



"Empowerment through quality technical education"  
Dr D Y Patil Educational Enterprises Charitable Trust's

# AJEENKYA

## DY PATIL SCHOOL OF ENGINEERING

(Formerly known as DY Patil School of Engineering)

AICTE ID - 1-3847411

AISHE Code: C-46648

DTE Code: EN6732

SPPU PUN Code: CEGP015720

(Approved by AICTE, Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)

(Accredited by NAAC, NABL & ISO 9001:2015 & 21001:2018 Certified Institute)

## Criteria 6

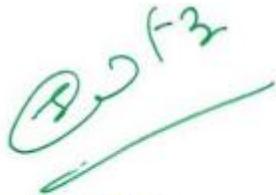
### 6.1: Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

#### Supporting documents

Sr. No.	Parameter	Documents
1	Governance and Leadership	Process of formation of Vision ,Mission and Quality Policy of the Institute
		Vision ,Mission and Quality Policy of the institute
		Vision, Mission of Departments
2		Institute organogram
3		List of members of cells & committees
4		Governing Body(GC) Constitution, Roles and Responsibilities
5		College Development Committee (CDC) Constitution, Roles and Responsibilities
6	Internal quality Assurance Cell(IQAC) Constitution, Roles and Responsibilities	
7	Minutes of meetings(MoM) and Action taken report(ATR)-sample	



  
Principal  
Ajeenkya DY Patil School of Engineering, Lohegaon, Pune

Date: 05/04/2019

To,  
The Principal  
Dr D Y Patil School of Engineering,  
Charholi (Bk.), Pune

**Subject:** Stakeholder suggestions in framing Vision & Mission statement of the institute.

Respected Sir,

With reference to directions received from the governing body of the institute to revise the institute vision and mission statement, IQAC has involved stakeholders [*Teaching & non-teaching staff, Students, Parents, Alumni & Employers*] for their suggestions in framing the revised vision and mission of the institute. Total 63 responses were received from stakeholders.

Analysis of stakeholder's suggestions resulted into the following keywords which majority of stakeholders have chosen for the revised vision & mission statement of the institute.

Keywords for Vision Statement are:

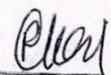
*Education, Technical, Quality, Empowerment*

Keywords for Mission Statement are:

*Excellence, Industry, Education, Research, Teaching, Learning, Center, Academic, Social, Society, Skill, Ethical, Values.*

Sir, this is for your information and consideration of these keywords in framing revised Vision & Mission Statement of the institute.

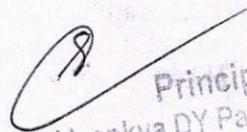
Yours Faithfully,

  
(Mr. R. L. Kazi)

**IQAC Coordinator**

Enclose:

1. Stakeholder Suggestion form
2. Analysis of stakeholder's suggestions for Vision & Mission Statement

  
Principal  
Ajeenkya DY Patil School of  
Engineering, Lonergan, Pune



Dr D Y Patil Group of Institutions' Technical Campus  
**Dr D Y PATIL SCHOOL OF ENGINEERING**  
Dr D Y Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Form No. IQAC/45

**Stakeholders Suggestions Form in framing Revised Vision & Mission of the Institute**

As per the directions received from the governing body of the institute; it has been decided to revise the institute vision and mission. With reference to governing body minutes of meeting; internal quality assurance cell [IQAC] of the institute is involving stakeholders [*Teaching & non-teaching staff, Students, Parents, Alumni & Employers*] for their suggestions in framing the revised vision and mission of the institute.

-----  
**Stakeholder: [Teaching Staff / Non-teaching staff / Student / Parent / Alumni / Employer]**

**Name of the Stakeholder:**

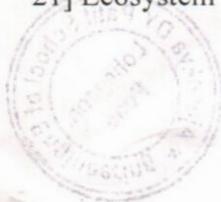
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Please choose the keyword from the following for **VISION Statement** of the Institute

- |                   |                    |                  |              |
|-------------------|--------------------|------------------|--------------|
| 1] Quality        | 2] Integrity       | 3] Dissemination | 4] Knowledge |
| 5] Nation         | 6] Technical       | 7] Culture       | 8] Economic  |
| 9] Education      | 10] Democracy      | 11] Diversity    | 12] Enrich   |
| 13] Employability | 14] Transformation | 15] Empowerment  | 16] Wisdom   |
- 

Please choose the keyword from the following for **MISSION Statement** of the Institute

- |                  |                |                  |              |
|------------------|----------------|------------------|--------------|
| 1] Social        | 2] Development | 3] Vibrant       | 4] Society   |
| 5] Innovation    | 6] Excellence  | 7] Industry      | 8] leaders   |
| 9] Collaborative | 10] Education  | 11] Center       | 12] Academic |
| 13] Skill        | 14] Mankind    | 15] Professional | 16] Global   |
| 17] Inclusive    | 18] Teaching   | 19] Research     | 20] Ethical  |
| 21] Ecosystem    | 22] Values     | 23] Learning     | 24] Human    |



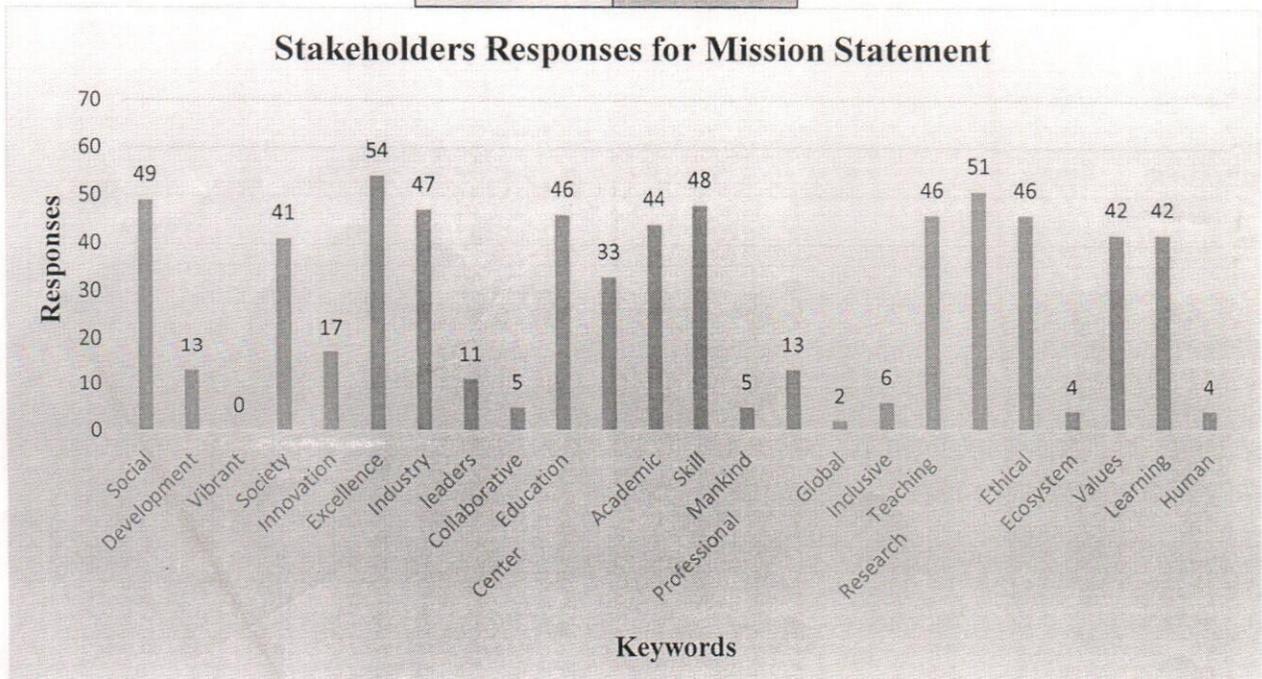
**Sign of the Stakeholder**

**Date:** / /

  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

Stakeholder's response analysis for Mission statement.

Keywords	Responses
Social	49
Development	13
Vibrant	0
Society	41
Innovation	17
Excellence	54
Industry	47
leaders	11
Collaborative	5
Education	46
Center	33
Academic	44
Skill	48
Mankind	5
Professional	13
Global	2
Inclusive	6
Teaching	46
Research	51
Ethical	46
Ecosystem	4
Values	42
Learning	42
Human	4



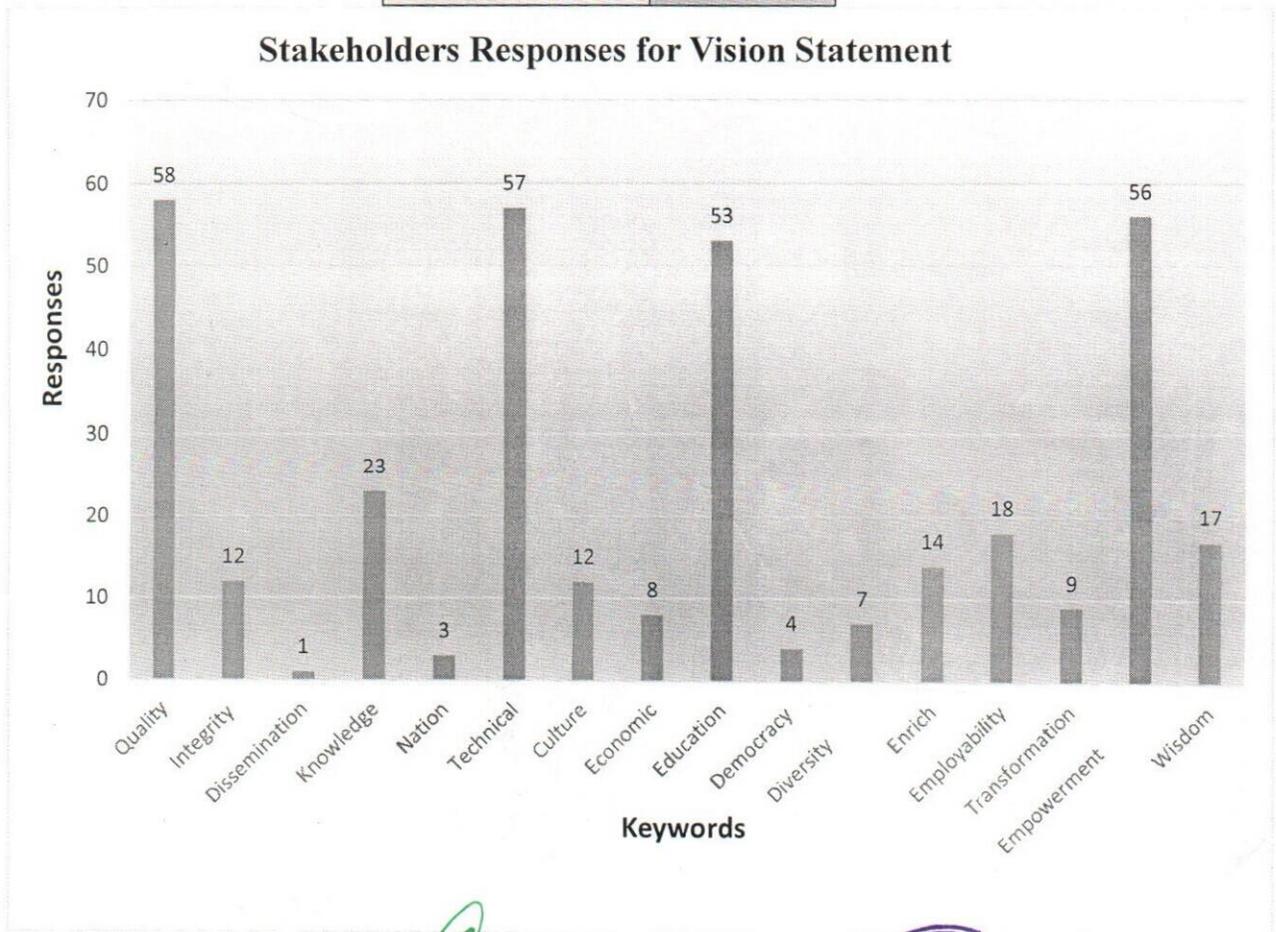
Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

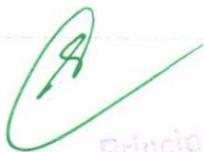
(Mr. R. L. Kazi)  
IQAC Coordinator



Stakeholder's response analysis for Vision statement.

Keywords	Responses
Quality	58
Integrity	12
Dissemination	1
Knowledge	23
Nation	3
Technical	57
Culture	12
Economic	8
Education	53
Democracy	4
Diversity	7
Enrich	14
Employability	18
Transformation	9
Empowerment	56
Wisdom	17



  
 Principal  
 Ajeenkya DY Patil School of  
 Engineering, Lohegaon, Pune





Dr D Y Patil Group of Institutions' Technical Campus  
**Dr D Y PATIL SCHOOL OF ENGINEERING**  
Dr D Y Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Form No. IQAC/45

### Stakeholders Suggestions in framing Revised Vision & Mission of the Institute

As per the directions received from the governing body of the institute; it has been decided to revise the institute vision and mission. With reference to governing body minutes of meeting; internal quality assurance cell [IQAC] of the institute is involving stakeholders [Teaching & non-teaching staff, Students, Parents, Alumni & Employers] for their suggestions in framing the revised vision and mission of the institute.

Stakeholder: [Teaching Staff / Non-teaching staff / Student / Parent / Alumni / Employer]

Name of the Stakeholder: *Dr Pankaj M Agarwal*

Please choose the keyword from the following for **VISION Statement** of the Institute

- |                   |                    |                  |              |
|-------------------|--------------------|------------------|--------------|
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| 21] Ecosystem    | 22] Values     | 23] Learning     | 24] Human    |

Sign of the Stakeholder

Date: *08/03/2019*

*[Signature]*  
Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



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Form No. IQAC/45

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Stakeholder: [Teaching Staff / Non-teaching staff / Student / Parent / Alumni / Employer]

Name of the Stakeholder:

Mr. Nikesh Patole

Please choose the keyword from the following for **VISION Statement** of the Institute

- 1] Quality
- 2] Integrity
- 3] Dissemination
- 4] Knowledge
- 5] Nation
- 6] Technical
- 7] Culture
- 8] Economic
- 9] Education
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- 1] Social
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Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



Sign of the Stakeholder

Date: 01/03/2019



Dr D Y Patil Group of Institutions' Technical Campus  
**Dr D Y PATIL SCHOOL OF ENGINEERING**  
Dr D Y Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Form No. IQAC/45

**Stakeholders Suggestions in framing Revised Vision & Mission of the Institute**

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-----  
**Stakeholder:** [Teaching Staff / Non-teaching staff / Student / Parent / Alumni / Employer]

**Name of the Stakeholder:** *Vaishali Nalawarde*

-----  
Please choose the keyword from the following for **VISION Statement** of the Institute

- |                               |                                |                             |                          |
|-------------------------------|--------------------------------|-----------------------------|--------------------------|
| <del>1</del> ] Quality        | <del>2</del> ] Integrity       | 3] Dissemination            | <del>4</del> ] Knowledge |
| 5] Nation                     | <del>6</del> ] Technical       | <del>7</del> ] Culture      | 8] Economic              |
| <del>9</del> ] Education      | <del>10</del> ] Democracy      | <del>11</del> ] Diversity   | 12] Enrich               |
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|---------------------------|----------------------------|------------------------------|--------------------------|
| 1] Social                 | <del>2</del> ] Development | 3] Vibrant                   | 4] Society               |
| 5] Innovation             | <del>6</del> ] Excellence  | <del>7</del> ] Industry      | <del>8</del> ] leaders   |
| 9] Collaborative          | <del>10</del> ] Education  | <del>11</del> ] Center       | <del>12</del> ] Academic |
| <del>13</del> ] Skill     | 14] Mankind                | <del>15</del> ] Professional | 16] Global               |
| <del>17</del> ] Inclusive | 18] Teaching               | <del>19</del> ] Research     | 20] Ethical              |
| 21] Ecosystem             | 22] Values                 | <del>23</del> ] Learning     | <del>24</del> ] Human    |

**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



Sign of the Stakeholder

Date: *18/3/2019*



"Empowerment through quality technical education"

# AJEENKYA

## DY Patil School of Engineering

Approved by AICTE, Recognized by Govt. of Maharashtra,

Affiliated to Savitribai Phule Pune University, MSBTE

### Vision

"Empowerment through quality technical education"

### Mission

- M1: To achieve excellence in Teaching, Learning, and Research**
- M2: To impart skill-based education to meet the needs of Industry and Society**
- M3: To excel as a center of excellence in technical education**
- M4: To inculcate Social & Ethical values among the students**

### Quality Policy

We strive to impart quality technical education through academic excellence and provide the best facilities to satisfy the need & expectations of the students & stakeholders

### Outcome

To produce Technocrats, Leaders, and Entrepreneurs

Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



## Department of Computer Engineering

**VISION:** "To achieve excellence in technical and socio-economic fields."

### **MISSION:**

- M1:** To develop excellent learning center through continuous up gradation in technologies in proximity with Academia, R&D centers and Industries.
- M2:** To pursue research of local and global relevance.
- M3:** To encourage students to consider "startups" as a career option through Entrepreneurship Development Cell.
- M4:** Uplift and groom the learners to emerge as committed professionals.

### **Program Specific Outcomes (PSOs)**

A students of the Computer Engineering Program will demonstrate-

**PSO1:** Professional Skills-The ability to understand, analyze and develop computer programs in the areas related to algorithms, system software, multimedia, web design, big data analytics, and networking for efficient design of computer-based systems of varying.

**PSO2:** Problem-Solving Skills- The ability to apply standard practices and strategies in software project development using open-ended programming environments to deliver a quality product for business success.

**PSO3:** Entrepreneurship skills- The ability to employ modern computer languages, environments, and platforms in creating innovative career paths to become an entrepreneur, and a zest for higher studies.

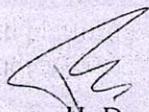
### **Program Educational Objectives: (PEOs)**

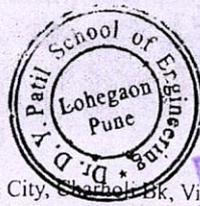
Our graduates will be able to.

**PEO1:** be globally competent having strong fundamentals, domain knowledge, updated with modern technology to provide the effective solutions for engineering problems.

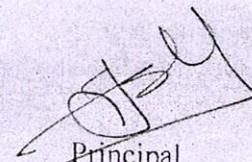
**PEO2:** Work as a committed professional with strong professional ethics and values, sense of responsibilities, understanding of legal, safety, health, societal, cultural and environmental issues.

**PEO3:** be committed and motivated graduates with research attitude, lifelong learning, investigative approach, and multidisciplinary thinking.

  
HoD  
Computer Dept





  
Principal  
DYP SOE



## Department of E&TC Engineering

### Vision:

Imparting quality technical education to meet the needs of industry & society

### Mission:

- M1. To create center of learning through an integrated, interdisciplinary approach
- M2. To impart employability skill among students
- M3. To establish Industry linkages

### Program Specific Objectives (PSO's)

Our Students will

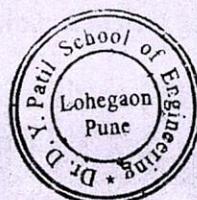
- PSO 1: Understand the fundamentals of designing electronic systems for applications like communication systems, signal processing, embedded and VLSI systems and automation.
- PSO 2: Strengthen the ability to use open source tools for modeling and simulation to solve technical problems.
- PSO 3: Inculcate the skills to manage and lead a team contributing to development of prototype, application, and product in next generation technologies.

### Program Educational Objectives (PEO's)

Our graduate will be

- PEO 1: able to apply engineering principles to design and develop a hardware / software / firmware to solve engineering problems for successful career in E&TC engineering / higher education / research.
- PEO 2: acquire leadership qualities with strong communication skills along with professional and ethical values.
- PEO 3: able to become entrepreneur / innovators to design and develop manufacturing systems and services to address social, technical and business challenges.

  
HOD  
E&TC Dept



  
Principal  
DYP SOE



Dr D Y Patil Educational Enterprises Charitable Trust's  
Dr D Y Patil Technical Campus  
**Dr D Y PATIL SCHOOL OF ENGINEERING**  
(Accredited by NAAC)

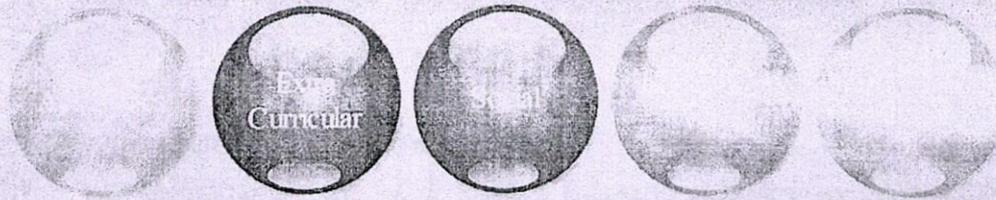
**Department of Engineering Sciences ( FE)**

**Vision**

To prepare a solid foundation for quality engineering education of exceptional standards.

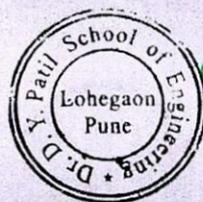
**Mission**

- To achieve the excellent academic result.
- To promote student achievement and preparedness for global competition by fostering educational excellence and ensuring equal access.
- To transform youth through education with programs and practices that help them to acquire and effectively apply knowledge and techniques, skills and beliefs.
- To inspire, challenge, and empower our diverse, multicultural community of learners to realize their goals, leadership and global awareness while encouraging academic excellence and professionalism.



HoD  
FE Dept.

Principal  
DYPSOE



Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



## Department of Mechanical Engineering

**VISION: "EMPOWERMENT THROUGH ACADEMIC EXCELLENCE"**

**MISSION:**

- M1: Imparting Value Base Education
- M2: Integrating Engineering and Industry
- M3: Enhancing Employability and Entrepreneurship
- M4: Developing Research Culture

**Program Specific Outcomes (PSOs)**

Our students will,

**PSO1:** have competencies in usage of modern tools to optimally design, develop and manufacture product and process

**PSO2:** have incremental skills to enhance employability in the automotive and thermal engineering fields

**PSO3:** develop industry oriented attributes through effective training and continuous monitoring

**Program Educational Objectives: (PEOs)**

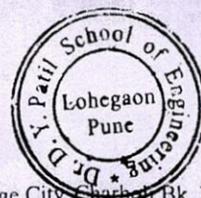
Our graduates will be,

**PEO1:** able to apply engineering principles to develop products, processes or knowledge to solve mechanical and associated engineering problems for successful careers in mechanical engineering/higher education/research

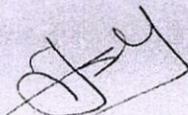
**PEO2:** acquire leadership qualities with strong communication skills along with professional and ethical values

**PEO3:** able to become entrepreneur / innovators to design and develop manufacturing systems and services to address social, technical and business challenges.

  
HOD  
Mechanical Dept



  
Principal  
Ajeenkya DY Patil School of Engineering, Lohegaon, Pune

  
Principal  
DYP SOE



## Department of Civil Engineering

### Vision:

Strive for technical excellence in civil engineering

### Mission:

1. To impart practical based learning through consultancy to meet the needs of industry
2. To establish center of excellence by imparting software based skills in civil engineering.
3. To inculcate social and ethical values among the students.

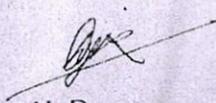
### Program Specific Outcomes (PSOs)

- 1) Plan and design any type of Civil Engineering structure like buildings, roads, bridges, dams, tunnels, canals etc., using modern methods of analysis subject to statutory provisions and Indian standards.
- 2) To address and give engineering solutions to environmental issues related to control of air and water pollution, treatment and disposal of wastes likes solid, sewage and industrial waste etc., which crop up during and after execution of the development works.
- 3) Execute any civil engineering projects using new construction management techniques to achieve timely delivery with high quality standards.

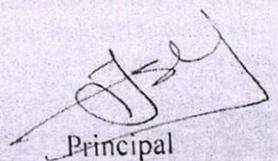
### Program Educational Objectives: (PEOs)

Our graduates will able to develop.

- 1) Developed professional ability to give quality engineering solutions to address civil engineering related societal burning issues like traffic congestion, equitable public water distribution, household disposal of solid waste etc.
- 2) Ability to start own entrepreneurship fulfilling the requirement of Civil Engineering products, testing and consultancy services, simultaneously maintaining high quality values, moral and ethical standards.
- 3) Developed ability to undertake high positions in the professional organisations and lead a team from front.

  
HoD  
Civil Dept



  
Principal  
DYP SOE

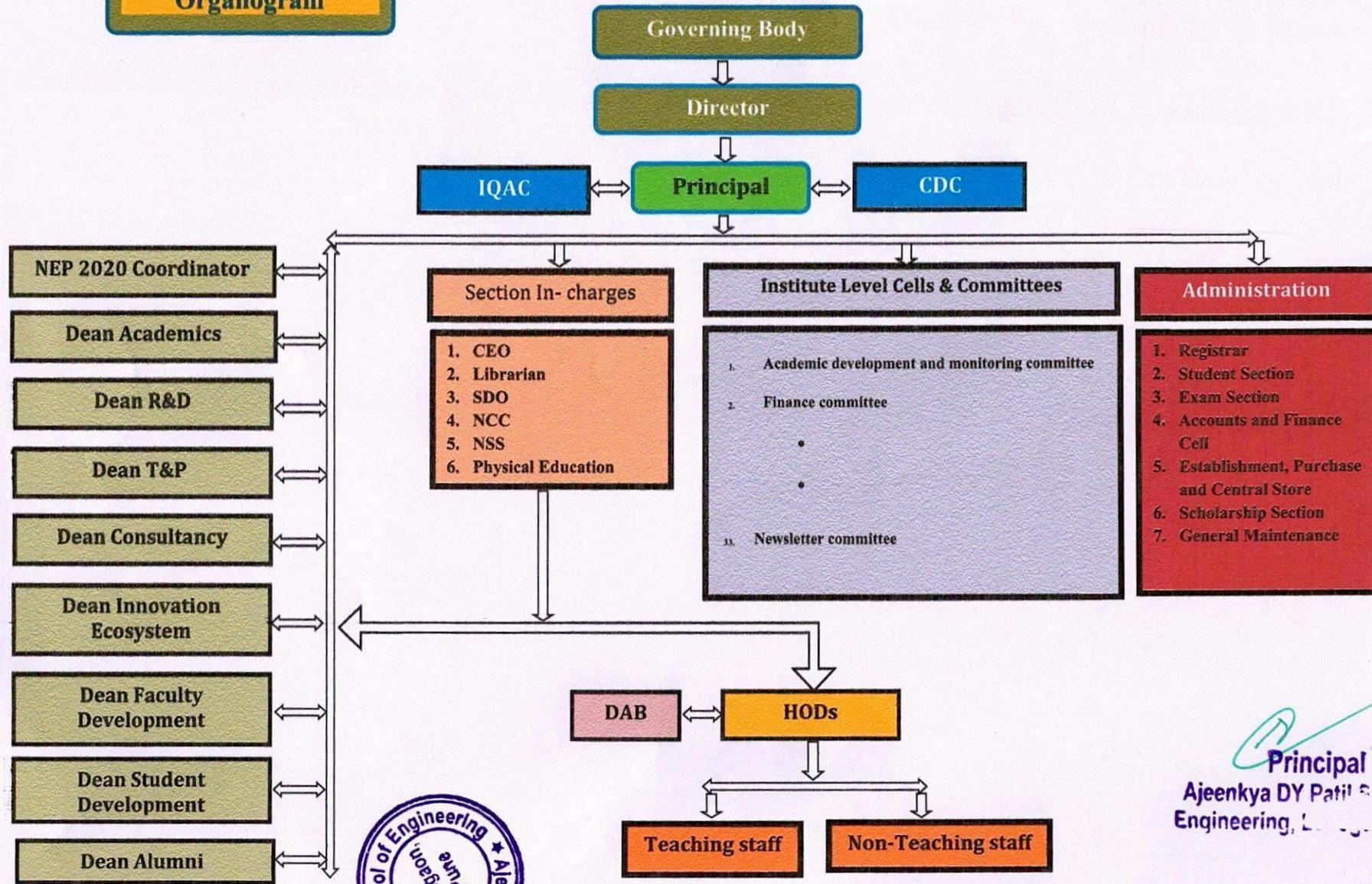


'Empowerment through Quality Technical Education'

**AJEENKYA**

**DY PATIL SCHOOL OF ENGINEERING**

**Organogram**



*(Signature)*  
**Principal**  
Ajeenkya DY Patil School of Engineering, Loregaon, Pune



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### Statutory and Non Statutory Committees/Cell AY 2022-23

Sr. No.	Title	Chairperson (Chairman / Nominee/ Presiding Officer)
1	Governing Body(GC)/Board of Governors	Dr. Ajeenkya D Y Patil
2	College Development Committee (CDC)	Dr. Kamaljeet Kaur
3	Internal Quality Assurance Cell(IQAC)	Dr. Farook Sayyad
4	Anti-Ragging Committee	Dr. Pankaj Agarkar
5	Internal Complaint Committee (ICC)	Dr. Saniya Ansari
6	SC/ST- OBC Grievance Redressal Committee	Dr. Farook Sayyad
7	General Grievance Redressal Committee	Dr. Farook Sayyad
8	Finance Committee (Including budget and purchase)	Dr. S. M. Khairnar
9	Academic Development And Monitoring Committee	Mr. Rohit Nagesh Garad
10	Dean Innovation Ecosystem(DIE)=Entrepreneurship Development Cell+TBI+Intellectual Property Right Cell(IPR)	Dr. Saniya Ansari
11	Industry & Institute Interaction Cell(IIIC)	Mr. Rajesh Katdare
12	National Service Scheme (NSS)	Mr. Dilip Ghule
13	Student Development Officer (SDO)	Mr. Amol Patil



  
Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



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(Accredited by NAAC, NABL & ISO 9001:2015 & 21001:2018 Certified Institute)

14	College Examination Officer (CEO)	Mr. Prashant Karajagi
15	Training & Placement Cell(T&P)	Ms. Shweta Sharma
16	Admission Committee	Mr. Amol Patil
17	NPTEL Committee	Mr. Vishwajeet Kadlak
18	Hostel Committee	Mr. Aniket Vilas Nemade
19	Library	Dr. Farook Sayyad
20	Newsletter Committee	Ms. Ashwini Pandagale
21	Canteen Committee	Ms. Gopika Fattepurkar
22	LMS & ERP Committee	Ms. Pallavi Shimpi
23	Website Updation Committee	Mr. Dipak Shelke
24	Event Support Committee	Ms. Shravani Hande
25	Eco Friendly Awareness Committee	Mr. Uday Kakde & Ms. Sarika Thombare
26	Staff Welfare Awareness	Mr. Umaji Kolekar
27	Cultural Committee	Mrs. Pallavi Shimpi
28	Alumni Cell	Mr. Paresh Khairnar & Prof. Bhagyashree Dhakulkar
29	Sports Committee	Mr. Ravi Patil
30	Dean Consultancy	Mr. Sanjay Koli



  
Principal  
Ajeenkya DY Patil School of  
Engineering, Lohgaon, Pune



"Empowerment through quality technical education"  
Dr DY Patil Educational Enterprises Charitable Trust

**AJEENKYA**

**DY PATIL SCHOOL OF ENGINEERING**

**(Formerly known as DY Patil School of Engineering)**

**[Approved by AICTE, Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University]**

**(Accredited by NAAC, NABL & ISO 9001:2015 & 21001:2018 Certified Institute)**

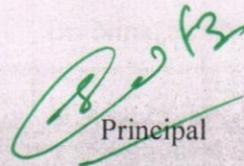
AICTE ID - 1-3847411

AISHE Code: C-46649

DTE Code: EN6732

SPPU PUN Code: CEGP015720

31	Dean Academics	Dr. Niranjan Shegokar
32	NEP- 2020 Coordinator	Dr. Niranjan Shegokar
33	Dean R & D	Dr. S. M. Khairnar
34	Dean T & P and Industry Institute Interaction Cell	Ms. Shweta Sharma
35	Women Empowerment Cell	Dr. Pallavi Kharat
36	Competitive Examination Cell	Mr. Sanjay Karodapati

  
Principal



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# AJEENKYA

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Ref No: ADYPKC/SOE/2022-23

Date: 01.07.2022

### GOVERNING BODY

Following college Board of Governors (BoG) for Dr. D Y Patil School of Engineering has been constituted for a Term of Three Years commencing from June 2022.

Sr. No	Name of Members	Designation/Affiliation
1	Dr. Ajeenkya DY Patil	Chairman
2	Mr. Dilip Kawad	Member of Management
3	Dr. E B Khedkar	Vice President
4	Dr. Sushant V Patil	Secretary of the Management
5	Dr. Kamljeet Kaur Siddhu	Director
6	Prof. Sanjay Karodpati	Teacher of the college
7	Prof. Jayashree Chaudhari	Teacher of the college
8	Mr. Shaneel Kariya	Industrialist
9	UGC Nominee	Nominated by UGC
10	Dr. D V Jadhav	State Government Nominee
11	Dr. Aditya Abhyankar	University Nominee
12	Dr. F B Sayyad	Principal

#### The Governing Body Committee shall:

The main purpose of the Governs is to decide the overall strategic direction, mission and educational character of the organization.

- Setting the institute's vision and strategic aims, agreeing plans and policies, and making creative use of resources.
- Approving an annual College budget.
- Appointing and overseeing the work of the college's Senior Management Team comprising the Director, Principal and one senior member.
- Ensuring that the institute is accountable to the student and parents it serves, to its local Community, to those who fund and maintain it, as well as to the staff it employs.
- Determining the educational character and mission of the college and for the oversight of its activities.

*Sushant V Patil*

**Dr. Sushant V Patil**  
Trustee/Advisor-DYPKC



*[Handwritten Signature]*

**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



Dr Ajeenkya DY Patil Knowledge City, Charholi (Bk), Via - Lohegaon, Pune-412 105  
Ph: (020) 35037922/21 • Email: principal\_dypsoe@dypic.in • Website: www.dypsoe.in



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Ref No: ADYPKC/SOE/2022-23

Date: 01.06.2022

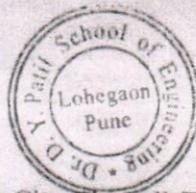
### COLLEGE DEVELOPMENT COMMITTEE

Following college development committee is constituted as per sec.97 (1) Maharashtra public University act, 2016.

Sr. No	Name of Members	Designation
1	Dr. Kamljeet Kaur Siddhu	Nominee Chairperson of the Management
2	Dr. Sushant Patil	Secretary of the Management
3	Dr. Farook Sayyad	Principal
4	Mr. Deshmukh Gorakhnath	Non-Teaching
5	Dr. Sarange Shreepad	Teachers
6	Prof. Jayashree Chaudhari	Women Teachers
7	Mr. Mukunad Mahajan	Local Members
8	Mr. Shaneel Kariya	Local Members
9	Mr. Avinash Patil	Local Members
10	Dr. Sapali S N	Local Members
11	Prof. Riyaz Kazi	Co-ordinator (IQAC)
12	Mr. Raturaj Taware	President of College Students Council
13	Ms. Sadiya Sayyad	Secretary of College Students Council
14	Prof. Sanjay Karodpati	Head of Department
15	Dr. Pankaj Agarkar	Teacher
16	Prof. Prashant Karajgi	Teacher

#### The College Development Committee shall:

- Prepare an overall comprehensive development plan of the college regarding Academic, administrative and infrastructural growth, and Enable College to foster Excellence in curricular, co-curricular and extra-curricular activities;
- Decide about the overall teaching programmes or annual calendar of the College;
- Recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts;



*[Signature]*  
Principal PTO  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

Dr Ajeenkya DY Patil Knowledge City, Charholi (Bk), Via - Lohegaon, Pune-412 105  
Ph: (020) 35037922/21 • Email: principal\_dypsoe@dypic.in • Website: www.dypsoe.in



- (d) Take review of the self-financing courses in the college, if any, and make Recommendations for their improvement;
- (e) Make specific recommendations to the management to encourage and Strengthen research culture, consultancy and extension activities in the college;
- (f) Make specific recommendations to the management to foster academic Collaborations to strengthen teaching and research;
- (g) Make specific recommendations to the management to encourage the use of Information and communication technology in teaching and learning process;
- (h) Make specific recommendations regarding the improvement in teaching and Suitable training programmes for the employees of the college;
- (I) prepare the annual financial estimates (budget) and financial statements of the college or institution and recommend the same to the management for approval;
- (j) Formulate proposals of new expenditure not provided for in the annual financial Estimates (budget);
- (k) Make recommendations regarding the students' and employees' welfare Activities in the college or institution;
- (l) Discuss the reports of the Internal Quality Assurance Committee and make Suitable recommendations;
- (m) Frame suitable admissions procedure for different programmes by following the statutory norms;
- (n) Plan major annual events in the college, such as annual day, sports events, Cultural events, etc.
- (o) Recommend the administration about appropriate steps to be taken regarding the discipline, safety and security issues of the college or institution;
- (p) Consider and make appropriate recommendations on inspection reports, local Inquiry reports, audit report, report of National Assessment and Accreditation Council, etc.;
- (q) Recommend the distribution of different prizes, medals and awards to the students.
- (r) Prepare the annual report on the work done by committee for the year ending on the 30th June and submit the same to the management of such college and the university;
- (s) Perform such other duties and exercise such other powers as may be entrusted by the management and the university.

*Sushant V Patil*  
**Dr. Sushant V Patil**  
 Advisor/Trustee



*AS*

**Principal**  
 Ajeenkya DY Patil School of  
 Engineering, Lohegaon, Pune



PTO



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Ajeenkya D Y Patil Group of Institution's Technical Campus  
**Dr D Y PATIL SCHOOL OF ENGINEERING**

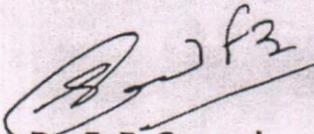
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AISHE Code: C-46648 DTE Code: EN6732 SPPU PUN Code: CEGP015720  
(Accredited by NAAC)

Ref. No: ADYPKC/SOE/2020-21/06

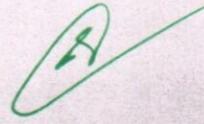
Date: 28.05.2021

## **OFFICE ORDER**

Mr. Riyaj Latifuddin Kazi, (Assistant Professor - E&TC Department) is appointed as an Internal Quality Assurance Cell [IQAC] Coordinator for Dr. D Y Patil School of Engineering w.e.f. 01.06.2021. He will coordinate all IQAC related activities w.e.f. 01.06.2021.

  
Dr. F. B. Sayyad  
PRINCIPAL





Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune





# IQA Policy

## Quality Assurance, Enhancement and Sustenance

POLICY No: APN/ 2019/ 6.1.2

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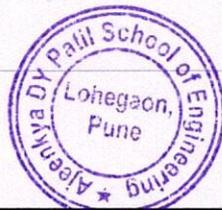
IQA POLICY 1



**Principal**  
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Engineering, Lohegaon, Pune

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IQA POLICY

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## *Vision*

Empowerment through quality technical education

## *Mission*

M1: To excel as a center of excellence in technical education

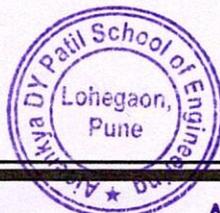
M2: To impart skill based education to meet the needs of industry and Society

M3: To achieve excellence in teaching, learning and research

M4: To inculcate social & ethical values among the students

## *Quality Policy*

We strive to impart the quality technical education through academic excellence and provide best of facilities to satisfy the need & expectations of the stakeholders.



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### 1. IQAC- Vision:

To ensure quality culture as the prime concern for the Higher Education Institutions through institutionalizing and internalizing all the initiatives taken with internal and external support.

### 2. Aims & Objectives of IQAC:

*The primary aim of IQAC is*

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

### 3. Strategies:

*IQAC shall evolve mechanisms and procedures for*

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- b) Relevant and quality academic/ research programmes;
- c) Equitable access to and affordability of academic programmes for various sections of society;
- d) Optimization and integration of modern methods of teaching and learning;
- e) The credibility of assessment and evaluation process;
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- g) Sharing of research findings and networking with other institutions in India and abroad.

### 4. Functions:

*Some of the functions expected of the IQAC are:*

- a) Development and application of quality benchmarks
- b) Parameters for various academic and administrative activities of the institution;
- c) Facilitating the creation of a learner-centric environment conducive to quality



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IQA POLICY

4

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education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;

- d) Collection and analysis of feedback from all stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters to all stakeholders;
- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- f) Documentation of the various programmes/activities leading to quality improvement;
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- i) Periodical conduct of Academic and Administrative Audit and its follow-up
- j) Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

#### 5. Benefits:

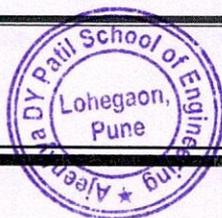
*IQAC will facilitate / contribute to*

- a) Ensure clarity and focus in institutional functioning towards quality enhancement;
- b) Ensure internalization of the quality culture;
- b) Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;
- c) Provide a sound basis for decision-making to improve institutional functioning;
- d) Act as a dynamic system for quality changes in HEIs;
- e) Build an organised methodology of documentation and internal communication.

#### 6. Composition:

IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

The composition of the IQAC may be as follows:



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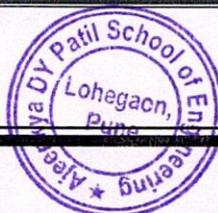
1. Chairperson: Head of the Institution
2. Teachers to represent all level (Three to eight)
3. One member from the Management
4. Few Senior administrative officers
5. One nominee each from local society, Students and Alumni
6. One nominee each from Employers /Industrialists/Stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC

The composition of the IQAC will depend on the size and complexity of the institution, accordingly the representation of teachers may vary. It helps the institutions in planning and monitoring. IQAC also gives stakeholders or beneficiaries a cross-sectional participation in the institution's quality enhancement activities. The guidelines given here are only indicative and will help the institutions for quality sustenance activities.

The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format. It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the institution and to devote time for working out the procedural details. While selecting these members several precautions need to be taken.

A few of them are listed below:

- It is advisable to choose persons from various backgrounds who have earned respect for integrity and excellence in their teaching and research. Moreover, they should be aware of the ground realities of the institutional environment. They should be known for their commitment to improving the quality of teaching and learning.
- It is advisable to change the coordinator after two to three years to bring new thoughts and activities in the institution.
- It would be appropriate to choose as senior administrators, persons in charge of institutional services such as library, computer center, estate, student welfare, administration, academic tasks, examination and planning and development.



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IQA POLICY

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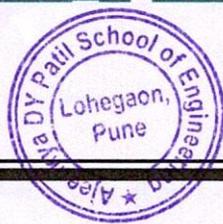
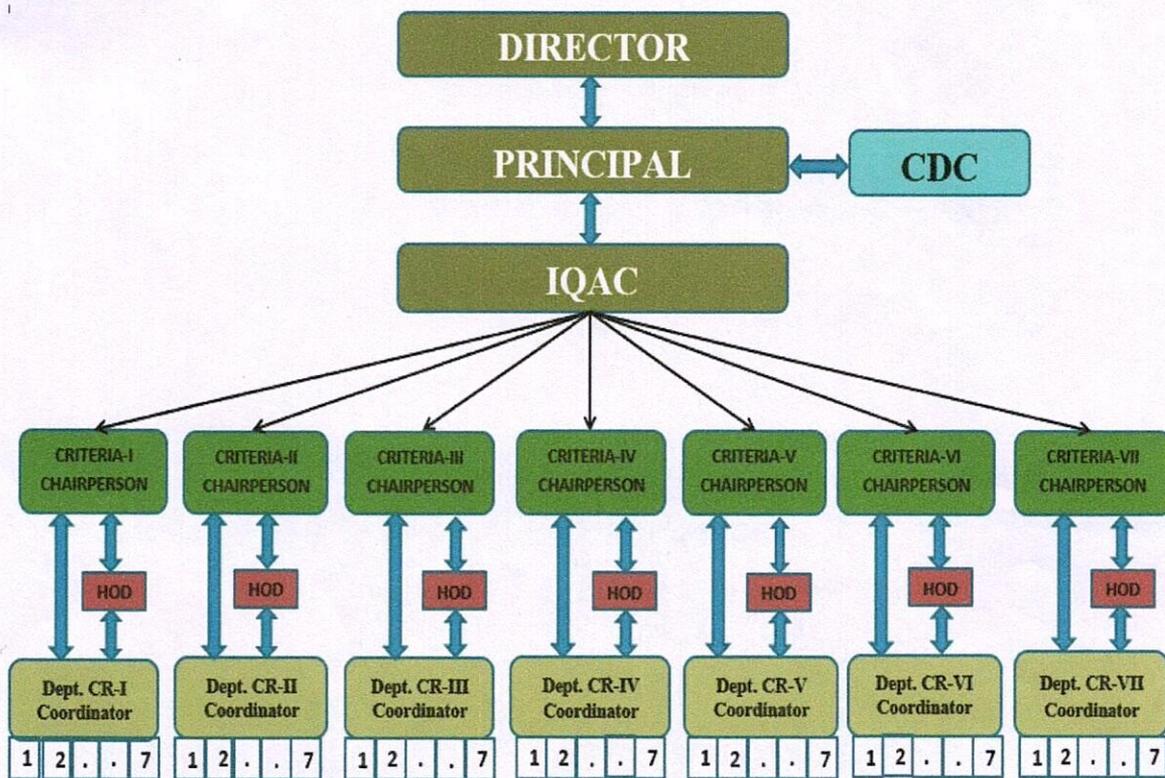
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© The management representative should be a person who is aware of the institution's objectives, limitations and strengths and is committed to its improvement. The local society representatives should be of high social standing and should have made significant contributions to society and in particular to education.

**7. Role of the Coordinator:**

The role of the coordinator of the IQAC is crucial in ensuring the effective functioning of all the members. The coordinator of the IQAC may be a senior/competent person with experience and exposure in quality aspects. She/he may be a full-time functionary or, to start with, she/he may be a senior academic /administrator entrusted with the IQAC as an additional responsibility. Secretarial assistance may be facilitated by the administration. It is essential that the coordinator may have sound knowledge about the computer, data management and its various functions such as usage for effective communication.

**8. IQAC Working Model:**



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## 9. Systems & Quality Approach:

Having System in place where processes are guided to desired outcomes is the essence of quality.

System → Process → Quality Outcome

Input [Students] → Process [Through Academic & Administrative Setups] → Output [Graduates]

Output of the Institute is the input to other organization.

Success of Educational Institute is based on the contribution of graduates to her/his organizational growth & its sustainability.

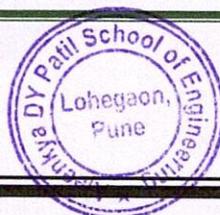
Outcome Based Planning, Implementation & Supervising

Development & Application of Quality Benchmarks for Internalization of Quality

Culture and Institutionalization of the Best Practices

**IQAC Focuses on following graduates attributes in overall development of learner in order to ensure better employability.**

<b>Graduate Attributes</b>	
1	<b>Attitude</b>
2	<b>Professional Ethics &amp; Etiquettes</b>
3	<b>Digital Capabilities</b>
4	<b>Knowledge</b>
5	<b>Life Skills</b>
6	<b>Confidence</b>
7	<b>Entrepreneurial Skills</b>
8	<b>Team Work</b>
9	<b>Moral Values</b>
10	<b>Social Responsibilities</b>
11	<b>Problem Solving Ability</b>
12	<b>Creative Thinking</b>
13	<b>Communication Skill</b>
14	<b>Self Awareness &amp; Emotional Intelligence</b>
15	<b>Intellectual Breadth</b>
16	<b>Leadership Readiness</b>



#### 10. The Framework:

Criteria No.	Quality Indicators Framework
I	Curricular Aspects
II	Teaching-Learning and Evaluation
III	Research, Innovations & Extension
IV	Infrastructure and Learning Resources
V	Students Support and Progression
VI	Governance, Leadership and Management
VII	Institutional Values and Best Practices

#### 11. Outcome Based Planning:

IQAC Coordinator & Criteria Chairpersons plans the activities of AQAR in the Month of May by referring the AQAR Guidelines, Standard Operating Procedures, and Latest A++ Grade SSRs and prepares the AQAR Activity Calendar for the academic year. AQAR activity calendar along with the budget to conduct the activities is approved by the authorities.

#### 12. Outcome Based Supervision:

Criteria Chairpersons communicate the AQAR Activity Calendar to the department criteria coordinators and finalize the dates of the events, Name of event coordinators, and resource persons. The same is being communicated to Heads of the Department. Criteria Chairpersons track the activity calendar and inform to the department criteria



coordinators three days before the scheduled date of event and instruct to submit the

documents as per SOP within three days of event conduction.

#### **Outcome Based Execution:**

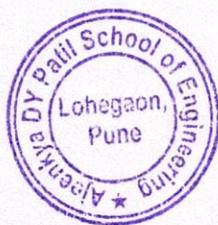
Department criteria coordinators follow the event conduction guidelines given by Criteria Chairpersons and IQAC formats for execution. Heads of the Departments monitor the activity and provide the required support for successful completion of the event and acts as a mentor in mapping the outcome of activity. Department criteria coordinators submit the hard and soft copy of the event documents as per SOP to the respective Criteria Chairpersons within three days of event conduction.

#### **13. IQAC Documentation:**

Criteria Chairpersons submit the documents of the activities conducted in a previous month to the IQAC Coordinator on first week of every month. IQAC Coordinator ensures that all the activities planned are conducted as per schedule. IQAC Coordinator also supports rescheduling the activities if not conducted due to any reason. Besides, student centric activities; staff, administration and institute centric activities are also planned, executed and documented.

#### **14. Review, Analysis and Action Taken Reports:**

IQAC Coordinator time to time takes the review of activities, discusses with IQAC, Guides to the core team, analyses the outcome of planning, use feedbacks for improvements, prepare action taken reports and communicate it to IQAC for necessary actions. The core objective is to satisfy the need and expectations of all stakeholders.



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IQA POLICY

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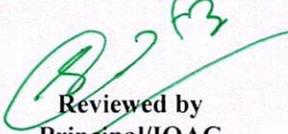
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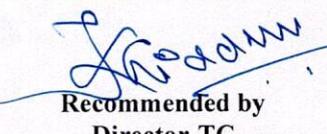
15. Policy Details:

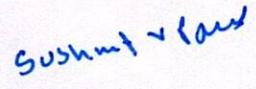
Policy Name	IQA Policy
Policy Number	APN/ 2019/ 6.1.1
Version Number	6.1.1
Effective Date	1 June 2020
Policy drafted by	IQAC
Policy Applies to	All academic, administrative & managerial processes in the organization
Approved by	CDC
Responsible Authority	IQAC Coordinator
Superseding Authority	Principal
Date of last revision	1 June 2021
References	NAAC: AQAR Guidelines

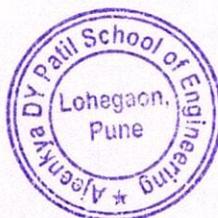
Version History				
Version	Approved By	Revision Date	Description of change	Author
6.1.1	Dr. Sushant Patil	1/06/19	-	Prof. Riyaj Kazi
6.1.2	Dr. Sushant Patil	02/03/2020	Reformatted for Standardization	Prof. Riyaj Kazi

  
Prepared by  
Coordinator

  
Reviewed by  
Principal/IQAC

  
Recommended by  
Director-TC

  
Approved by  
Trustee





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### Notice

10<sup>th</sup> October 2022

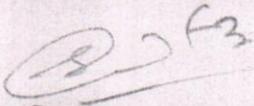
A meeting of the College Board of Governors (BoG) will be held of the college will be held on 23<sup>rd</sup> October 2022 at 11:00 am to discuss the following items on the agenda.

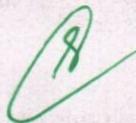
### AGENDA

1. NAAC cycle-2 planning and execution mechanism
2. Allocation of funds for Infrastructure change and NAAC compliance.
3. Approval of annual budget for 2022-23.
4. Institutes various audits to be conducted.
5. Smart classroom development.
6. Purchase of books and E-books.
7. Any other matter with the permission of the chair.

The members are requested to attend the meeting.



  
Dr. F.B. Sayyad  
Principal

  
Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune





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### Minutes of Meeting

<b>Meeting</b>	Board of Governors Meeting
<b>Date</b>	23/10/2022
<b>Location</b>	College Conference Room (018)
<b>In Attention</b>	Board of Governors Members
	The Vice President Dr. E B Khedkar welcomes all the members of GB to the meeting.
<b>Discussion</b>	<ol style="list-style-type: none"><li><b>1. Discussion NAAC cycle-2 permission and execution mechanism.</b> Principal sir informed all members about the institute's preparedness and steps taken for NAAC Cycle-2.</li><li><b>2. Discuss the allocation of funds for Infrastructure change and NAAC compliance.</b> Principal sir informed all the committee members about the required funds under various heads. Committee Members suggested various in-house development activities for internal revenue generation.</li><li><b>3. Discussion about the annual budget for 2022-23.</b> Principal sir explains about various heads of budgets. Also the audited statement of income and expenditure for the year 2021-22 presented and noted by all members.</li><li><b>4. Discussion about Institute's various audits to be conducted.</b> Director madam suggested various audits like green audits, Energy, and Academic audits.</li></ol>

Principal  
Ajeenkya DY Patil School of  
Engineering, Lohagaon, Pune



	<p><b>5. Discussion about the Smart Classroom.</b></p> <p>Director madam explains various steps for the smart and digital classroom, the process for the Wi-Fi classroom, and vendor finalization.</p>
	<p><b>6. Discussion about the purchase of books and E-books.</b></p> <p>Principal Sir informed all the committee members about the progress and requirement for library digitalization, and subscriptions of various journals.</p>
<b>Resolutions</b>	<p><b>1. Discussion about NAAC cycle-2 permission and execution mechanism the annual budget for 2022-23.</b></p> <p>All members supported and agreed. Chairman sir permitted for NAAC-2.</p>
	<p><b>2. Discussion about the allocation of funds for Infrastructure change and NAAC compliance.</b></p> <p>It was unanimously decided and resolved that the institute will go for the infrastructure change. Proposal for various development and changes accepted.</p>
	<p><b>3. Discussion about the annual budget for 2022-23.</b></p> <p>All members supported and agreed on all expenditures and the budget for 2022-23 was unanimously passed. Also the audited statement of income and expenditure and e Governance report for the year 2021-22 is approved by all the members of committee.</p>
	<p><b>4. Discussion about Institute's various audits to be conducted</b></p> <p>It has been resolved to go for the various audit and efforts taken by the institute appreciated.</p>
	<p><b>5. Discussion about the Smart Classroom.</b></p> <p>It was resolved to support all the activities required in the Smart Classroom.</p>

The meeting ended with a vote of thanks by Dr. Sushant Patil\_Secretary of Management.



Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

Dr. F.B. Sayyad

Principal





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## Dr. D. Y. Patil School of Engineering

Dr. Ajeenkya DY Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105

### Notice

02<sup>th</sup> January 2022

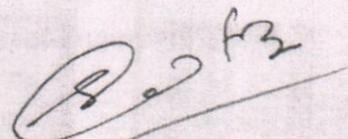
A meeting of the College Development Committee (CDC) of the college will be held on 7<sup>th</sup> January 2022 at 11:00 am to discuss the following items of agenda.

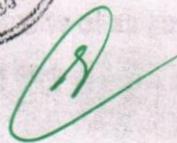
### AGENDA

1. Appointment of Director for Technical campus.
2. Merger of Dr. Y Patil School of Engineering and Dr. Y Patil School of Engineering and Technology.
3. Name Change of merged institute.
4. Possible increase and reduction intake.
5. Infrastructure changes to start new courses.
6. Fund allocation for Formalities and legality of all government authority.
7. Any other matter with permission of chair.

The members are requested to attend the meeting.



  
Principal



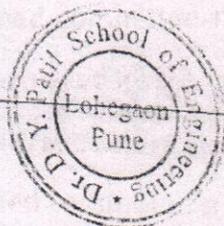
Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

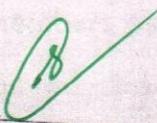




### Minutes of Meeting

<b>Meeting</b>	College Development Committee Meeting
<b>Date</b>	7/01/2022
<b>Location</b>	Meeting Room
<b>In Attention</b>	College Development Committee Members
<b>Discussion</b>	<ol style="list-style-type: none"><li><b>1. Appointment of Director for Technical campus</b> Principal sir informed to all committee members regarding possible candidate for technical campus director and their presentation of plan of action in front Honorable chairman.</li><li><b>2. Discussion about Merger of Dr. Y Patil School of Engineering and Dr. Y Patil School of Engineering and Technology</b> Principal sir informed to all committee members about merger of institute and discussion of formalities and legal aspects.</li><li><b>3. Discussion about name change of merged institute.</b> Secretary sir suggested Principal sir about possible name change of merged institute and changes communication in public domain.</li><li><b>4. Discussion about possible increase and reduction intake.</b> Principal Sir informed committee members about natural growth and merged institute increased intake and reduction in some courses.</li><li><b>5. Discussion about Infrastructure changes to start new courses.</b> Principal sir informed committee members about planning to start new course Robotics and Automation.</li><li><b>6. Discussion about fund allocation for Formalities and legality of all government authority.</b> Secretary sir informed to committee members about planning and applying legalities and possible fund requirement.</li></ol>

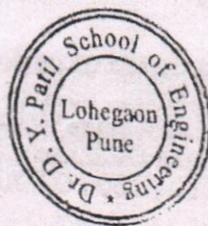


  
Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



	<p><b>6. Discussion about ISO 9001 and 21001 certification of the institute.</b> Prof Hrridaysh Deshpande sir informed to committee members about planning and applying for ISO 9001 and 21001 certification of the institute to improve the overall quality of institute.</p>
<b>Resolutions</b>	<p><b>1. Discussion about development of new laboratory for Artificial Intelligence &amp; Data Science</b> It was resolved that the process of development of new laboratories for AI &amp; DS course be expedited and the same may be completed at the earliest.</p>
	<p><b>2. Discussion about installation of CCTV in Computer laboratories</b> It was resolved to install CCTV cameras in all computer laboratories.</p>
	<p><b>3. Discussion about revision of staff policy</b> It has been resolved to complete the activity of revision of staff policy at the earliest.</p>
	<p><b>4. Discussion about SPPU Ad-hoc approval of teachers</b> It has been resolved to do the Ad-hoc approval of teachers.</p>
	<p><b>5. Discussion about Induction Programme for newly joined staff members</b> It has been resolved to conduct induction programme for newly joined staff members tentatively in August last week.</p>
	<p><b>6. Discussion about ISO 9001 and 21001 certification of the institute.</b> It has been resolved to go for ISO 9001 and 21001 certification of the institute in this academic year.</p>

The meeting ended with vote of thanks by Dr Sushant Patil, Secretary of the Management.



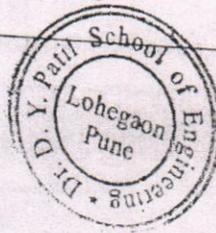
*[Signature]*  
Principal  
Dr. Farook Sayyad

*[Signature]*

Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

Committee members present for meeting:

Sr. No.	Member Name	Designation	Sign
1	Prof Hridaysh Deshpande	Nominee Chairman of the Management	<i>Hridaysh</i>
2	Dr. Sushant Patil	Secretary of the Management	<i>Sushant Patil</i>
3	Dr. Farook Sayyad	Principal	<i>F3</i>
4	Mr. Deshmukh Gorakhnath	Non-Teaching	<i>GD</i>
5	Dr. S. M. Koli	Teachers	<i>SK</i>
6	Ms Jayashree Chaudhari	Women Teachers	<i>Jayashree</i>
7	Dr. Sandeep Pachpande	Local Members	- AB -
8	Mr. Shaneel Kariya	Local Members	<i>Shaneel</i>
9	Dr. Shashi Bhushan Singh	Local Members	- AB -
10	Mr. Ravi Chaudhari	Local Members	- AB -
11	Prof. Riyaz Kazi	Co-ordinator (IQAC)	<i>Riyaz</i>
12	Ms Ananya Chattopadhyay	President of College Students Council	<i>Ananya</i>
13	Mr. Atharva Pol	Secretary of College Students Council	<i>Atharva</i>
14	Prof. Sanjay Karodpati	Head of Department	<i>SK</i>
15	Dr. Pankaj Agarkar	Teachers	<i>PA</i>
16	Prof. Prashant Karajgi	Teachers	<i>PK</i>



*PA*

Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



"Empowerment through quality technical education"

## Dr. D. Y. Patil School of Engineering

Dr. Ajeenkya DY Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105

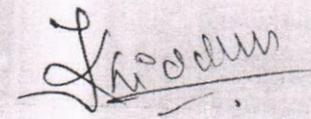
### Action Taken Report

Date:08/06/2022

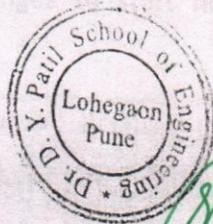
### College Development Committee meeting on 7<sup>th</sup> Jan.2022

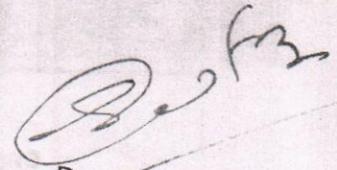
Sr.No.	Resolutions	Status
1	Appointment of the Director of the Technical campus.	Done
2	The merger of the Dr.D.Y. Patil School of Engineering and Dr.D.Y. Patil School of Engineering & Technology.	Done
3	The change of Institute name after the merger of two institutes.	Done
4	Increasing the intake of computer and Artificial Intelligence & Data Science course from 2022-23.	Done
5	Infrastructure changes to start new courses.	Done
6	Fund allocation for all licenses and govt. authority requirement completion.	

Remark: 100% Resolution Implemented



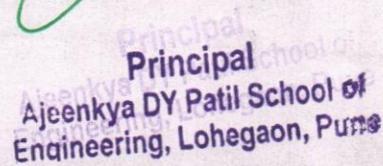
Dr. Kamaljeet Kaur  
Director





Dr. F.B. Sayyad  
Principal



  
Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



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Dr. D.Y. Patil Educational Enterprises Charitable Trust's

# AJEENKYA

## DY PATIL SCHOOL OF ENGINEERING

(Formerly known as DY Patil School of Engineering)

(Approved by AICTE, Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)  
(Accredited by NAAC, NABL & ISO 9001:2015 & 21001:2018 Certified Institute)

AICTE ID - 1-3847411

AISHE Code: C-46648

DTE Code: EN6732

SPPU PUN Code: CEGP015720

### Notice

8<sup>th</sup> October 2022

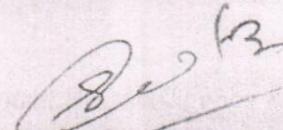
A meeting of the College Development Committee (CDC) of the college will be held on 19<sup>th</sup> October 2022 at 11:00 am to discuss the following items on the agenda.

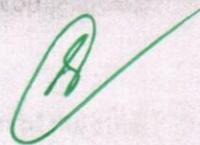
### AGENDA

1. Approval of annual budget 2022-23.
2. To discuss the allocation of funds for new laboratories of Artificial Intelligence & Data Science laboratories.
3. Discussion about SPPU results.
4. NAAC cycle-2 permission and execution mechanism.
5. Allocation of funds for NAAC cycle-2 compliance.
6. Approval of add-on courses.
7. Institute preparedness for NEP 2020
8. Any other matter with the permission of the chair.

The members are requested to attend the online meeting.



  
Dr. F.B. Sayyad  
Principal



Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune





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AICTE ID - 1-3847411

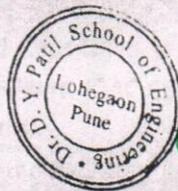
AISHE Code: C-46648

DTE Code: EN6742

SPPU/PUN Code: CE/001/2017

### Minutes of Meeting

<b>Meeting</b>	College Development Committee Meeting
<b>Date</b>	19/10/2022
<b>Location</b>	College Conference Room (018)
<b>In Attention</b>	College Development Committee Members
<b>Discussion</b>	<ol style="list-style-type: none"><li><b>1. Discussion about the annual budget for 2022-23.</b> Principal sir explains about various heads of budgets.</li><li><b>2. Discuss the allocation of funds for new Artificial Intelligence &amp; Data Science laboratories.</b> Principal sir discusses natural growth and augmentation of infrastructure.</li><li><b>3. Discussion about SPPU Results.</b> Principal sir informed all members about students' results and achievements in semester II of the academic year 2022-23 and congratulated various HODs for the good performance shown by students.</li><li><b>4. Discussion about NAAC cycle-2 permission and execution mechanism.</b> IQAC Coordinator sir informed all members about the institute's preparedness and steps taken. It was discussed about the involvement of various stakeholders. IQAC Coordinator sir suggested a need-based MOU with industries.</li><li><b>5. Discussion about the Allocation of funds for NAAC cycle-2 compliance.</b> Principal Sir informed all the committee members about the required funds under various heads. Local Members suggested various in-house development activities for internal revenue generation.</li><li><b>6. Discussion about add-on courses and preparedness for NEP 2020.</b> Principal Sir informed all the committee members about add-on courses for students' skill development to address the requirements of NEP 2020. Director madam suggested starting of toastmaster international club and self-employment generation. IQAC Coordinator sir explained various aspects of NEP and future steps.</li></ol>



**Principal**  
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Engineering, Lohegaon, Pune



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## DY PATIL SCHOOL OF ENGINEERING

(Formerly known as DY Patil School of Engineering)

AICTE ID: 13847411

AISHE Code: C-46648

DTE Code: EN6732

SPPU PUN Code: CEGP015720

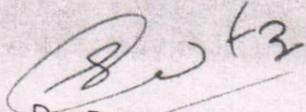
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(Accredited by NAAC, NABL & ISO 9001:2015 & 21001:2018 Certified Institute)

Resolutions	
	<p><b>1. Discussion about the annual budget for 2022-23.</b> All members supported and agreed on all expenditures and the budget for 2022-23 was unanimously passed. Director madam agreed on all expenditure.</p>
	<p><b>2. Discussion about the allocation of funds for new laboratories of Artificial Intelligence &amp; Data Science laboratories</b> It was unanimously decided and resolved that the institute will go for the new laboratories and infrastructure. Proposal for various laboratories accepted. The existing lab and infrastructure will be upgraded in a phased manner</p>
	<p><b>3. Discussion about SPPU Results</b> The results of the students and their performance were widely appreciated by all the committee members. All subject results are comparable with university results. There is scope for improvement FE results.</p>
	<p><b>4. Discussion about NAAC cycle-2 permission and execution mechanism</b> It has been resolved to go for the NAAC cycle-2 and efforts taken by IQAC were appreciated. Every stakeholder will be informed by circulars and notices.</p>
	<p><b>5. Discussion about the Allocation of funds for NAAC cycle-2 compliance</b> It was resolved to support all the activities required for NAAC and funds sanctioned for the NAAC cycle 2.</p>
	<p><b>6. Discussion about add-on courses and preparedness for NEP 2020</b> It was resolved to support all the add-on courses and start the minimum add-on courses per department. starting the toastmaster international club with financial assistance to faculties.</p>

The meeting ended with a vote of thanks by Dr. Sushant Patil, Secretary of Management.



  
Dr. F.B. Sayyad  
Principal

Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



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# AJEENKYA

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(Approved by AICTE, Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)  
(Accredited by NAAC, NABL & ISO 9001:2015 & 21001:2018 Certified Institute)

AICTE ID - 1-3847411

AISHE Code: C-4664B

DTE Code: EN6732

SPPU PUN Code: CEGP015720

Committee members present for the meeting:

Sr. No.	Member Name	Designation	Sign
1	Dr. Kamaljeet Kaur Siddhu	Nominee Chairman of the Management	
2	Dr. Sushant Patil	Secretary of the Management	
3	Dr. F.B. Sayyad	Principal	
4	Mr. Deshmukh Gorakhnath	Non-Teaching	
5	Dr. Shreepad Sarange	Teachers	
6	Ms. Jayashree Chaudhari	Women Teachers	
7	Mr. Mukund Mahajan	Local Members	Absent
8	Mr. Shaneel Kariya	Local Members	
9	Mr. Avinash Patil	Local Members	Absent
10	Dr. Sapali S.N.	Local Members	Absent
11	Prof. Riyaz Kazi	Co-ordinator (IQAC)	
12	Mr. Ruturaj Taware	President of College Students Council	
13	Ms. Sadiya Sayyad	Secretary of College Students Council	
14	Prof. Sanjay Karodpati	Head of Department	
15	Dr. Pankaj Agarkar	Teachers	
16	Prof. Prashant Karajgi	Teachers	



**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



Empowerment through quality technical education  
 Dr. DY Patil Educational Institutions (Dr. DY Patil Trust)

# AJEENKYA

## DY PATIL SCHOOL OF ENGINEERING

(Formerly known as DY Patil School of Engineering)  
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 (Accredited by NAAC, NAHL & ISO 9001:2015 & 21001:2018 Certified Institute)

AICTE ID: 13B17411  
 AISHE Code: C-46648  
 DTE Code: FN6732  
 SPPU PUN Code: CEGP015720

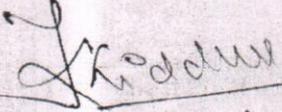
### Action Taken Report

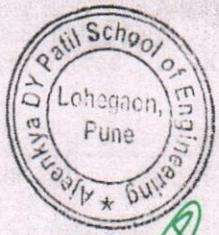
Date: 24/12/2022

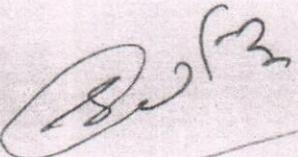
### College Development Committee meeting on 19<sup>th</sup> Oct. 2022

Sr.No.	Resolutions	Status
1	NAAC cycle-2 permission and execution mechanism the annual budget for 2022-23.	Accepted and preparation started
2	The allocation of funds for Infrastructure change and NAAC compliance.	The budget allotted and work in progress
3	The annual budget for 2022-23.	Accepted and allotted funds.
4	Institute's various audits to be conducted	work in progress
5	Discussion about the Smart Classroom.	Done

Remark: 100% Resolution Accepted

  
 Dr. Kamaljeet Kaur  
 Director



  
 Dr. F.B. Sayyad  
 Principal



Principal  
 Ajeenkya DY Patil School of  
 Engineering, Lohegaon, Pune



Dr D Y Patil Group of Institutions' Technical Campus  
**AJEENKYA DY PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.  
**INTERNAL QUALITY ASSURANCE CELL(IQAC)**

Form No. IQAC/22(a)

Date: 21/04/2023

### Meeting Circular

IQAC Members are hereby informed that the academic year 2022-23 IQAC meeting No. 4 is scheduled on Monday, 22/05/2023 in conference room no. 18 at 11:00 AM.

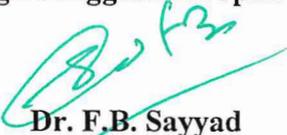
**The agenda of the meeting is as follows:**

- 1] Approval of Previous IQAC Minutes of Meeting dated, 09/01/2023.
- 2] Review & Analysis on Activities of Institute Academic Calendar
- 3] Review & Analysis on Activities of IQAC Plan of Action
- 4] Review & Analysis on Activities of all departments
- 5] Review & Analysis on activities planned by Deans & NEP 2020 Coordinator
- 6] Review on activities planned by Statutory, Non Statutory Committees
- 7] Review & Analysis on activities of Institute Best Practices
- 8] Review & Analysis on activities of Institutional Distinctiveness
- 9] Compliances on Recommendations given in Academic & Administrative Audit, Environment, Green & Energy Audits
- 10] Review & Analysis on Activities of AQAR 2022-23
- 11] Analysis & Action Taken Report on Students Satisfaction Survey (SSS)
- 12] Analysis & Action Taken Report on Stakeholders Feedback on Academic Performance & Institute Ambience.
- 13] Analysis & Action Taken Report on 360-Degree Feedback
- 14] Achievements & Areas of Improvement
- 15] Suggestions from IQAC on planning of Academic Year 2023-24:STEP-UP 2023-24
- 16] Review on NAAC Cycle-2 activity progress & action plan to submit Self Study Report
- 17] Any other agenda with permission of IQAC Chairman.

**All IQAC Members are requested to attend the meeting and give suggestions/opinions.**

  
**Mr. Riyaj Kazi**  
Coordinator(IQAC)



  
**Dr. F.B. Sayyad**  
Principal

**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



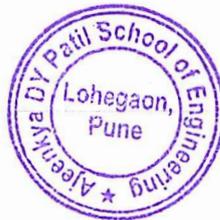
“Empowerment through quality technical education”  
**AJEENKYA DY PATIL SCHOOL OF ENGINEERING**  
D Y Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105  
Form No. IQAC/22

### INTERNAL QUALITY ASSURANCE CELL

<b>Meeting</b>	IQAC Meeting No.4, A.Y. 2022-23
<b>Date &amp; Time</b>	22-05-2023, 11:00 AM
<b>Location</b>	Conference Room
<b>Chairperson</b>	Dr. F.B. Sayyad, Principal
<b>Attendees</b>	IQAC Members

### AGENDA

Agenda No.	Description
1	Approval of Previous Minutes of Meeting dated 09-01-2023 & subsequent Action Taken Report
2	Review & Analysis of Activities planned in Institute Academic Calendar
3	Review & Analysis of Activities planned in IQAC Plan of Action
4	Review & Analysis of Activities planned by all academic departments
5	Review & Analysis of activities planned by Deans & NEP 2020 Coordinator
6	Review & analysis of activities planned by Statutory, Non Statutory Committees
7	Review & Analysis on activities of Institute Best Practices
8	Review & Analysis on activities of Institutional Distinctiveness
9	Status of Compliances on Recommendations given in Academic & Administrative Audit, Environment, Green & Energy Audits
10	Review & Analysis on Activities of AQAR 2022-23
11	Analysis & Action Taken Report on Students Satisfaction Survey (SSS)
12	Analysis & Action Taken Report on Stakeholders Feedback on Academic Performance & Institute Ambience.
13	Analysis & Action Taken Report on 360-Degree Feedback
14	Institute Achievements & Areas of Improvement
15	Suggestions from IQAC on planning of Academic Year 2023-24: STEP-UP 2023-24
16	Review on NAAC Cycle-2 activity progress & action plan to submit Self Study Report
17	Any other agenda with permission of IQAC Chairperson.



  
Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

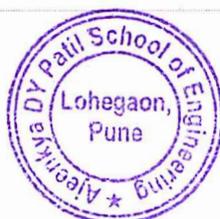
## Internal Quality Assurance Cell

Minutes of IQAC 4<sup>th</sup> Meeting of A.Y. 2022-23Meeting 4: 22.05.2023

The Chairperson, Dr. F. B. Sayyad welcomed the IQAC Members for the 4<sup>th</sup> Meeting of academic session 2022-23 followed by presentation by IQAC Coordinator, Mr. Riyaj Kazi.

The following members were present in the meeting:

Sr. No.	Name	Designation
1	Dr. Farook Sayyad, Principal	Chairperson
2	Dr. Kamaljeet Kaur Sidhu, Director, Technical Campus	Management Representative
3	Mr. Gorakhnath Deshmukh, Registrar	Senior Administrative Officers
4	Dr. S. M. Khairnar, HoD & Dean R&D [Engg. Science]	
5	Dr. Sharan Inamdar, HoD [E&TC Dept.]	
6	Dr. Pankaj Agarkar, HoD [Computer Dept.]	
7	Prof. Rohit Garad, HoD [Mechanical Dept.]	
8	Prof. S. M. Karodpati, HoD [Civil Dept.]	
9	Prof. Bhagyashree Dhakulkar, HoD[AI&DS]	
10	Dr. Rahul Bachute, HoD [Automobile]	
11	Prof. Prashant Karajagi, College Exam Officer	
12	Mr. Santosh Ankush. Librarian	
13	Dr. R.C.Katdare, Faculty [Civil Engg.]	Teacher Representative
14	Dr. Saniya Ansari, Faculty [E&TC Engg]	
15	Prof. Santosh Jadhav, Faculty [Mechanical Engg.]	
16	Prof. Nilesh Pinjarkar, Faculty [Computer Engg.]	
17	Prof. Shakti Kaushal, Faculty [AI & DS Engg.]	
18	Mr. Harshit Mishra.	Nominee (Student)
19	Prof. Riyaj Kazi, Senior Faculty, E&TC department	Coordinator (IQAC)



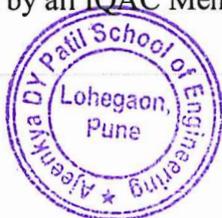
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Principal  
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Engineering, Lohegaon, Pune

**Agenda 1: Review of minutes of 3<sup>rd</sup> Meeting of A.Y. 2022-23 and subsequent action taken**

**Resolution 1:** The 3<sup>rd</sup> IQAC meeting was conducted on 9<sup>th</sup> January, 2023 at 11:00 AM in the conference room. The minutes of the meeting were readout with a formal discussion with all IQAC Members. These minutes of meetings were approved by IQAC Members.

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementations & Outcomes
1]	Presentation of AQAR 2021-22 & IQAC Annual Report to CDC & IQAC by IQAC Coordinator.	<b>Action Taken:</b> IQAC coordinator presented the AQAR 2021-22 and Annual Report of A.Y. 2021-22 before CDC & IQAC for final review and suggestions. Activities for Best Practices I & II were discussed. Key points of Institutional Distinctiveness were discussed keeping individual departments achievements. Based on staff & students' feedback action plan to strengthen academic monitoring was discussed.
2]	Activities of Best Practice-I & Best Practice-II: A discussion & Finalization	<b>Outcome:</b>
3]	Revised Institutional Distinctiveness: A discussion & Finalization.	<b>AQAR 2021-22 &amp; Annual Report:</b> AQAR 2021-22 Submitted to NAAC on 03/02/2023. It is accepted by NAAC without any query. The Key highlights of Annual Reports are NIRF Ranking, Green Institutions of India Ranking, India Today Ranking External Academic & Administrative Audits, External Green, Energy, and Environment Audit.
4]	Strengthening the Academic Monitoring to ensure effective deployment of quality initiatives for better employability - A discussion & Finalization	<b>Activities of Best Practice-I &amp; Best Practice-II:</b> Best Practices activity forms circulated among teaching staff and sessions conducted to understand it from an execution point of view. All staff members finalized domain-based best practices and initiated activities to satisfy the objectives of revising the best practices. <b>Institutional Distinctiveness:</b> Write-up & Documentation guidelines/suggestions were invited from HoDs & senior faculties in terms of initiative, impact, and outcome. The same has been finalized through discussions. <b>Strengthening the Academic Monitoring:</b> Dean academics conducted meetings and visited departments to ensure better engagement of teaching-learning process.

Above action taken report is noted by all IQAC Members.



  
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**Proposed By:** Dr. S. M. Khairnar  
**Seconded By:** Dr. Niranjana Shegokar

**Agenda 2: Review & Analysis of Activities Planned in Institute Academic Calendar**

**Resolution:** Seventy-Nine activities were planned in the Institute Academic Calendar. Sixty-Seven activities were conducted. The attainment percentage is 84.81 %. It has been resolved that the Academic and administrative heads will complete the remaining activities and maintain the record of the same for AQAR 2022-23.

**Proposed By:** Dr. F.B. Sayyad  
**Seconded By:** Dr. Kamaljeet Kaur

**Agenda 3. Review & Analysis of Activities Planned in IQAC Plan of Action**

**Resolution:** Thirty-Eight activities were planned in IQAC plan of action including activities of academic departments, Budgets, Quality Initiatives, Revision in perspective & strategic plan, NEP Preparedness, NAAC Cycle-2 preparations, strengthening research, innovation & incubation activities, Workshops & FDPs, Patents, Publications, Consultancy, MoUs, Conferences, Training & Placements, Skilled developments Programs, participation in Institutional Rakings, Various feedbacks and audits etc. Thirty Six activities were completed. The attainment percentage is 94.73%. It is resolved that Perspective and strategic plan will be implemented from A.Y. 2023-24.

**Proposed By:** Dr. F.B. Sayyad  
**Seconded By:** Dr. Sharan Inamdar

**Agenda 4: Review & Analysis of activities planned by all academic departments**

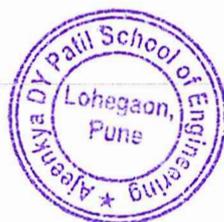
**Resolution:** Forty-five activities were planned for academic departments. Average thirty-nine activities were conducted and attainment percentage is 86.67%. It is resolved that all departments will complete the pending & applicable activities at the earliest.

**Proposed By:** Dr. F.B. Sayyad  
**Seconded By:** Dr. Sharan Inamdar.

**Agenda 5: Review & Analysis of activities planned by all Deans & NEP 2020 Coordinator**

**Resolution:** Twenty-Eight activities were planned by Deans & NEP 2020 Coordinator. Nineteen activities were conducted and the percentage of attainment is 67.85%. It has been resolved that the activities of the Dean Academics & NEP 2020 coordinator need to speed up immediately.

**Proposed By:** Dr. Niranjana Shegokar  
**Seconded By:** Dr. Santosh Jadhav



  
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**Agenda 6: Review & analysis of activities planned by Statutory, Non Statutory Committees**

**Resolution:** Thirty-seven activities were planned for statutory and non-statutory committees in A.Y. 2022-23. Statutory committee activities were 100% completed. However, activities of non-statutory committees were attempted less in number. The overall attainment percentage is 62.16%. It is resolved that non-statutory committee activities are to be completed at the earliest.

**Proposed By:** Dr. Sanjay Koli  
**Seconded By:** Prof. Rohit Garad

**Agenda 7: Review & Analysis on activities of Institute Best Practices**

**Resolution:**

Academic Departments has planned total of 829 activities for best Practice-I and Best Practice-II. It is resolved that the subject teachers to conduct maximum activities to ensure adherence to the planned activities.

**Proposed By:** Prof. Bhagyashree Dhakulkar  
**Seconded By:** Lt. Col. Sanjay Karodpati

**Agenda 8: Review on activities of Institutional Distinctiveness**

**Resolution:**

Information on Institutional distinctiveness and data collection is in progress. This covers TCL, Go-Kart, Innovation Ecosystem, Center of excellence, and Action for restoring the environment. It is resolved that department-wise data collection to be completed & suggestion and finalization of the title of the distinctiveness till 15/06/2023. It is resolved that academic departments will speed up the activities and suggest a suitable title to the distinctiveness.

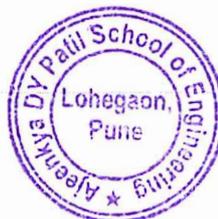
**Proposed By:** Dr. Niranjana Shegokar  
**Seconded By:** Dr. Santosh Jadhav

**Agenda 9: Status of Compliances on Recommendations given in Academic & Administrative Audit, Environment, Green & Energy Audits**

**Resolution:**

The status of non-compliances of various audits has been discussed and it is resolved that Dr. Niranjana Shegokar will initiate actions on academic & administrative audit and will get it completed till 26/06/2023 and Lt. Col. Sanjay Karodpati will get environment, green and energy audit non-compliances done till 30/06/2023.

**Proposed By:** Dr. Niranjana Shegokar  
**Seconded By:** Dr. Sanjay Karodpati



  
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**Agenda 10: Review & Analysis on Activities of AQAR 2022-23**

**Resolution:**

The Academic Year 2022-23 activities on quality assurance were reviewed considering the NAAC revised benchmarks. It is observed that total out 171 activities planned in AQAR; 156 activities were conducted and the percentage of attainment is 91.22%. It is resolved that all pending activities to be completed before 15/06/2023.

**Proposed By:** Dr. Niranjan Shegokar

**Seconded By:** Dr. Santosh Jadhav

**Agenda 11: Analysis & Action Taken Report on Students Satisfaction Survey (SSS)**

**Resolution:**

IQAC conducted a Students Satisfaction Survey, total of 1664 i.e. more than 85% students participated in the survey. The analysis of the survey is completed. The mean satisfaction level of the students for the institute academic is 3.06 on a scale of 0 to 4. It is resolved that IQAC will prepare an action taken report and discuss in the meeting to initiate the necessary action for the improvements.

**Proposed By:** Dr. Pankaj Agarkar

**Seconded By:** Dr. Niranjan Shegokar

**Agenda 12: Analysis & Action Taken Report on Stakeholders' Feedback on Academic Performance & Institute Ambience.**

**Resolution:**

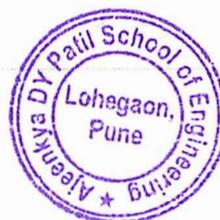
Analysis of the feedback on academic performance is completed by respective departments. It is resolved that Dean Academics will prepare an action taken report for necessary actions. IQAC has conducted a survey on institute ambience. A total of 826 stakeholders participated in the survey. The analysis of the survey is completed. It is resolved that the IQAC will prepare an action-taken report for necessary steps toward improvement.

**Proposed By:** Dr. Niranjan Shegokar

**Seconded By:** Dr. Sharan Inamdar

**Agenda 13: Analysis & Action Taken Report on 360-Degree Feedback**

**Resolution:**



  
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IQAC has conducted a 360-Degree feedback of employees. Thirteen such feedbacks were taken for performance assessment of the employees. It is resolved that IQAC will analyze the responses and the action-taken report will be prepared & presented to IQAC Members. Higher authorities will initiate corrective actions for improvements in academic & administrative processes.

**Proposed By:** Dr. Niranjan Shegokar  
**Seconded By:** Dr. Santosh Jadhav

#### **Agenda 14: Institute Achievements & Areas of Improvement**

##### **Resolution:**

During the academic year 2022-23, the institute has several achievements to its credit viz, India Today Ranking (128<sup>th</sup> Position), Green Institutions of India (A++ Platinum Band), GOLD Certificate from Swaraj Energy Foundation, India Book of records in Cyclothon for the Longest line of moving bicycle, India book of records for the maximum quantity of pulao prepared to spread the message of peace and goodwill. Areas of improvement were also discussed. It is resolved that institute will initiate action on the areas of improvements during A.Y. 2023-24.

**Proposed By:** Dr. F.B. Sayyad  
**Seconded By:** Dr. Kamaljeet Kaur

#### **Agenda 15: Suggestions from IQAC on planning of Academic Year 2023-24: STEP-UP 2023-24**

##### **Resolution:**

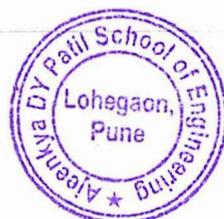
IQAC Coordinator discussed the planning of the upcoming academic year considering 4N's Compliance: NEP 2020, NAAC, NIRF & NBA. Action plans of the same in Governing Body (GB), College Development Committee (CDC), IQAC, Administrative departments, NEP 2020 Coordinator, Deans, Heads of departments, Cells & Committees, and portfolios of all departments are to be prepared. It is resolved that all Heads of departments and Deans will present their plan of action in IQAC Meeting No. 1 of A.Y. 2023-24.

**Proposed By:** Dr. Kamaljeet Kaur  
**Seconded By:** Dr. F.B. Sayyad

#### **Agenda 16: Review on NAAC Cycle-2 activity progress & action plan to submit Self Study Report**

##### **Resolution:**

NAAC Coordinator presented the criteria-wise progress of NAAC Cycle-2 along with the proposed deadlines for submission of SSR. It is resolved that the entire NAAC Team to concentrate of data collection and documentation as per SoP and extend the working hours to meet the deadlines given by management. It is resolved that NAAC team will focus on all



  
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assigned tasks for preparing a final draft of SSR and will present the same to authorities on Monday, 26/06/2023.

**Proposed By:** Dr. Kamaljeet Kaur

**Seconded By:** Dr. Rahul Bachute

Mr. Riyaj Kazi, IQAC Coordinator proposed the vote of thanks to all IQAC Members.



**Mr. Riyaj Kazi**  
Coordinator(IQAC)

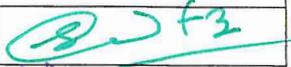
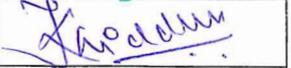
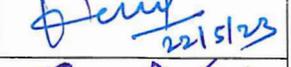
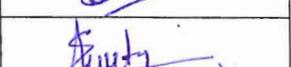
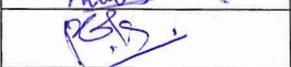
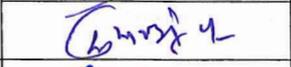
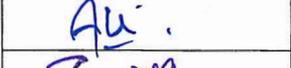
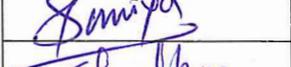
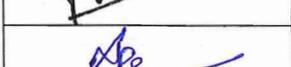
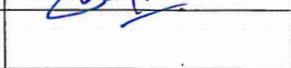
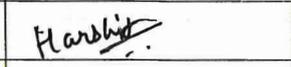
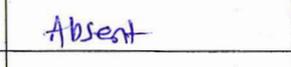
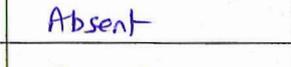
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1. All IQAC Members
2. Office.

**Dr. F.B. Sayyad**  
Principal  
Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

Date: 22/05/2023

The following IQAC Members were present for the IQAC Meeting.

Sr. No	Name	Designation	Signature	
1	Dr. Farook Sayyad, Principal	Chairperson		
2	Dr. Kamaljeet Kaur Siddhu, Director Technical Campus	Management Representative		
3	Mr. Gorakhnath Deshmukh, Registrar	Senior Administrative Officers		
4	Dr. S. M. Khairnar, HoD & Dean R&D [Engg. Science]			
5	Dr. Sharan Inamdar, HoD [E&TC Dept.]			
6	Dr. Pankaj Agarkar, HoD [Computer Dept.]			
7	Prof. Rohit Garad, HoD [Mechanical Dept.]			
8	Prof. S. M. Karodpati, HoD [Civil Dept.]			
9	Prof. Bhagyashree Dhakulkar, HoD [AIDS Dept.]			
10	Ms. Shweta Sharma, Dean III and T&P			
11	Prof. Prashant Karajagi, College Exam Officer			
12	Mr. Santosh Ankush. Librarian			
13	Dr. R.C.Katdare, Faculty [Civil Engg.]		Teacher Representative	
14	Dr. Saniya Ansari, Faculty [E&TC Engg]			
15	Prof. Santosh Jadhav, Faculty [Mechanical Engg.]			
16	Prof. Rohini Gadgil, Faculty [Engg. Science]			
17	Prof. Nilesh Pinjarkar, Faculty [Computer Engg.]			
18	Prof. Shakti Kausal, Faculty [AI & DS Engg.]			
19	Mr. Ganesh Khandve, Lohegaon	Nominee (Local Society)		
20	Mr. Harshit Mishra, Engg. Science Dept.	Nominee (Student)		
21	Prof. Yogesh Shinde, E&TC department	Nominee (Alumni)	Absent	
22	Mr. Sahil Billiardmaker, Whirlpool, Pune.	Nominee (Industrialist)	Absent	
23	Mr. Nirajan Kale, Veritas, Pune	Nominee (Employer)	Absent	
24	Mr. Dineshkumar Mishra, Pune	Nominee (Parent)	Absent	
25	Prof. Riyaj Kazi, Senior Faculty, E&TC department	Coordinator (IQAC)		

Email: iqac\_dypsoe@dypic.in, Phone: 020-35037922, Location: Conference Room



  
Principal  
Dr. Farook Sayyad

Principal  
Ajeenkya DY Patil School of  
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Date: 22/05/2023

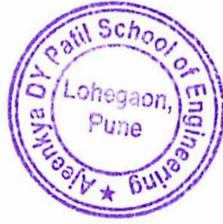
The following Staff Members were present for the IQAC Meeting.

Sr. No	Name	Designation	Signature
01	Dr Niranjan L Shegokar	Asso Prof Dean(Acad)	
02	Prof. Vishwajeet A. Kadlag	Asst. prof.	
03	Dr. Sarang Shreepad	Assoc. Prof.	
04	Dr. Pallavi Khare	Asst. Prof	
05	Dr. Pankaj Agarwal	Asso Prof	
06	Dr. Sharan. Inamdar	Asst Prof	
07	Dr S M Khairnar	Professor	

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Principal  
Dr. Farook Sayyad

Principal  
Ajeenkya DY Patil School of  
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Dr D Y Patil Group of Institutions' Technical Campus  
**AJEENKYA DY PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.  
**INTERNAL QUALITY ASSURANCE CELL(IQAC)**

Form No. IQAC/47

## **ACTION TAKEN REPORT**

**(IQAC meeting No. 4 held on 22/05/2023)**

### **1] Review & Analysis of Activities Planned in Institute Academic Calendar:**

**Action Taken:** IQAC initiated a review & analyzed the activities planned in the institute academic calendar of A.Y. 2022-23 considering activities for various heads such as Principal, CDC, IQAC, Registrar, Deans, Heads of academic departments, Examination officer, ISO Coordinator, Cultural Coordinator, Website Coordinator, various cells & committees in- charges etc.

#### **Outcome:**

Total Seventy-nine activities were planned in the Institute Academic Calendar. Seventy-two activities were conducted. The attainment percentage is 90.59 %. *Institute adherence to the academic calendar is excellent.*

### **2] Review & Analysis of Activities Planned in IQAC Plan of Action:**

**Action Taken:** IQAC initiated a review & analyzed the activities planned in the IQAC Plan of Action. A total of 38 activities were planned in IQAC Plan of action in consultation with the Principal, HoDs, Registrar, Dean's, Section in-charges, Criteria Chairpersons, Cells and Committee in-charges as a step towards quality enhancement.

**Outcome:** Thirty Seven activities were conducted as per plan. The attainment percentage is 97.36 %. *Institute adherence to the IQAC Plan of Action is excellent.*

### **3] Review & Analysis of activities planned by all academic departments:**

**Action Taken:** IQAC initiated a review & analyzed the activities planned in the department academic calendar. A total of 45 activities were planned for academic departments in the



  
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department academic calendar considering various parameters. Heads of departments got these activities executed through various department portfolios.

**Outcomes:** Forty one activities were conducted by each department. The attainment percentage is 92.28 %. The academic department's adherence to the academic calendar is excellent.

#### **4] Review & Analysis of activities planned by all Deans & NEP 2020 Coordinator:**

**Action Taken:** IQAC initiated a review & analyzed the activities planned by Deans & NEP 2020 Coordinator.

#### **Outcomes:**

- **Dean Academics:** Updated course files of all faculties. Daily Monitoring Reports & Monthly Academic Progress Reports. Faculty Feedback & Analysis, CO-PO Mapping & Result analysis. Action taken reports on faculty feedback & result analysis.

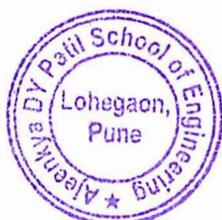
- **Dean R&D:** Conducted 4 meetings for promoting and strengthening research. Delivered 4 talks on fetching research grants from funding agencies. Total 11 activities conducted for promoting R&D. Received SIRO recognition from DST, Govt. of India. Ten research papers published in Journals. Six hundred Twenty research papers published in conferences. Five Books published with ISBN numbers. Three R&D Policies Revised.

- **Dean T&P:** Eighty percent eligible students placed in the academic year 2022-23.

- **Dean Consultancy:** Awareness meetings with each department to promote consultancy. One MoU on EV Charging station & 2 activities conducted. Prepared a Consultancy Policy.

- **Dean Innovation Ecosystem:** Twenty six activities were conducted to promote the innovation ecosystem across all departments. Seven patents filed in A.Y. 2022-23.

- **Dean Faculty Development:** All department faculties were informed to register to NPTEL Course. Total of 84 faculties registered and 31 faculties received NPTEL certificates. Organized three international conferences and 321 faculties presented and published papers. A total of 17 faculties registers for Toastmaster Club for overall personality development. Total of seven staff members were given a recognition as a best performance award.



  
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- **NEP 2020 Coordinator:** Through NEP Coordinator initiates, Institute has created students digilocker accounts for Academic Bank of Credits (ABC) for all enrolled students as per the guidelines of the University. Institute has conducted 5 Days FDP on “Innovative Teaching Learning Practices for preparation of NEP-2020”. Institute has conducted Quiz on National Education Policy. Faculties attended online webinar organized by the University for Implementation of National Education Policy. Institute thus adhered to NEP awareness guidelines from University.

#### **5] Review & analysis of activities planned by Statutory, Non-Statutory Committees:**

**Action Taken:** IQAC initiated a review & analyzed the activities planned the by Statutory, Non-Statutory Committees:

**Outcomes:** Statutory committees have conducted all planned meetings with action taken reports. For non-statutory committees, all committees have conducted meetings along with action taken reports. Institute has adhered to the action plans of various committees and ensured the effective governance of the institute.

#### **6] Review & Analysis of activities of Institute Best Practices:**

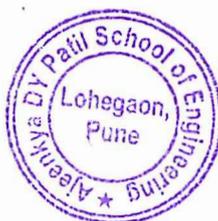
**Action Taken:** Academic Departments has planned total of 829 activities for best Practice-I and Best Practice-II.

**Outcome:** Out of the planned activities departments conducted 618 activities. The attainment percentage is 75.54 %. The student’s survey on best practices were conducted. Survey resulted into 91.2% of positive responses. Institute thus, adhered to the planned best practices to ensure competency-based education & thus bridging the gap between education and employment.

#### **7] Review on activities of Institutional Distinctiveness:**

**Action Taken:** IQAC initiated actions on activities and documentation on institute distinctiveness.

**Outcome:** Department wise key area identified and relevant activities were conducted. A detailed draft on the same is prepared. Institute has installed the climate change clock to create awareness among all stakeholders regarding climate crises.



  
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### **8] Status of Compliances on Recommendations given in Academic & Administrative Audit, Gender Audit, Environment, Green & Energy Audits:**

**Action Taken:** The external auditors have given 11 recommendations during academic & administrative audits. The concerned staff has initiated actions on its compliance. Total 10 recommendations were given on Gender Audit. Management & concerned assigned staff has initiated actions on its compliance. Total 28 recommendations were given on Environment, Energy & Green Audit and the concerned staff has initiated actions on its compliance.

**Outcome:** A Total of 9 out of 11 recommendations given for academic & administrative audits were fulfilled. Total of 9 out of 10 recommendations given for Gender were fulfilled. Total of 18 out of 28 recommendations given for Environment, Green & Energy Audits were fulfilled. Institute adherence to various compliances is excellent.

### **9] Review & Analysis of Activities of AQAR 2022-23:**

**Action Taken:** IQAC coordinator initiated action on AQAR activity calendar planning in consultation with Criteria Chairpersons. The same has been revised due to new NAAC benchmarks. A total of 171 activities on quality initiatives were planned.

**Outcome:** Total of 159 activities were conducted. The attainment percentage is 92.98%. IQAC adherence to planned activities is excellent.

### **10] Analysis & Action Taken Report on Students Satisfaction Survey (SSS):**

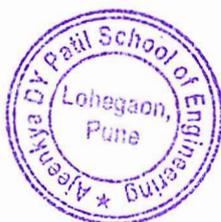
**Action Taken:** IQAC has initiated a Students Satisfaction Survey. A total of 21 questionnaires on academic performance were included in the survey.

**Outcome:** A total of 1664 students (More than 85%) participated in the survey. The mean satisfaction level of the students for the institute is 3.06 which is satisfactory. Action taken report is presented to IQAC Members for necessary action toward improvement.

### **11] Analysis & Action Taken Report on Stakeholders' Feedback on Academic Performance & Institute Ambience.**

**Action Taken:** IQAC has initiated a Survey on Institute Ambience. A total of 17 questionnaires on institute ambience were included in the survey.

**Outcome:** A total of 827 stakeholders participated in the survey. Total of 87.23% stakeholders responded positively on the existing institute ambience. The survey shows, the institute ambience is excellent.



  
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## 12] Analysis & Action Taken Report on 360-Degree Feedback:

**Action Taken:** IQAC has initiated a 360 degree feedback on employees by the employees for management review and employee appraisal purpose.

**Outcome:** Total of thirteen feedbacks were taken. The average rating of overall institute feedback on all employees is 4.09 in the scale of (0 to 5) and it is satisfactory.

## 13] Institute Achievements & Areas of Improvement.

IQAC has appreciated the overall efforts by employees on various achievements such as India Today Rankings, Green Institute of India Ranking, GOLD certificate from Swaraj Energy Foundation & SIRO recognition from DST.

IQAC also highlighted on areas of improvement such as: Discipline, Academics, Infrastructure & Lab Maintenance etc. It is decided to focus & prioritize on these areas.

## 14] Suggestions from IQAC on the planning of Academic Year 2023-24: STEP-UP 2023-24

**Action Taken:** IQAC proposed to have an action plan from all portfolios mentioned in the institutional structure (Organogram) and plan the activities for 4N's Compliance [NEP, NAAC, NIRF, NBA]

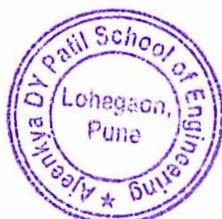
**Outcome:** All Deans and Heads of academic departments initiated action to prepare their action plans for 4N's Compliance applicable from A.Y. 2023-24.

## 15] Review on NAAC Cycle-2 activity progress & action plan to submit Self Study Report

**Action Taken:** NAAC Coordinator initiated action and presented the NAAC Cycle-2 Progress. Mock Test on SSR is also given. Based on it the areas for improvements were identified.

**Outcome:** NAAC work is geared up. Faculties extended their working hours and supported to the speedy completion of SSR. It has been decided to submit IIQA in the month of July 2023 and SSR in the month August 2023.

Mr. Riyaj Kazi  
IQAC Coordinator



Dr. E.B. Sayyad  
Principal

Principal  
Ajeenkya DY Patil School of  
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