GUIDELINES:

The period of evaluation shall be 1<sup>st</sup> July to 30<sup>th</sup> June of any year.

- All the information should be provided accurately and clearly. Additional information worth a mention may be provided in separate sheets.
- The faculty must refer the Performance Appraisal Scheme document for more details, before filling the appraisal form.
- Appraisal Committee for Faculty: Evaluating Authority (EA) is the HoD and the Reviewing Authority (RA) is The Head of Institution (Principal).
- Appraisal Committee for HoD: Evaluating Authority (EA) is the Head of Institution (Principal)
- The EA shall verify all the information, by supporting proofs before commenting on the performance.

### RECORDS OF ABSENCE (TO BE FILLED BY HOD OFFICE / PRINCIPAL OFFICE)

Sl. No.	Type of Leave	No. of Leaves Availed		Signature of HOD with Date
		Term - I	Term - II	
1	Casual Leave ( CL)			}  5/7/2021
2	Medical Leave ( ML)			
3	Duty Leave ( DL)	-	-	
4	Maternity Leave ( MTL) ( if applicable)	-	-	
5	Leave Without Pay (LWP)	-	-	

**CATEGORY – I : TEACHING, LEARNING & EVALUATION**

(MINIMUM SCORE REQUIRED: 75)

Sr. No.	APIs	API Score Allotted	Self Evaluation	Evaluation by HOD
1.	Lectures, Tutorials, Practicals conducted	50	50	45
2.	Extra Teaching Duties	10	10	08
3.	Curriculum Enrichment	10	10	05
4.	Participatory & Innovative Teaching-Learning Methodologies	20	20	10
5.	Examination Duties	10	10	10
6.	Student Feedback	20	18	18
7.	HoD's Feedback	05	05	04
	<b>TOTAL (I)</b>	<b>125</b>	<b>123</b>	<b>100</b> <i>only</i>

(Note: Attach supporting documents to validate the claim)

Note: \*Minimum 80 % compliance is mandatory for point 1, below which no scores may be assigned.

**CATEGORY – II : CO-CURRICULAR, EXTENSION & PROFESSIONAL DEVELOPMENT**

(MINIMUM SCORE REQUIRED: 15)

Sr. No.	APIs	API Score Allotted	Self Evaluation	Evaluation by HOD
1.	Student Centric Activity	20		
	• Inter-College Level Activity/ Event Convener/ Coordinator (10) Member (5) ✓		10	10
	• College Level Activity/ Event Convener/ Coordinator (05) Member (2) ✓		—	—
	• Certificate Course/ Add on Course with min. 50% teaching (10) with no teaching (5) ✓		—	—
	• Guest Lecture for Students (2 per lecture)		02	02
2.	Academic and Administrative Committees & Responsibilities	15	15	15
	• College level : Incharge (10) Member (2)			
	• Department level : Incharge (5) Member (1)			



Sl. No.	APs	APF Score Allotted	Self Evaluation	Evaluation by HOD
1	Professional Development Activities including seminars, conferences, workshops, talks, lectures, demonstrations, national/international level, technical talks, keynote talks, etc. of duration less than 1 hour (1 mark)	10	10	09
<b>TOTAL (10)</b>		<b>50</b>	<b>37</b>	<b>36</b>

(Note: Attach supporting documents to validate the claim)

### CATEGORY - III RESEARCH & DEVELOPMENT

(Minimum Score Required: AP-04 (05), AP-7K (10), AP-9K (15), Assoc. Prof & Professor(20)  
The various points considered for Research Score are tabulated below:

Sl. No.	Type	Details & Scale	Points	Self-Evaluation	Evaluation by HOD
01	Research Projects Completed	More than 10 lakhs	15	-	00
		Less than 10 lakhs	10	-	-
	Research Projects Ongoing	More than 10 lakhs	10	-	00
		Less than 10 lakhs	05	05	05

1. The points mentioned are for Ph.D and On Ph.D. In case of multiple credits, the points shall be divided equally amongst all investigators.
2. All such projects that receive funding and grants from apex bodies, government or pro-government funding agency, IIT organizations, industry, university, etc. are eligible to be considered.
3. The points for external funded projects shall be based on the actual amount received, not on the amount sanctioned.

Students participating in the form of funds received in the course of Ph.D. shall be given awarded certificate of appreciation on submission of progress reports / published articles.

C) Publications				
a) Research Papers	Peer Reviewed or UGC Listed Journals	05 per paper	—	00
b) Translated work in Indian & Foreign Languages by qualified faculty	Chapter of Research Paper	03 per chapter / paper	—	00
	Book	05 per book		

- Publications in journals, with an ISSN No., Peer Reviewed, approved by UGC/AICTE, indexed in Science - WCS - ISI shall only be considered.
- The institute name should appear in the affiliation of the author(s); for consideration of research grant or AP.
- Two authors: 70% of total value of publication for each author.
- More than two authors: 70% of total value of publication for the first / principal / leading corresponding author & 30% of total value of publication for each of the joint authors.

The score for paper in peer reviewed or UGC Listed Journals shall be augmented as follows, (Impact factor to be determined as per Thomson Reuters List)

- Paper in referred journal without impact factor: 05 points
- Paper with impact factor less than 1: 10 points
- Paper with impact factor between 1 and 2: 15 points
- Paper with impact factor between 2 and 5: 20 points
- Paper with impact factor between 5 and 10: 25 points
- Paper with impact factor > 10: 30 points

03	Creation of ICT mediated Teaching Learning pedagogy & content and development of new and innovative courses & curricula	i. Development of Innovative Pedagogy	05	-	00
		ii. Design of new curricula & courses	02 per curricula / course	-	00
		iii. Development of complete MOOC's in 4 quadrants 4 credit course	20	-	00
		iv. MOOC's ( developed in 4 quadrant) per module / lecture	05	-	00
		v. Course coordinator for MOOC's for 4 credit Course	08		00
		vi. Content writer / subject matter expert for each module of MOOCs ( at least one quadrant)	02	-	00
04	Courses/ Programs Organized for Faculty (Max: 10 points)	i. International	05	-	00
		ii. National/ State/ University	03	-	00
<ul style="list-style-type: none"> <li>• Refresher Courses, Training Courses, Conferences, Seminars, Workshops, STTPs, FDPs, etc are included.</li> <li>• The points for organizing conferences, workshops, STTPs, etc. shall be claimed only by the Convener/ Coordinator of the event.</li> <li>• For all such events that are funded by some agency, the points shall be increased to 08 and 05 respectively. The funding in this case has to cover minimum 70% of the total expenses for consideration of additional points.</li> <li>• For international minimum 10 participants shall be from abroad.</li> <li>• For national minimum 25 % shall be from out of Maharashtra.</li> </ul>					

05	Research Guidance	Ph. D.	10 per degree awarded	—	00
			05 per thesis submitted	—	00
		ME / M Tech / MS dissertation	02 per degree awarded	—	00
<ul style="list-style-type: none"> <li>• The points for PG shall be awarded only on award of degree by the university.</li> <li>• The student should contribute to the institution in the form of lecture, seminar, publication..... etc.</li> </ul>					
06	Invited lectures / Resource Person / Paper Presentation in Seminars / Conferences / Full paper in Conference Proceedings.	➤ International ( Abroad)	07	—	00
		➤ International ( India)	05	—	00
		➤ National	03	—	00
		➤ State / University	02	—	00
Paper presented (Seminars / Conferences) if part of edited book or proceeding then it will be counted only once / claimed only once.					

07.	Consultancy	Private / Government Organization / Industry, etc	03	—	00
08.	Awards / Fellowship	• International	07	—	00
		• National	05		
09.	Books and Chapters in Books	i. International Publishers	12	—	00
		ii. National Publishers	10	—	00
		iii. Local Publisher	03		00
		iv. Chapter in Edited Book	05	—	00
		v. Editor of book by International Publishers	10	—	00
		vi. Editor of book by National Publishers	08	—	00
<ul style="list-style-type: none"> <li>• In case of multiple authors, equal weightage to all the authors.</li> <li>• Publications with an ISBN No. shall only be considered.</li> <li>• The institute's name should appear in the affiliation of the author/s, for consideration of points.</li> <li>• Original contribution is required for writing the books or chapters in books.</li> </ul>					
10.	Patent	i. International	20	—	00
		ii. National	10	—	00
<ul style="list-style-type: none"> <li>• The points shall be equally distributed amongst all; if the number of people registering the patent is more than '1'.</li> <li>• The patent shall irrevocably be registered in the name of institute with the researcher's name prominently featuring as the inventor. The commercial aspects shall be mutually worked out between the institute and the researcher on a case-to-case basis.</li> </ul>					



11	Innovative Product Development	10	-	00	
The product designed should be commercially viable one, and have had received acceptance from the industry with National / International recognition					
12	Policy Document (Submitted to an international body / organization like UNO / UNESCO / World Bank / International Monetary Fund etc. or Central / State Government.	International	10	-	00
		National	07	-	00
		State	04	-	00

**EVALUATION SUMMARY:**

APIs	Minimum Required	Self Evaluation	Evaluation by HOD
Category - I : Teaching, Learning & Evaluation	75	123	100
Category - II : Co-Curricular, Extension & Professional Development	15	37	36
Category - III : Research and Development		05	05
Total		165	141

*[Handwritten Signature]*

Additional Comments of and by The Faculty

I have effectively collaborated with my IT department and college  
and faced my work responsibilities in a timely manner. In the  
added value and contribution, I greatly enjoyed and have  
wonderful working experience here.

Date: 5/7/2024

  
Signature of Faculty

Assessment by The Head of Department (EA)

(The assessment should be based predominantly on the criterion mentioned. The opinion of colleagues, subordinates, superiors will be given due weightage. The overall utility/ contribution of the candidate to the department and institute are assessed. In case of interdepartmental assignments, EA should seek remarks from the concerned HoD as the case may be)

- She is good teacher. Her teaching methods are great. Very clear & concise.
- she is patient and eager to help with everyone.
- Her passion & dedication is appreciated.
- Recommended for the award of teacher of the year. 2020-21.

On a 10 point scale, the performance of Dr. Shobha Ruanar can be rated at 8/10.

  
Head of Department

**Dr. S.M. Khairnar**  
Professor & Head  
Dept. of Engineering Sciences  
D.Y. Patil School of Engineering  
Lohgaon - 412105, Pune.



Date: 5/7/2024



Review of Assessment & Recommendation by The Principal (RA)

She is good in teaching. Also taken efforts  
for Admission & Activity. overall performance  
is good.

  
D. F. B. Sayad  
Principal

Date: 5/7/2024



D Y PATH GROUP

**Annual Performance Appraisal**  
**(Non-Teaching staff)**

(Period of Appraisal: From 01<sup>st</sup> July 2020 to 30<sup>th</sup> June 2021)

**Department: Engineering Sciences ( FE)**

<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Portfolio knowledge &amp; Skills (20)</b>	<b>Documentation , Leadership &amp; Teamwork (20)</b>	<b>Planning, Organization &amp; Achievement of Goals (40)</b>	<b>Regularity &amp; Punctuality (20)</b>	<b>Total Score Obtained (100)</b>
1	Mr Nikesh Patole	Lab Assistant	15	15	25	15	70
2	Mrs Jayashri Patil	Lab Assistant	15	15	20	15	65
3	Mrs Ashwini Patil	Lab Assistant	15	15	20	15	65
4	Mr Datta Kanchan	Attendant	15	15	20	10	60
5	Mr Akshay Wabale	Attendant	15	15	20	15	65